

**NOTICE OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY PUBLIC HEALTH DISTRICT**

Notice is hereby given to all interested members of the public that the Board of Directors of Montgomery County Public Health District will hold a regular meeting as follows:

Date: Thursday, November 9, 2017

Time: 3:30 P.M.

Place: MONTGOMERY COUNTY HOSPITAL DISTRICT
ADMINISTRATIVE BUILDING
1400 SOUTH LOOP 336 WEST
CONROE, MONTGOMERY COUNTY, TEXAS 77304

Open to Public: The meeting will be open to the public at all times during which such subjects are discussed, considered, or formally acted upon as required by Texas Open Meetings Act, Chapter 551 of the Government Code.

This Notice in detail was posted at least 72 hours prior to the beginning of said meeting with the County Clerk's Office and is on the Bulletin Board of the Courthouse and in the District's Administrative Office.

Subject: The agenda for such meeting shall include the consideration of, and if deemed advisable, the taking of action upon:

1. Call to Order
2. Roll Call
3. Invocation
4. Pledge of Allegiance
5. Public Comments
6. Approval of Minutes from September 21, 2017 Public Health District Regular Board meeting.

BOARD OF DIRECTORS BRIEFING TO INCLUDE:

7. Report on activities related to Public Health, Epidemiology and Emergency Preparedness. (Alicia Williams, Manager Public Health - MCPHD)
8. Report on activities related to Medicaid 1115 Waiver Project. (Andrew Karrer, Community Paramedicine)
9. Consider and act on amended Interlocal Agreement for Community Paramedicine. (Mrs. Melissa Miller, COO – MCHD)

FINANCIAL MATTERS

10. Receive and approve financial report regarding District's operations. (Brett Allen, CFO - MCPHD)
11. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2018. (Brett Allen, CFO – MCPHD)
12. Consider and act on ratification of payment of invoices related to expenditures. (Brett Allen, CFO – MCPHD)

ADMINISTRATIVE MATTERS

13. Consider and act on future meeting dates for 2018. (Randy Johnson, CEO – MCPHD)
14. Discussion on upcoming MCPHD board term for Public Schools, City Councils and Montgomery County Hospital District board positions. (Randy Johnson, CEO – MCPHD)
15. Consider and act discussion of items to be placed on agenda of the next meeting of the Montgomery County Public Health District Board of Directors.
16. Adjourn

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY PUBLIC HEALTH DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Public Health District was duly convened at 3:30 p.m., September 21, 2017 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 3:30 p.m.

2. Roll Call

Board Members Present

Dr. Don Stockton, Conroe Independent School District, Vice Chairman
Sandy Wagner, Montgomery County Hospital District, Secretary/Treasurer
Craig Doyal, Montgomery County Judge, Chairman
Mayor Lynn Scott, City of Panorama Village

Board Members Not Present

Duke Coon, City of Conroe

Non-Voting Members present:

Randy Johnson, Montgomery County Public Health District, Executive Director
Dr. Charles Sims, MD, Medical Director for Public Health District

3. Invocation

Led by Mr. Randy Johnson

4. Pledge of Allegiance

Led by Dr. Stockton

5. Public Comments

There were no comments from the public.

6. Approval of Minutes from June 15, 2017 Public Health District Regular Board meeting.

Dr. Stockton made a motion to approve the minutes from the June 15, 2017 Public Health District Regular Board meeting. Mrs. Wagner offered a second and the motion passed unanimously.

**7. Report on activities related to Public Health, Epidemiology and Emergency Preparedness.
(Alicia Williams, Manager Public Health - MCPHD)**

Mrs. Melissa Miller, COO presented a report to the board.

Mrs. Brittani Clarkson, MRC Coordinator wanted the record to reflect her appreciation and thanks for all the MRC Volunteers that helped during Hurricane Harvey. Brittani read a letter she had written to the volunteers detailing the incredible turnout and support.

8. Report on activities related to Medicaid 1115 Waiver Project. (Andrew Karrer, Community Paramedicine)

Mr. Andrew Karrer, Community Paramedicine Coordinator presented a report to the board.

9. Consider and act on the purchase of a Dodge Ram ProMaster City Wagon. (Melissa Miller, COO - MCPHD) (attached)

Mrs. Wagner made a motion to approve purchase of a Dodge Ram ProMaster City Wagon. Dr. Stockton offered a second and motion passed unanimously.

10. Receive and approve financial report regarding District's operations. (Brett Allen, CFO MCHD)

Mr. Brett Allen, CFO presented financial report regarding District's operations to the board.

11. Discussion and ratification of the Public Health District budget for fiscal year 2017-2018. (Brett Allen, CFO – MCPHD) (attached)

Dr. Stockton made a motion to approve the Public Health District budget for fiscal year 2017-2018. Mrs. Wagner offered a second and motion passed unanimously.

12. Consider and act on ratification of payment of invoices related to expenditures. (Brett Allen, CFO – MCHD)

Mrs. Wagner made a motion to approve ratification of payment of invoices related to expenditures. Dr. Stockton offered a second and motion passed unanimously.

13. Discussion on upcoming MCPHD board term for Public Schools, City Councils and Montgomery County Hospital District board positions. (Randy Johnson, CEO – MCPHD) (attached)

Mr. Randy Johnson made a presentation to the board.

14. Discussion of items to be placed on agenda of the next meeting of the Montgomery County Public Health District Board of Directors.

- November 9, 2017 is the next scheduled Montgomery County Public Health District board meeting.
- Board Member Positions for 2018-2020 School Districts, MCHD and Big Cities.
- 1115 Waiver and the continuation of program.

15. Adjourn

Meeting adjourned at 4:05 p.m.

