

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY PUBLIC HEALTH DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Public Health District was duly convened at 3:30 p.m., February 16, 2023 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 3:30 p.m.

2. Roll Call

Board Members present

Steven U. Parker, City of Panorama Village – *Acknowledged as Interim board member on agenda item 6.*
Judge Mark Keough, Montgomery County Judge, Chairman
Chris Grice, MCHD
Dr. Curtis Null, Conroe Independent School District, Vice Chairman
Dr. Richard Calvin, City of Conroe

Board Members not present

Mayor Lynn Scott, City of Panorama Village

Non-Voting members present:

Randy Johnson, Montgomery County Public Health District, Executive Director

Non-Voting members not present:

Dr. Charles Sims, MD, Local Health Director for Public Health District

3. Invocation

Mr. Randy Johnson

4. Pledge of Allegiance

Mr. Randy Johnson

5. Public Comments

No one made a comment from the public.

6. Acknowledgement of appointed Small Cities member representative to the Public Health District board.

Judge Keough acknowledged the interim appointment of Mr. Steven Parker, Small Cities – City of Panorama Village.

7. Discuss and take action on the proposed management of the Montgomery County Public Health District. (Pct. 3 Commissioner James Noack, County Representative)

Judge Keough deferred agenda item 7 to a future Public Health District board meeting.

8. Update, discuss and take action on the management transition. (Jason Millsaps, Transition Manager)

Mr. Jason Millsaps, Transition Manager advised no update on the management transition at this time.

9. Consider, discuss and take appropriate action on the contracting of an external auditor for audit services. (Jason Millsaps, Transition Manager)

Mr. Jason Millsaps advised the board that an engagement letter had been signed by him with Pattillo, Brown & Hill, L.L.P. on February 11, 2023. The engagement letter is for \$125.00 an hour for the audit of Public Health. The board was also advised the firm would need approximately 40 hours to interview Staff and Executives just to develop a strategy to begin the Public Health audit. Jason Millsaps confirmed to the Board that this amount on the development of a strategy is part of the planned amount for the auditor. Jason requested the board memorialize and approve the engagement letter.

Dr. Calvin made a motion to approve the engagement letter. Mr. Grice Offered a second. After board discussion motion passed unanimously.

10. Consider and act on approval to move the UASI MRC grant from Montgomery County Public Health to the Office of Homeland Security/Emergency Management. (Jason Millsaps, Transition Manager)

Jason Millsaps advised the board the UASI MRC grant had been approved by Commissioners Court to be moved from Montgomery County Public Health to the Office of Homeland Security/Emergency Management.

Mr. Grice made a motion to approve the UASI MRC grant to move from Montgomery County Public Health to the Office of Homeland Security/Emergency Management. Dr. Calvin offered a second. After board discussion motion passed unanimously.

11. Discussion of items to be placed on agenda of the next meeting of the Montgomery County Public Health District Board of Directors.

Mr. Grice asked about what discussions were made with Commissioner Noack on Public Health and that the Hospital District was wanting to get moving on this. Judge Keough advised the Public Health District felt the same way. Leonard Schneider as legal counsel for the Public Health District as a point of order advised that agenda items 7 and 9 cover discussion which could continue. Judge Keough advised he did not want to continue discussion until such time a Commissioner Noack was in attendance.

- Public Health staff would like the board members to take a tour of the Public Health offices. This would be listed as an item on the March agenda.
- Public Health Transition updates.
- External Auditor update.

- Appoint Schools and Large Cities – March 9, 2023 board meeting.

12. Adjourn

Meeting adjourned at 3:49 p.m.