Agenda Item # 7

To: MCPHD Board of Directors

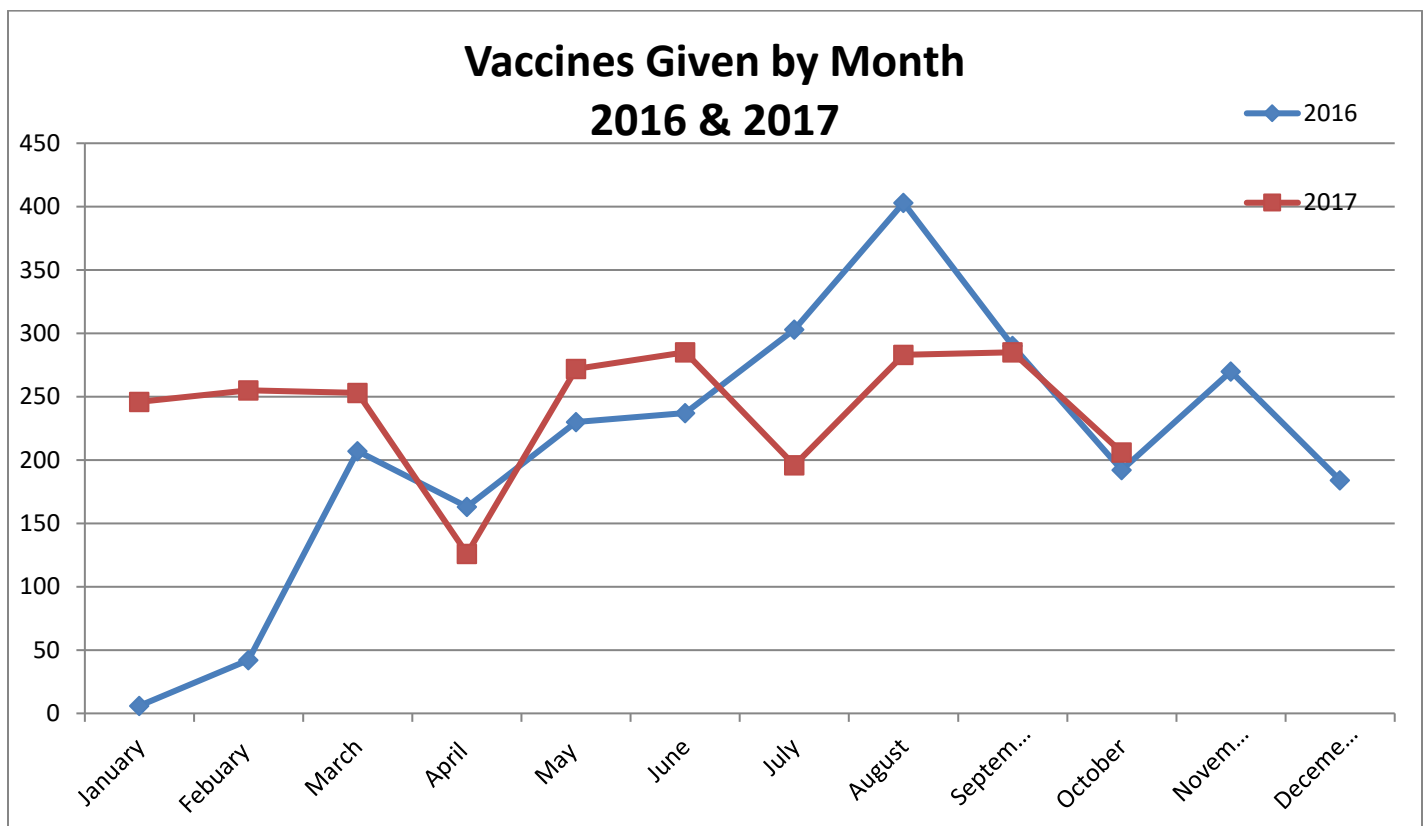
From: Alicia Williams

Date: November 9, 2017

Re: Public Health Clinic, Epidemiology, Emergency Preparedness, and MRC

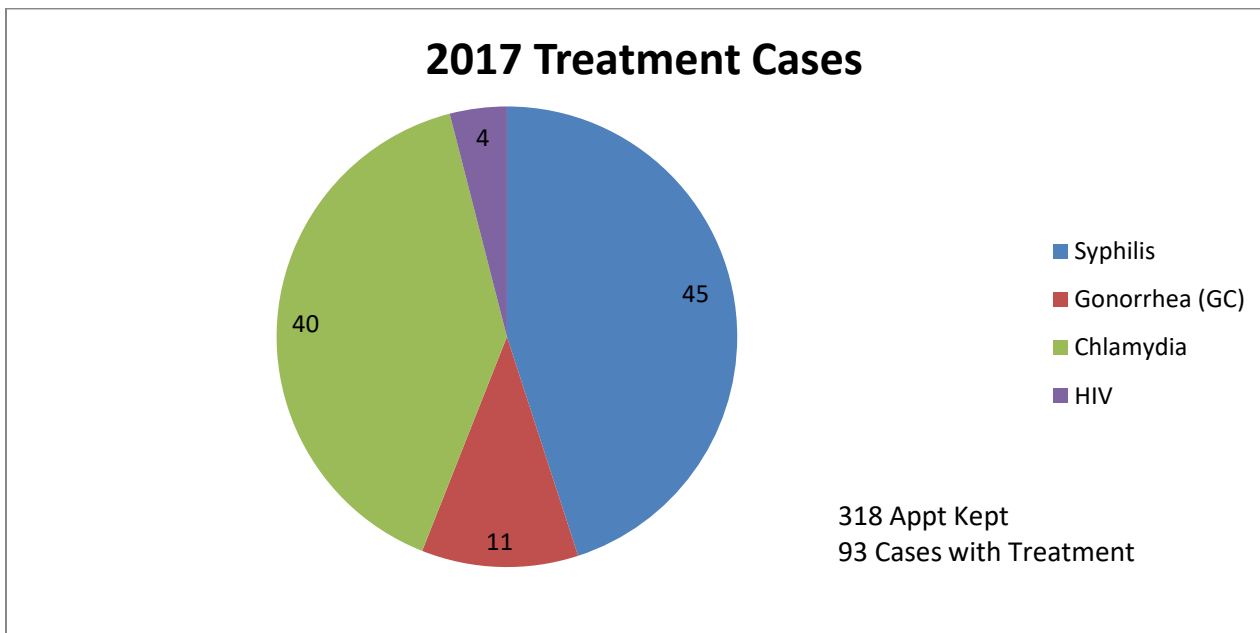
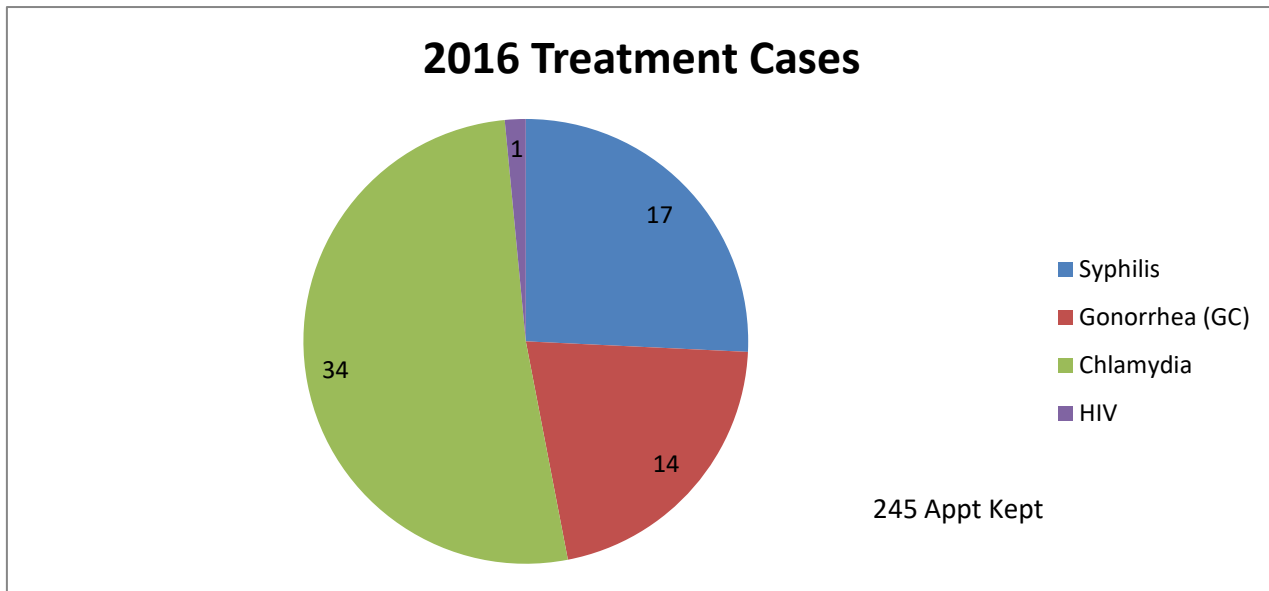
Immunization Program:

From September and October, the clinic collected \$1,992.99 from Medicaid for TVFC vaccinations. TDAP vaccines provided off site for 3 days for first responders post Harvey. The vaccine program had a successful ASN site visit in late August.



Sexually Transmitted Infection/Disease Program:

MCPHD provides screenings for Chlamydia, Gonorrhea, Syphilis, and HIV. Treatment follows our signed standing delegation orders based on CDC treatment guidelines. The following chart has the number of appointments and patients treated in each category.



TB Program:

September and October 2017:

The TB program is currently working with 9 patients with active TB and will need active treatment for TB for 9-12 months. They will have a directly observed therapy (DOT) worker go to their homes for the duration of their treatment 5 days a week to watch them take their medication. They come in to the public health department at least once a month for evaluation including lab and x-ray. The case manager orders all their medications from the state and prepares it for the DOT workers. These

medicines can be very toxic and require close monitoring. Most all of our active TB cases also have other complex issues including cancer, autoimmune disease, poverty, uninsured, no transportation and lack of social support network.

Currently, there are 7 patients undergoing treatment for Latent tuberculosis infection (LTBI). LTBI is a state of persistent immune response to stimulation by Mycobacterium tuberculosis antigens without evidence of clinically manifested active TB. These patients have been infected with the Tuberculosis germ but do not have active TB. They generally require 3-4 months of medications; some which are required to be given by DOT. They also require monthly assessments. It is much more cost effective to treat people who have been exposed vs. treating active TB.

Electronic Disease Notifications are referrals from immigration. We have 6 EDN cases being worked up at present. We are notified, by immigration, that someone from another country has arrived in our county, and there are concerns about TB symptoms or TB exposure. It is our responsibility to locate and assess these immigrants. Some are cleared and released. Some are treated. When the process is completed, we fill out a form that goes back to immigration and the state public health department describing what was done and status of immigrant.

Outreach and education activities included presentations at Infection Control meetings, case managers at hospitals, congregate settings such as jails, mental health facilities, group homes, etc. Recently, we have reached out to first responders such as EMS and the fire department to address exposure concerns and information about screening and treatment. Monthly, Dr. Marlo Brawner spends an afternoon at our health department reviewing cases with myself and writing any needed orders. Charles Sims MD (Our Medical Director and Health Authority) is also readily available for consults /questions.

For September and October, our TB program had two large contact investigations in our county. Four cases were children. Children under 5 years of age are referred to Texas Children's TB Clinic for assessment. MCPHD provides the medication through the state in addition to the DOT worker oversight.

Epidemiology Program

There were 245 cases investigated from September to the end of October 2017 by MCPHD Epidemiologist. Cases must meet Epi case criteria to be counted with the DSHS.

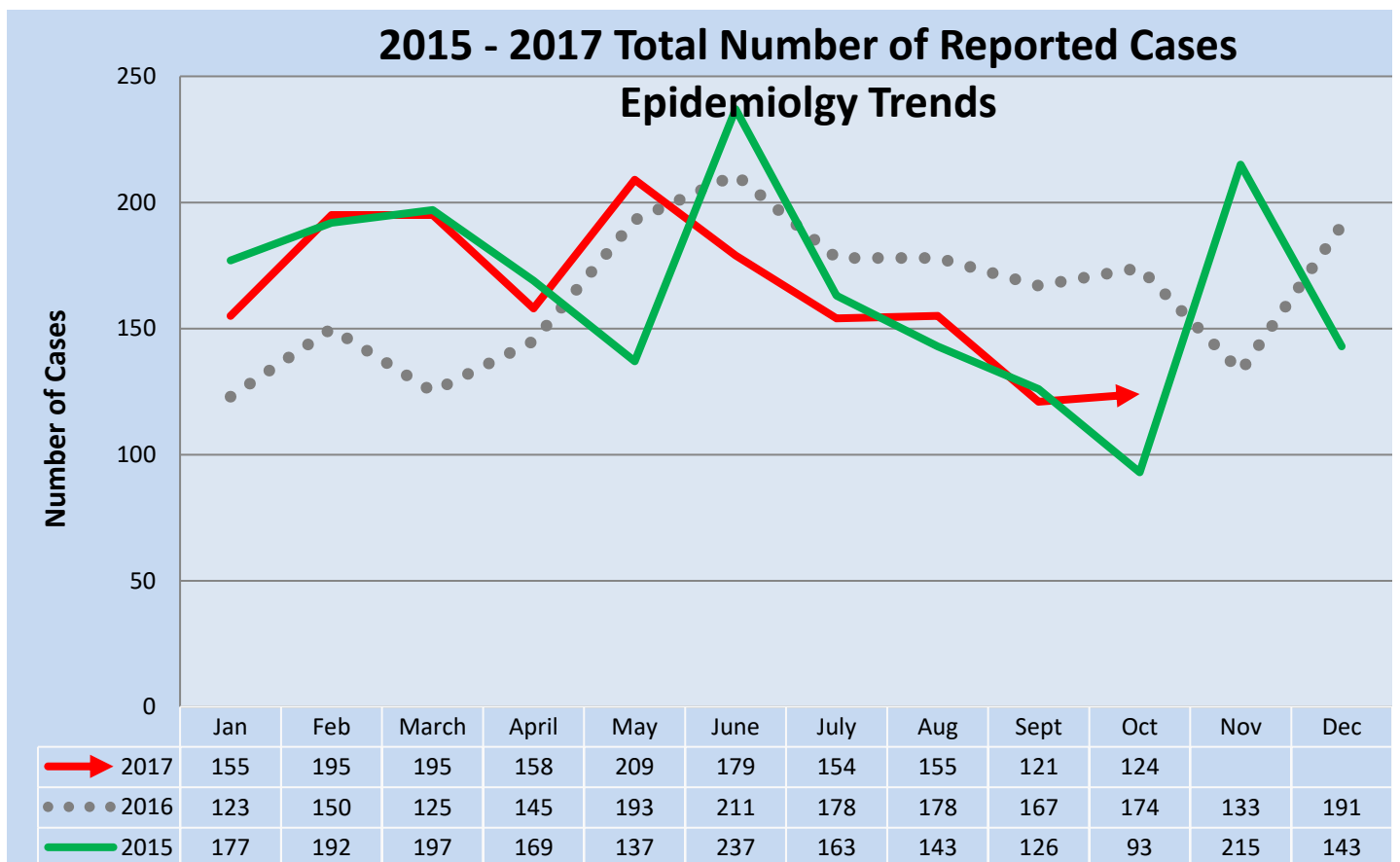
- **September**

- Epidemiology staff organized a quarterly Infection Control Practitioner's meeting that was held at Houston Methodist The Woodlands. Infection Control Practitioners, physicians, DSHS Perinatal Hepatitis B Coordinators, and other healthcare personnel across Montgomery County were in attendance. Topics discussed included: shelter surveillance due to Hurricane Harvey, Tuberculosis testing performed by hospitals, reporting criteria for prenatal Hepatitis B, and a discussion/tour of the new Houston Methodist The Woodlands Hospital.
- Due to Hurricane Harvey, the epidemiology staff performed daily shelter surveillance from 8/27/17 until 9/12/17. Epidemiology staff contacted the shelter managers each morning to acquire the infectious disease report. The report includes if shelter residents had any potential infectious disease hazard to the shelter population. This information was recorded each morning and the reports were forwarded to DSHS. No outbreaks occurred in Montgomery County shelters.

- Epidemiology staff was reported a Meningococcal meningitis case which required a timely, in-depth investigation to ensure no further spread of the disease. Epidemiology staff was able to identify the close contacts to this infectious patient, recommended prophylaxis treatment, and ensured those at risk had received the necessary treatment.

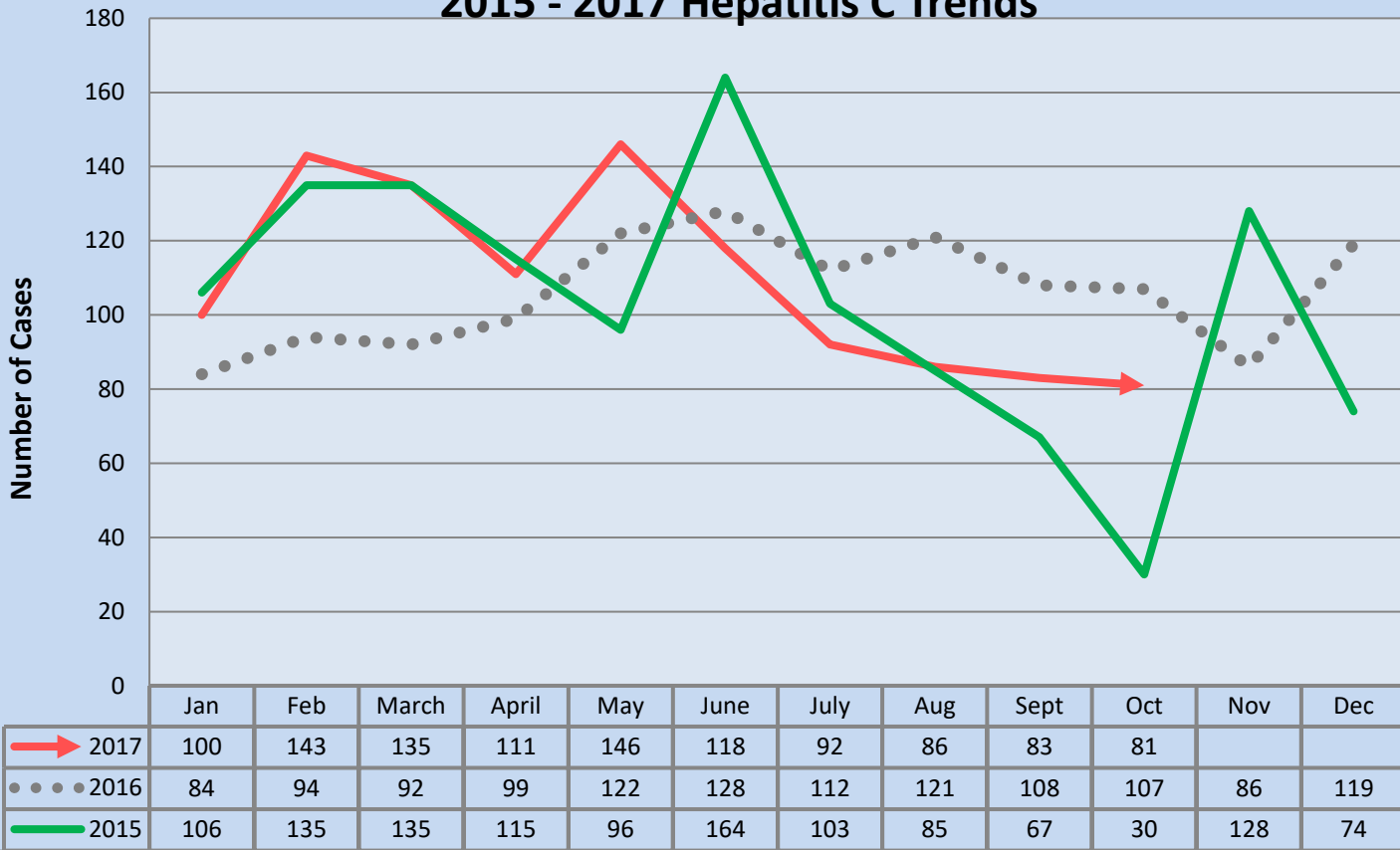
- **October**

- Epidemiology staff attended a grant mandated ELC Workshop in Austin. Multiple infectious disease topics, best practices, and case studies were presented during this workshop.
- Previously DSHS Houston performed zoonotic case investigations for Montgomery County due to MCPHD's limited epidemiology staff size. Epidemiology staff welcomed a new team member in August and now has the capability to take on the workload for zoonotic cases. Epidemiology staff traveled to DSHS Houston to meet with Regional Zoonosis Staff in order to become trained on Zoonotic Disease Investigation processes. Epidemiology staff also attended a Chagas Disease Workshop to further enhance their zoonotic disease knowledge.

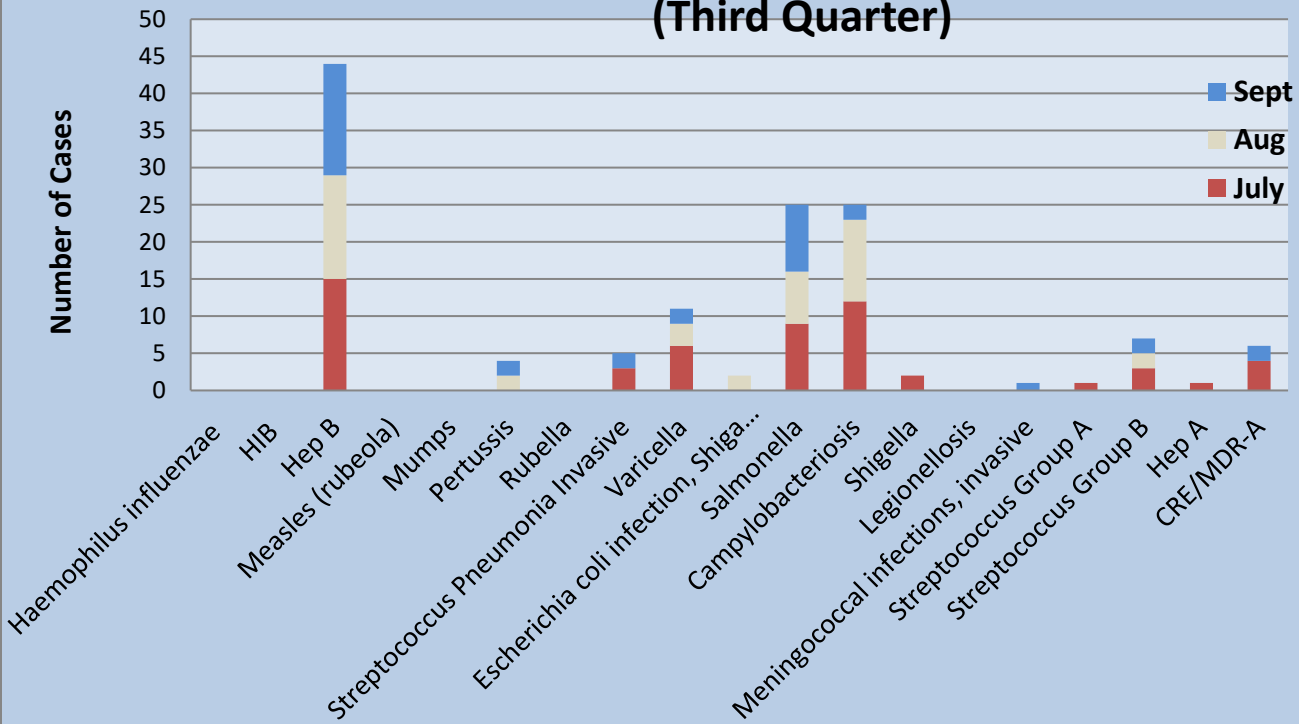


Cases investigated by MCPHD; Zoonosis cases are investigated by the state (Rabies, Zika, WNV) until the end of 2017.

2015 - 2017 Hepatitis C Trends

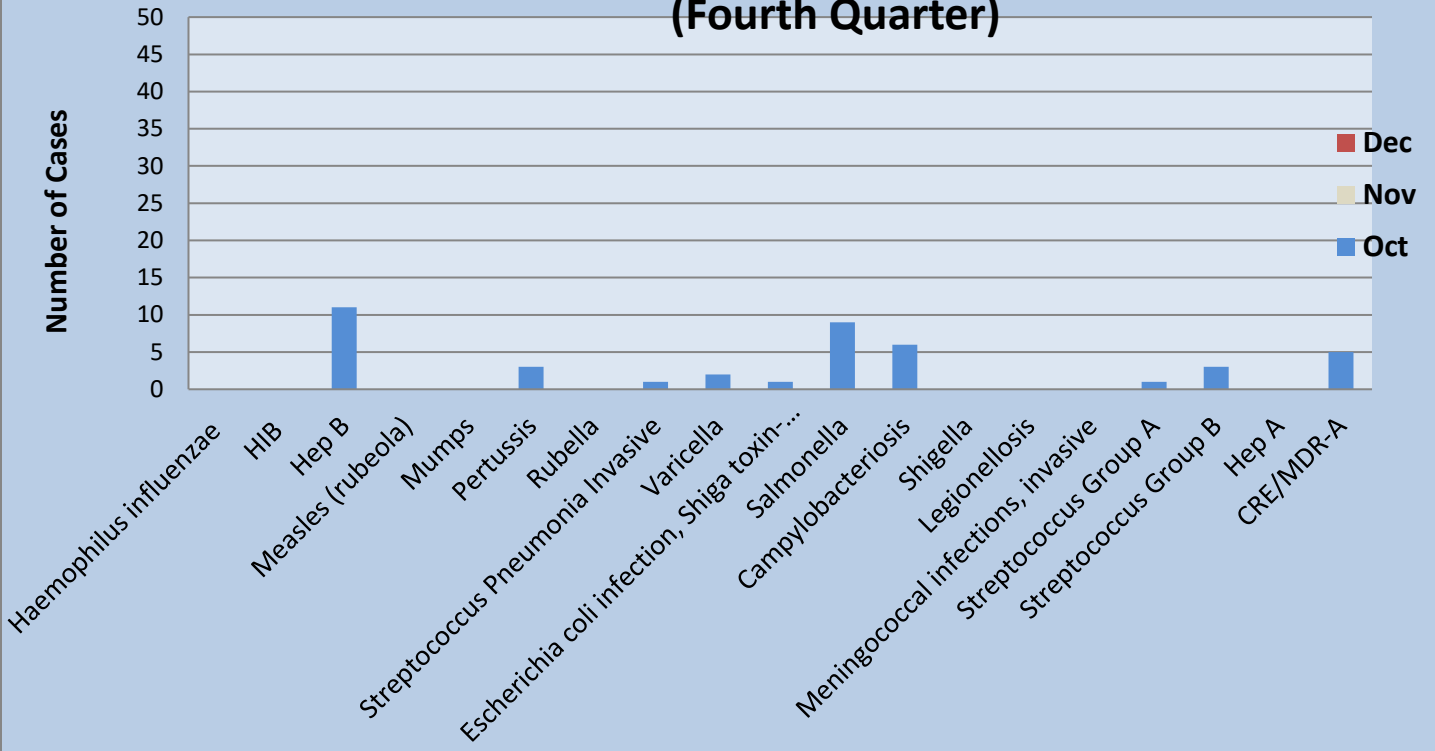


2017 Reported Notifiable Conditions (Third Quarter)

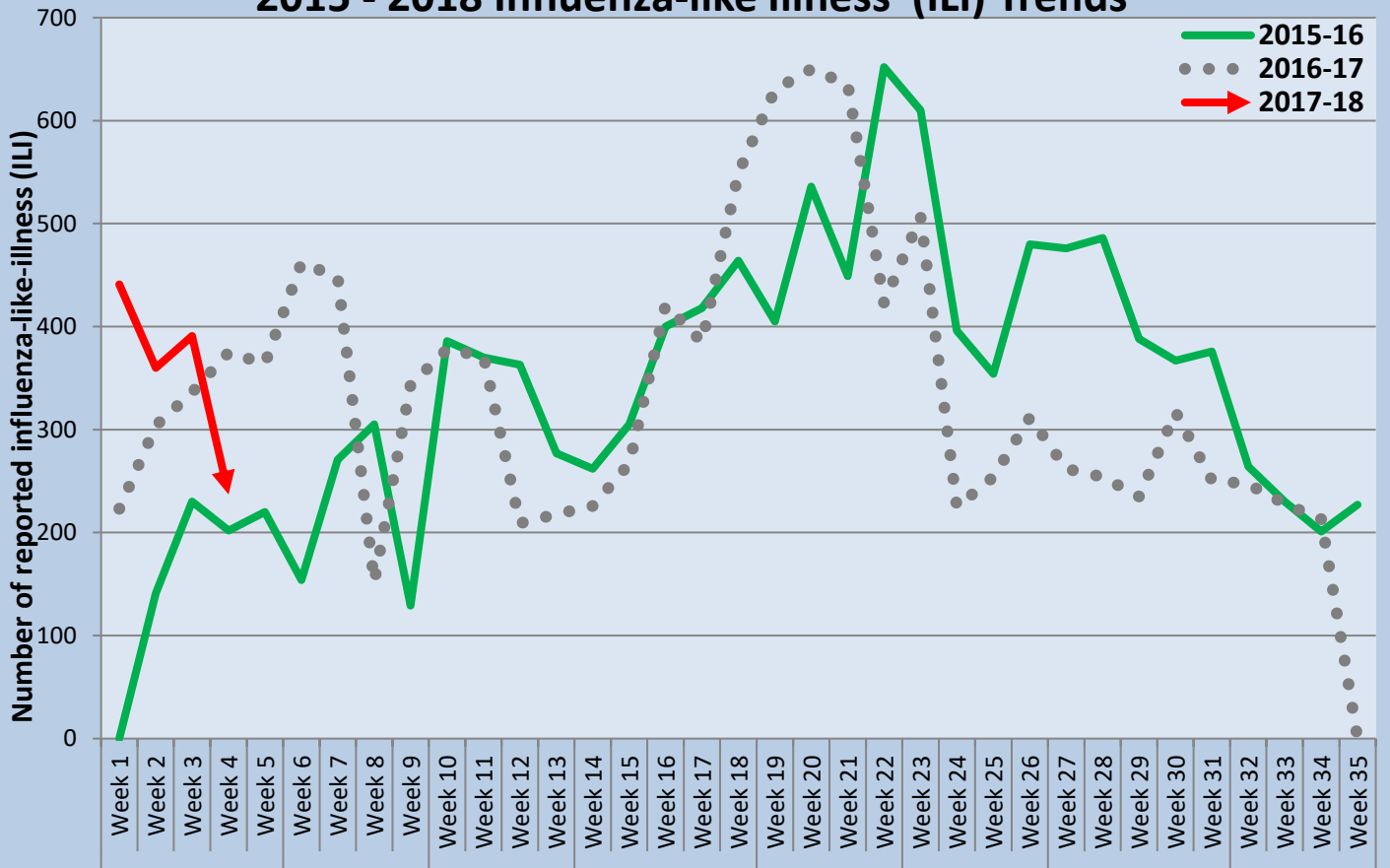


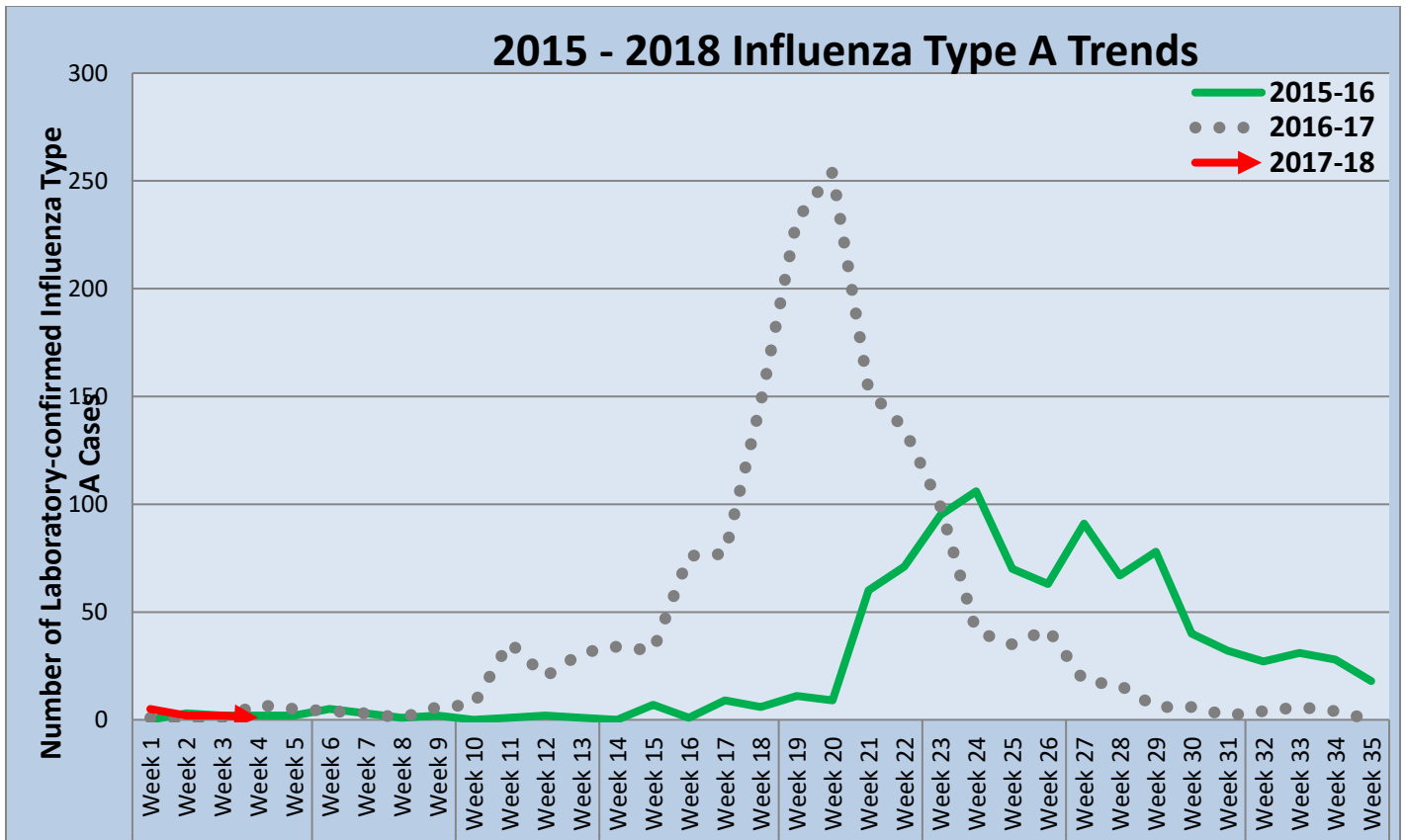
Breakdown by condition of the cases investigate by MCPHD.

2017 Reported Notifiable Conditions (Fourth Quarter)



2015 - 2018 Influenza-like Illness (ILI) Trends



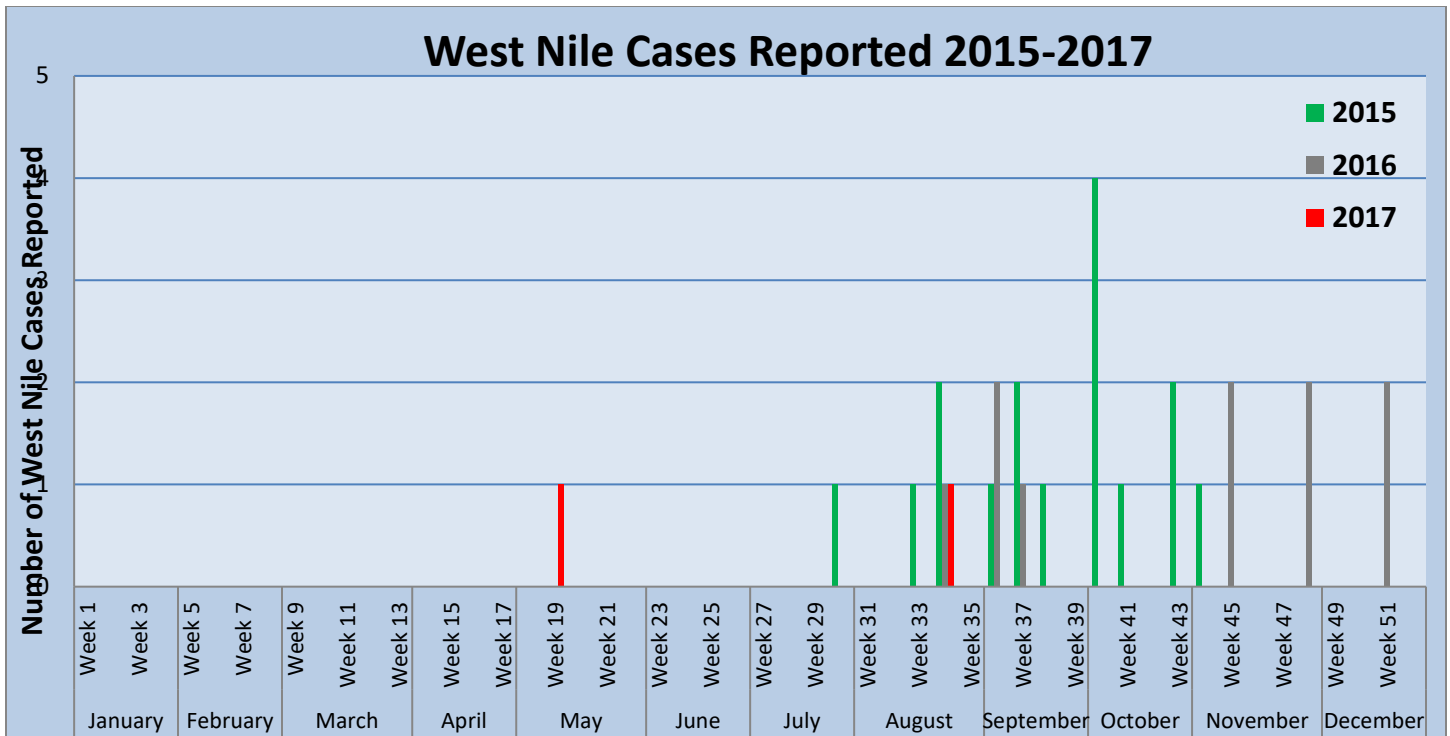


Flu season is October to May. The peak for past season was in February.

Montgomery County 2017 Human West Nile Cases Reported

Case	Date Reported	Sex	Age Range	Case Status	Condition
1.	5/9/2017	Female	60's	West Nile Neuroinvasive	Stable
2.	8/21/2017	Male	40's	West Nile Neuroinvasive	Stable

First case in Texas was in Montgomery County. It was very early in the year when compared to other years. The case was suspicious for false positive IgM result. However, the DSHS could not rule it out, so the case was counted as probably WNV.



Emergency Preparedness Program:

- PHEP Responded to Hurricane Harvey
 - Preparedness Coordinator was assigned to the Emergency Operation Center (EOC)
 - Participated in daily Regional ESF-8 Coordination call
 - Coordinated transportation of supplies and medical needs from Sanctioned County Shelters.
 - Submitted STAR requests for Tdap vaccines to immunize First Responders and residents exposed to flood waters.
 - Completed multitudes of STAR requests from Life Saving Medical devices, transportation needs, Medical supplies, and Medical personnel.
 - Coordinated transportation of shelter residents with medical needs to be transferred to a Sanctioned County Shelter.
 - Preparedness Coordinator is working with Office of Emergency Management and other Crisis Assistance Centers to distribute and disseminate Public Health information and supplies to Montgomery County residents affected by Hurricane Harvey
 - N95 masks, Mosquito Dunks and insect repellent
 - Public Health information
 - EPA Guide to Mold Cleanup after Disasters
 - Help prevent mosquito borne diseases around your home
 - Tdap vaccine recommendation
 - Preparedness Coordinator conducted a Hot-Wash and After Action Review
 - Continuous Capability
 - Collaboration

- Contingency Planning
- Coordinated Teamwork
- Participated in the 9th Annual Regional Healthcare Preparedness Coalition Symposium
 - From Policy to Practice:
 - Preparing for the Worst to Deliver the Best
 - Challenges with optimizing healthcare delivery during crises-
Problem statement
 - 2016 Dallas Police Shooting
 - A Hospital PD Response
 - Active Shooter Response to Ben Taub General Hospital
 - Initial law enforcement response and explain the transition from a
suppressing threat to patient movement.
 - Averting Disaster
 - Flight 383-Lonegran
 - 2015 Paris Terrorist Attacks
 - Attacks in 7 different places
 - 9:30 PM multiple alerts received
 - 39 Dead, 32 heavily injured
 - Crisis & Mass Communication
 - Communicate early and often
 - Principles of Crisis Communications
 - Develop Communication Strategy
 - Create and Formalize Communications Plans
 - 60 Day Anthrax Medical Countermeasures Planning
 - Considerations and assumptions specific to the types of medical
countermeasures
 - POD site operations and potential changes
 - Planning considerations regarding the overall 60-day timeline

Medical Reserve Corps Program:

- Membership
 - The total of volunteers as of August 31st: 310
- Training
 - Heartsaver CPR/AED/First Aid
 - New Volunteer Orientation
- Events
 - MRC volunteers participated in several events that allowed them to utilized basic first aid skills or simply be engaged in community events around the county. These events included
 - Conroe Catfish Festival

Note: The MRC Coordinator position is currently vacant. The position has been posted, and interviews will begin in the coming weeks.

Agenda Item #8

To: MCPHD Board of Directors
From: Andrew Karrer
Date: November 9, 2017
Re: Medicaid 1115 Waiver Report

1115 Waiver:

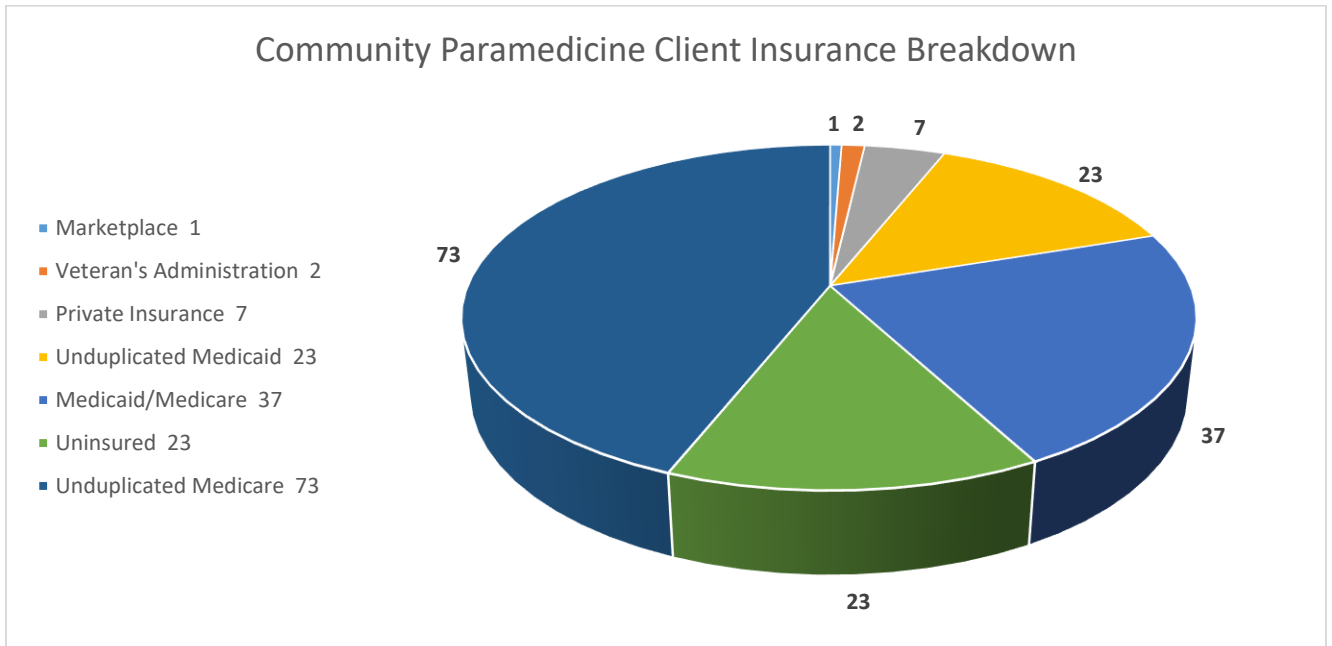
- MCPHD submitted program reporting data to HHSC during the month of October for the Delivery Year ending September 30th. With expectations that all program metrics will be approved by HHSC, the public health district should receive incentive payments the end of January 2018 totaling \$1,360,229.59. HHSC will offer feedback on this reporting status to providers near the end of November.
- The new Delivery Year began October 1st and has brought about many changes as to the reporting requirements of the program. Primarily, the public health district will now be required to report on all activities relating to vaccinations, immunizations, STD treatments, and latent TB. This represents a significant shift from previous program year's focus of project specific reporting. Meetings with pertinent public health staff have been ongoing for the past six months in order to effectively make this transition.
- During the next six months MCPHD will work with the Regional Healthcare Partnership anchor at Texas A&M to provide updated milestone selections to HHSC for the anticipated waiver renewal period. These milestones will be in effect for the next two years.
- HHSC remains in discussions with The Centers for Medicare & Medicaid (CMS) pertaining to a waiver renewal beyond December 2017. There have been no new developments related to the renewal.

Community Paramedicine:

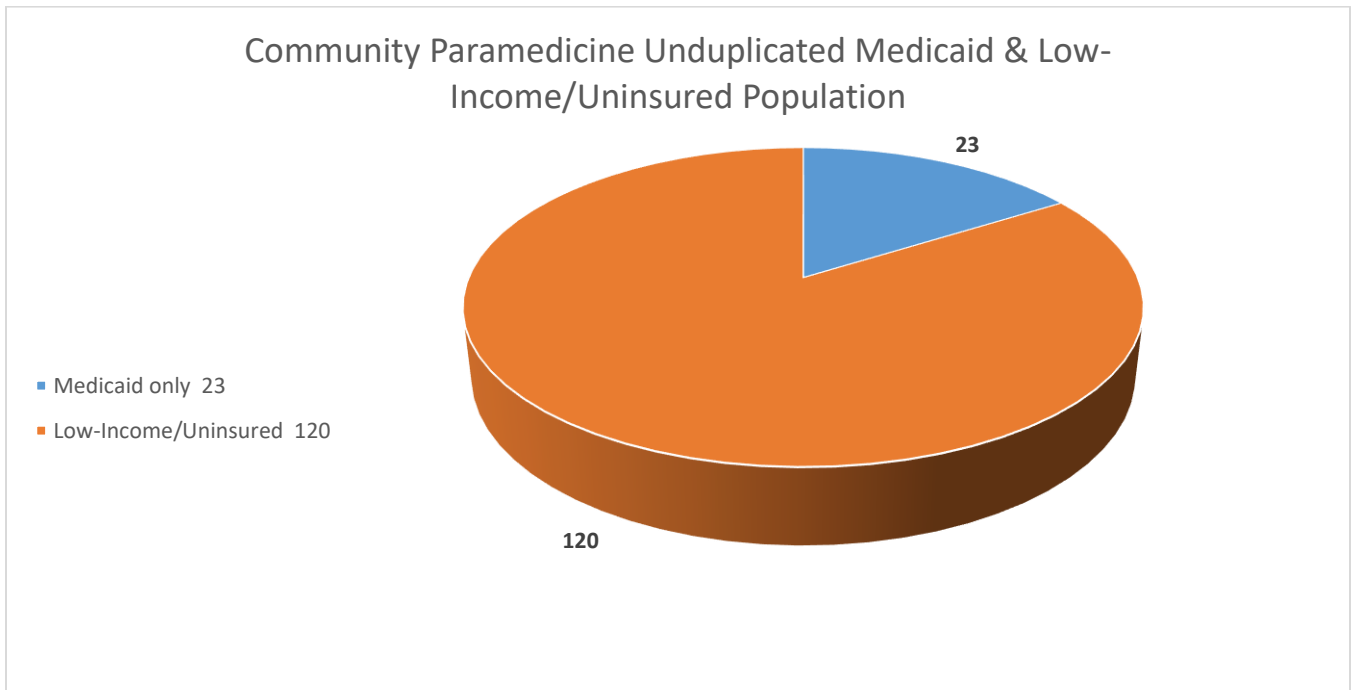
End of Delivery Year statistics

- Patient enrollment: 166
- Medicaid/Low-income/Uninsured Population:
 - 143 of 166
 - 86% of total enrollment
 - Defined as Unduplicated Medicaid, Uninsured, or Medicare at 200% FPL
- Clinical encounters provided: 3739
- Non-clinical encounters provided: 2658
- Average Daily Patient Census per Month: 85

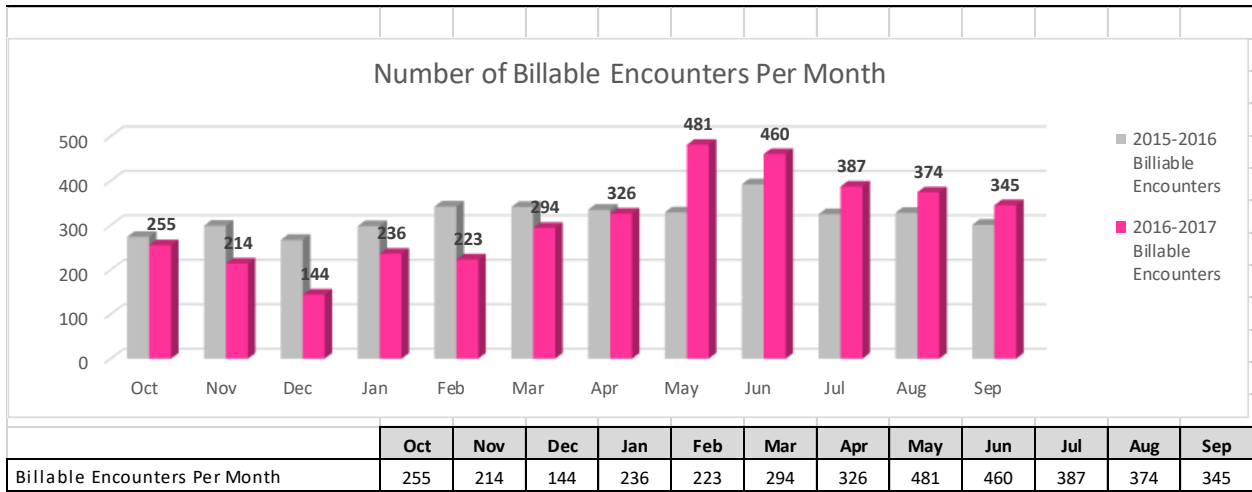
Total Enrollment Insurance Breakdown



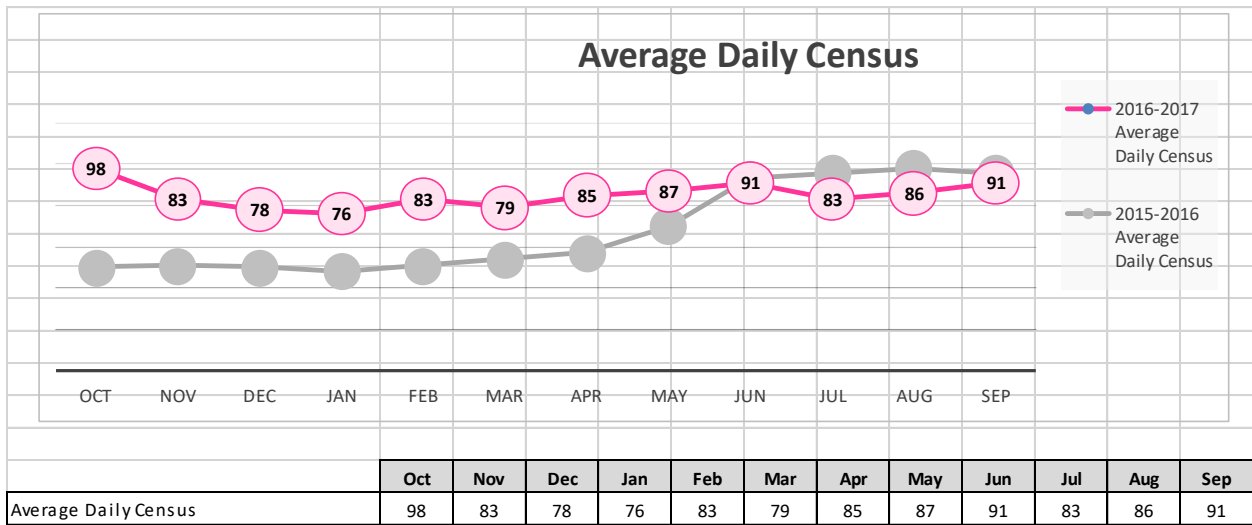
Unduplicated Medicaid & Low-Income/Uninsured Population



Billable Encounters per Month Compared to Previous Year



Average Daily Census per Month Compared to Previous Year



Agenda Item # 9

To: Board of Directors

From: Melissa Miller

Date: November 9, 2017

Re: Community Paramedicine Services Interlocal Agreement

Consider and Act on the Community Paramedic Services Interlocal Agreement.

The original Community Paramedicine Interlocal Agreement was approved in 2014. Since that time Public Health needs have grown and the Community Paramedicine program is well suited to meet those needs. The following are additional billable services (see Exhibit B A. 2-4) that will be provided through MCHD:

- Client Care Coordination provided to those enrolled in a Community Paramedicine Program
- Community Education classes open to the public on Public Health related initiatives.
- Addiction Care Navigation provided to individuals post EMS treatment for opioid related events. Encounters will include patient education and referral resources for addiction therapy.

COMMUNITY PARAMEDICINE SERVICES INTERLOCAL AGREEMENT

This Community Paramedicine Services Interlocal Agreement ("Agreement") is made and entered effective on the 9th day of November 2017 (the "Effective Date") by and between MONTGOMERY COUNTY PUBLIC HEALTH DISTRICT ("MCPHD") and MONTGOMERY COUNTY HOSPITAL DISTRICT, the provider of Emergency Medical Services in Montgomery County, Texas ("MCHD").

RECITALS

A. MCPHD and MCHD are each units of local government within the meaning of the Interlocal Cooperation Act of Chapter 791 of the Texas Government Code, and are authorized pursuant to such Act to enter into an interlocal agreement for the provision of health services in Montgomery County, Texas.

B. In response to Montgomery County's (the "County's") growing population, escalating costs, increased use of MCHD's emergency medical services, and related pressures, MCPHD wishes to develop the Community Paramedicine program (the "Program") with the MCHD to assist County residents more efficiently access and obtain appropriate health care services and to create substantial savings of local healthcare expenses.

C. MCPHD is authorized under the Texas Health and Safety Code Chapter 121 to provide health services and enforce laws reasonably necessary to protect the public health for the citizens of Montgomery County.

D. Whereas, section 1063.115 of MCHD's enabling legislation allows it to enter into contracts for the provision of healthcare services on terms and conditions agreeable to its governing board.

E. MCPHD wishes to engage MCHD to provide certain services related to implementing the Program, and MCHD wishes to be so engaged.

The parties therefore agree as follows:

AGREEMENT

1. Obligations of MCHD.

A. Provision of Services. In connection with the Program, MCHD, by and through its emergency medical services department will provide services, personnel, equipment and vehicles necessary for operation of the Program, as more specifically described on **Exhibit A** to this Agreement (collectively, the "Services").

B. No Right to Bind MCPHD. MCHD will not have the right or authority to enter into any contract in the name of MCPHD or otherwise bind MCPHD in any way without the express written consent of MCPHD.

C. On-Going Representation. MCHD represents and warrants that neither it nor any of its officers, directors, employees, or agents, have been suspended, excluded, or debarred from any government payor program, and that MCHD is a licensed provider of emergency medical services pursuant to chapter 773 of the Texas Health & Safety Code.

D. Record Availability. As and to the extent required by law, upon the written request of the Secretary of Health and Human Services, the Comptroller General or any of their duly authorized representatives, MCHD will make available those contracts, books, documents and records necessary to verify the nature and extent of the costs of providing Services under the Agreement. Such inspection will be available for up to four (4) years after the rendering of such Services. Although not expected under this Agreement, if MCHD carries out any of the duties of the Agreement through a subcontract with a value of ten thousand dollars (\$10,000) or more over a twelve (12) month period with a related individual or organization, MCHD agrees to include this requirement in any such subcontract. This section is included pursuant to and is governed by the requirements of 42 U.S.C. §1395x(v)(1) and the regulations as may be amended from time to time thereto. No attorney-client, accountant-client, or other legal privilege will be deemed to have been waived by MCPHD or MCHD by virtue of the Agreement.

2. Compensation

MCPHD will compensate MCHD for the services contemplated under this Agreement as set forth in Exhibit B.

3. Term of Agreement

A. Term. The term of this Agreement is one year commencing on the Effective Date indicated in this Agreement (the "Term"). The Agreement will automatically renew for subsequent one year terms (each a "Renewal Term"), unless either party gives the other party at least thirty (30) days' prior written notice of its desire not to renew the Agreement.

B. Without Cause Termination. At any time during the Term, either Party may, in its sole discretion, terminate this Agreement without cause by giving the other Party at least thirty (30) days' prior written notice. In particular, MCPHD may terminate this Agreement by giving MCHD at least thirty (30) days' prior written notice in the event the Medicaid 1115 waiver funding received by MCPHD for funding the Services is insufficient to cover MCPHD's financial obligations hereunder.

C. Termination for Breach. Either Party may terminate this Agreement upon breach by the other Party of any material provision of this Agreement, provided such breach continues for fifteen (15) days after receipt by the breaching Party of written notice of such breach from the non-breaching Party.

D. Termination by MCPHD. MCPHD may terminate this Agreement immediately by written notice to MCHD upon the occurrence of any of the following events:

i. the denial, suspension, revocation, termination, restriction, lapse or voluntary relinquishment (under threat of disciplinary action) of MCHD's license to provide emergency medical services in the State of Texas;

ii. the failure by MCHD to maintain the insurance required under this Agreement; or

iii. MCHD or any of its officers, directors, employees, agents, subcontractors, etc. being convicted of an offense related to health care, or MCHD's listing by a federal agency as being debarred, excluded or otherwise ineligible for federal program participation.

E. Effect of Termination. As of the effective date of termination of this Agreement, neither Party will have any further rights or obligations hereunder except: (1) as otherwise provided herein; (2) for rights and obligations accruing prior to such effective date of termination; or (3) arising as a result of any breach of this Agreement.

4. Insurance and Indemnification

A. Insurance Coverage for MCHD and its Representatives. MCHD will keep and maintain, at its own expense, professional, automobile and general liability insurance coverage for itself and each individual providing Services on behalf of MCHD, and automobile insurance for vehicles utilized in providing Services, with such insurance companies, issued upon such forms and containing such limitations as reasonably acceptable to MCPHD. As a minimum, such insurance will provide coverage in the amount of One Hundred Thousand Dollars (\$100,000) per person, Three Hundred Thousand Dollars (\$300,000) per occurrence for bodily injury or death and One Hundred Thousand Dollars (\$100,000) per occurrence for injury to or destruction of property. If such insurance is maintained on a claims-made basis, such insurance will continue throughout the term of the Agreement, and upon the termination of the Agreement, or the expiration or cancellation of the insurance, MCHD will purchase, or arrange for the purchase of, either (i) an extended reporting endorsement ("Tail Coverage") for the maximum period that may be purchased from its insurer (ii) "Prior Acts" coverage from the new insurer with a retroactive date on or prior to the date MCHD (or MCHD's Representative, as the case may be) began performing the Services, or (iii) maintain continuous coverage with the same carrier for the period of the statute of limitations for personal injury. All such insurance will be kept and maintained without cost or expense to MCPHD. In the event MCHD does not purchase the required coverage, MCPHD, in addition to any other rights it may have under the terms of the Agreement or under law, will be entitled, but not obligated, to terminate this agreement upon written notice to MCHD. MCHD will provide MCPHD with a certificate or certificates of insurance certifying the existence of all coverage required hereunder. MCHD will request its or their insurance carriers to provide MCPHD with not less than thirty (30) days prior written notice in the event of a change in the liability policies of MCHD.

B. Indemnification in General. To the fullest extent allowed by law, each Party will protect, indemnify and hold the other Party harmless from and defend against any and all claims, demands, actions, settlements, costs, damages, judgments, liability and expense of any kind, including reasonable attorney's fees and litigation expenses, based upon or arising from injuries or damages to persons or property in connection with the provision of Services by indemnifying

Party hereunder. Each Party specifically reserves any common law right of indemnity and/or contribution which either Party may have against the other. MCHD's indemnification of MCPHD will include, but not be limited to, any loss, injury or damage incurred by MCPHD as a result of any lapse, suspension or revocation of MCHD's emergency medical services license or certification of MCHD or any of its Representatives during the performance of Services pursuant to the Agreement.

C. Indemnification as to Compensation and Related Taxes. To the fullest extent allowed by law, MCHD will indemnify, defend and hold MCPHD harmless from and against any and all claims for wages, salaries, benefits, taxes and all other withholdings and charges payable to, or in respect to, MCHD employees for Services provided under the Agreement.

5. Notice

Any notice required or desired to be given in respect to the Agreement will be deemed to be given upon the earlier of (i) actual delivery to the intended recipient or its agent, or (ii) upon the third business day following deposit in the United States mail, postage prepaid, certified or registered mail, return receipt requested. Any such notice will be delivered to the respective addresses set out below, or to such other address as a Party will specify in the manner required by this Section 5. The respective addresses are:

If to MCPHD: Montgomery County Public Health District
 1300 S. Loop 336 W
 Conroe, Texas 77304

If to MCHD: Montgomery County Hospital District
 1400 South Loop 336 W
 Conroe, TX 77304
 Attn: Randy Johnson, Chief Executive Officer

6. Entire Agreement

The Agreement contains the entire agreement of the Parties and supersedes all prior agreements, contracts and understandings, whether written or otherwise, between the Parties relating to the subject matter of the Agreement. The Agreement may be executed in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

7. Partial Invalidity

In the event any provision of the Agreement is found to be legally invalid or unenforceable for any reason, the remaining provisions of the Agreement will remain in full force and effect provided the fundamental rights and obligations of each Party, and the economic impact of the Agreement to each Party, remain reasonably unaffected.

8. Assignment

No assignment of the Agreement or the rights and obligations hereunder will be valid without the specific written consent of both Parties hereto.

9. Independent Contractor

MCHD is performing Services and duties under the Agreement as an independent contractor and not as an employee, or agent with MCPHD. MCHD will be responsible for determining the manner in which Services are provided and ensuring that Services are rendered in a manner consistent with the goals and objectives referenced in the Agreement.

10. Regulatory Requirements

The parties expressly agree that nothing contained in the Agreement will require MCHD to refer or admit any patients to, or order any goods or services from MCPHD. Notwithstanding any unanticipated effect of any provision of the Agreement, neither Party will knowingly or intentionally conduct itself in such a manner as to violate the prohibition against fraud and abuse in connection with the Medicare and Medicaid programs (42 U.S.C. §1320a-7b). Without limitation of any provision herein set forth, the parties expressly agree to abide by any and all applicable federal and/or state statutes, rules and regulations including, without limitation, Titles VI and VII of the Civil Rights Act of 1964, the Equal Employment Opportunity Act of 1972, the Age Discrimination in Employment Act of 1967, the Equal Pay Act of 1963, the National Labor Relations Act, the Fair Labor Standards Act, the Rehabilitation Act of 1973, and the Occupational Safety and Health Act of 1970, all as may be from time to time modified or amended.

11. Third-Party Beneficiaries

The Agreement is entered into for the sole benefit of MCPHD and MCHD. Nothing contained in the Agreement or in the Parties' course of dealings will be construed as conferring any third party beneficiary status on any person or entity not a party to the Agreement.

12. Governing Law and Venue

This Agreement will be governed by and interpreted under the laws of state of Texas. Venue for any action concerning this Agreement between the Parties hereto will be in Montgomery County, Texas. In the event that such action is brought in or removed to a federal court and no federal court of competent jurisdiction is located within such county, venue for such action will lie in the nearest county in which a federal court of competent jurisdiction is located.

13. Approvals

Neither the Agreement nor any amendment or modification hereto will be effective or legally binding upon MCPHD or any officer, director, employee or agent thereof, unless and until it has been reviewed and approved by its Board of Directors, and by MCPHD's legal counsel.

14. Marketing Services

MCHD represents and warrants that no part of the compensation paid hereunder is in exchange for the referral or arrangement for referral of any patient to MCPHD or any other person or entity. MCHD is allowed to perform community and stakeholder education concerning the Program in order to enhance and improve the Program and or to discuss the research / data that could potential benefit other similar county programs. MCHD represents and warrants that, in connection with the Services to be performed pursuant to the Agreement, each employee, or other entity or person performing Services pursuant to the Agreement will be compensated in a manner that complies with the Federal Anti-Kickback Statute, an exception to the Stark laws, and any appropriate exception to any state statutes similar to either or both of the foregoing federal statutes, as applicable.

15. Headings

The article and other headings contained in the Agreement are for reference purposes only and will not affect in any way the meaning or interpretation of the Agreement.

16. Vendor Promotion/Publication

Except as provided under Section 14, above, MCPHD prohibits the use of MCPHD's name by any vendor or independent contractor, in any advertisement, press statement or release, website, published customer list, or any publication or dissemination similar to the foregoing without receiving the express written permission from MCPHD's Board of Directors. Any request for permission should include the complete text of the publication, statement, or document in which the name usage will appear and will be subject to edit.

17. Payments from Budgeted Revenues

The governing bodies of MCPHD and MCHD find that the subject of this Agreement is necessary for the benefit of the public, and that each party has the legal authority to perform and to provide the governmental function or service which is the subject matter of this Agreement, and that each party will pay for the performance of governmental functions or services from current revenues available to the paying party; furthermore, the governing bodies find that the performance of this Agreement is in the common and best interest of both parties, and that the consideration of this Agreement is fair, adequate, and reflective of the fair market values of the equipment, property, services, and other consideration given under this Agreement.

18. Dispute Resolution Process

Before commencing formal legal proceedings concerning any dispute arising under or relating to this Agreement, or any breach thereof, the Parties individually and collectively agree to observe the following procedures ("Dispute Resolution Process"):

i. **Notice.** The aggrieved Party shall notify the other Party of the dispute, by way of a writing which contains sufficient detail to clearly identify the problems giving rise to the dispute, and the responding Party shall have a reasonable opportunity to respond.

(a) **First Resolution Meeting.** After consulting with and obtaining input from the appropriate individuals so as to facilitate a complete discussion and proposed solution of the problem, the Parties shall schedule a meeting and designate representatives to attend such meeting to attempt to affect an agreed resolution of the issue.

(b) **Second Resolution Meeting.** If the Party's designated representatives reach an impasse concerning the dispute, the following representative(s) shall meet to discuss the dispute: the Chief Executive Officer, and/or Executive Director or titular equivalent of each Party.

(c) **Successful Resolution.** If the Parties reach an accord at any stage of the meeting, they shall reduce their agreement to writing. Such writing shall be presented for approval by the Party's respective governing boards. If approval of the writing is obtained, such writing shall constitute an amendment to this Agreement with respect to the subject matter of the notice of the dispute. The terms and conditions of such amendment shall not supersede the terms and conditions of this Agreement with respect to any matter other the subject matter submitted to the Dispute Resolution Process.

(d) **Unsuccessful Resolution.** If the Parties are unable to reach a resolution of the dispute within a reasonable time, either Party may pursue such legal and equitable remedies as are available to it under Texas law.

EXECUTED in multiple counterparts, each of which shall have the force and dignity as an original on the Effective Date:

Montgomery County Public Health District

**Montgomery County Hospital
District**

By:

Date:

EXHIBIT A

MCHD will provide the following pursuant to Agreement.

A. Quarterly Report. MCHD will prepare and submit to MCPHD a quarterly report setting forth the following information, as applicable:

1. A summary of the Program's outreach efforts and results describing:

- a. The number of patients treated under the Program and the number of clinical and care coordination encounters;
- b. The number of patient Addiction Care Navigator services provided;
- c. The number and title of Community Education classes provided per quarter;

B. Vehicles. MCHD will provide one or more suitable vehicles on a full-time basis in connection with the provision of the Program services.

C. Ambulances. MCHD will provide ambulances, as needed, in the event that an ambulance is necessary to provide services under the Program. MCHD will track the time that it uses such ambulance on an hourly basis and will submit a time record of such use to MCPHD as a component of its quarterly reporting to MCPHD.

D. Equipment and Supplies. MCHD will provide all equipment and supplies necessary for the operation and maintenance of the vehicles and ambulances that the MCHD uses to provide Program services pursuant to this Agreement.

E. Staffing. MCHD will dedicate three (3) full-time paramedics who have completed an approved community paramedicine training program and a case manager ("Program Team") as staffing under this Agreement. One of the full-time paramedics will act as coordinator ("Coordinator") in the community paramedicine program.

EXHIBIT B COMPENSATION

- A. Compensation. As compensation for the Services provided by MCHD during the first term of this Agreement, MCPHD will pay MCHD the following amounts on or before the 15th day of each month
1. A flat fee of Three Hundred Dollars (\$300) for each patient clinical encounter. Such compensation includes the paramedic intervention, all equipment, supplies, vehicles and ambulances.
 2. A fee of One Hundred Dollars (\$100) for each enrolled client care coordination encounter. Such compensation includes coordination with physicians, insurance, transportation, and community resources;
 3. A fee of Five Hundred Dollars (\$500) for each Public Health related community education activity. These open to the public classes include but are not limited to Child Passenger Safety, CPR/First aide, Water Safety, Safe Sleep, Bleeding control; and
 4. A fee of Three Hundred Dollars (\$300) per patient visit for Addiction Care Navigation related to Opioids. These encounters will provide education post EMS treatment for overdose and include patient education and referral resources for treatment.

In the event the Services provided by MCHD generate fees that exceed the 1115 Waiver funding minus the MCPHD 6% holdback during any year of this Agreement, then MCPHD and MCHD representatives negotiate whether additional compensation shall be paid to MCHD for Services during the remainder of the term, taking into account budgeted and available revenues of MCPHD. However, MCHD shall continue to provide Services during such negotiations.

At the expiration of the first year of this Agreement MCPHD and MCHD will confer and adjust the per-call fees for the Services provided by MCHD pursuant to this Agreement. Any such fee changes will be memorialized in one or more written amendments to this Agreement, such amendments to be approved by the Parties' respective governing boards.

AGENDA ITEM #10

Board Mtg.: 11/09/17

Montgomery County Public Health District Financial Dashboard for September 2017 (dollars expressed in 000's)

	Sep 2017	Sep 2016	Var	Var %
Cash and Investments	1,054	939	115	12.3%

Legend	
Green	Favorable Variance
Red	Unfavorable Variance

Income Statement	September 2017				Year to Date			
	Act	Bud	Var	Var %	Act	Bud	Var	Var %
Revenue								
Grant Revenue	59	57	3	4.4%	491	715	(224)	-31.4%
1115 Waiver Revenue	0	0	0	0.0%	1,574	933	640	68.6%
Other Revenue	13	9	4	39.1%	144	111	33	29.8%
Total Revenue	72	66	6	9.3%	2,208	1,759	449	25.6%
Expenses								
Payroll	77	60	17	28.3%	724	802	(78)	-9.7%
Operating	125	130	(5)	-3.9%	1,393	1,589	(197)	-12.4%
Total Operating Expenses	202	190	12	6.3%	2,116	2,391	(275)	-11.5%
Capital	0	0	0	0.0%	0	0	0	0.0%
Total Expenditures	202	190	12	6.3%	2,116	2,391	(275)	-11.5%
Net Surplus / (Deficit)	(129)	(123)	(6)	-4.7%	91	(632)	(724)	114.5%

Cash and Investments are \$115k greater than one year ago.

Revenue: Because the grants are based on reimbursement, grant revenue is less than expected year-to-date due to expenses being less than budgeted.

Other Revenue is running above budget year-to-date now that Medicaid is accepted and credit cards are an accepted form of payment.

Payroll: Year-to-date, payroll is below budget mainly as the result of a vacant position and an employee on FMLA for three months. The vacant epidemiology nurse position was filled in June.

Operating Expense: Year-to-date, Other Services - Community Paramedicine is \$78k less than budget due to billable encounters being fewer than expected. In addition, the Ebola grant allowed for a contract of \$30k for aid in the event of a major event, which did not occur. Otherwise, most of the remaining variances are the result of timing issues.

Montgomery County Public Health District
Balance Sheet
As of September 30, 2017

Fund 22 9/30/2017

ASSETS

Cash and Equivalents

22-000-10400	Petty Cash-PHP-BS	\$200.00
22-000-11510	MCPHD Operating Account - WF-BS	\$1,053,795.12
Total Cash and Equivalents		\$1,053,995.12

Receivables

22-000-14300	A/R-Other MCPHD -BS	\$7,500.00
22-000-14400	A/R-Grant Revenue-BS	\$108,455.87
22-000-14550	Receivable from Primary Government-BS	(\$206,274.74)
Total Receivables		(\$90,318.87)

Other Assets

22-000-14900	Prepaid Expenses-BS	\$442.00
Total Other Assets		\$442.00

TOTAL ASSETS

\$964,118.25

LIABILITIES

Current Liabilities

22-000-20500	Accounts Payable-BS	\$310.60
22-000-21400	Accrued Payroll-BS	\$23,014.20
Total Current Liabilities		\$23,324.80

Deferred Liabilities

22-000-23200	Deferred Revenue MCPHD-BS	\$6,733.93
Total Deferred Liabilities		\$6,733.93

TOTAL LIABILITIES

\$30,058.73

CAPITAL

22-000-30225	Assigned - Open Purchase Orders-BS	\$23,965.00
22-000-30700	Reserved - Prepaids-BS	\$442.00
22-000-30802	Reserved - NACCHO 2014-BS	\$6,733.93
22-000-39050	Unassigned Fund Balance-MCPHD-BS	\$902,918.59

TOTAL CAPITAL

\$934,059.52

TOTAL LIABILITIES AND CAPITAL

\$964,118.25

**Montgomery County Public Health District
Preliminary Income Statement - Actual vs. Budget
For the Period Ended September 30, 2017**

		Current Month Actual	Current Month Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance	Total Annual Budget	% YTD Annual Budget	Annual Budget Remaining
Revenue										
Tax Revenue										
EMS Net Revenue										
Other Revenue										
41500	Miscellaneous Income	7,500.00	7,518.00	(18.00)	90,288.00	90,216.00	72.00	90,216.00	100.08%	(72.00)
41550	Proceeds from Grant Funding	59,487.00	56,954.63	2,532.37	490,578.02	714,645.57	(224,067.55)	714,645.57	68.65%	224,067.55
43750	1115 Waiver - Paramedicine	0.00	0.00	0.00	1,573,677.72	933,333.00	640,344.72	933,333.00	168.61%	(640,344.72)
43930	Immunization Fees	2,872.10	1,700.00	1,172.10	29,799.48	20,400.00	9,399.48	20,400.00	146.08%	(9,399.48)
44100	Employee Medical Premiums	2,451.77	0.00	2,451.77	23,546.10	0.00	23,546.10	0.00	0.00%	(23,546.10)
Total Other Revenue		72,310.87	66,172.63	6,138.24	2,207,889.32	1,758,594.57	449,294.75	1,758,594.57	125.55%	(449,294.75)
Total Revenue		72,310.87	66,172.63	6,138.24	2,207,889.32	1,758,594.57	449,294.75	1,758,594.57	125.55%	(449,294.75)
Expenses										
Payroll Expenses										
51100	Regular Pay	44,970.13	46,012.75	(1,042.62)	491,437.30	596,453.91	(105,016.61)	596,453.91	82.39%	105,016.61
51200	Overtime Pay	4,144.40	0.00	4,144.40	4,251.24	0.00	4,251.24	0.00	0.00%	(4,251.24)
51300	Paid Time Off	7,987.04	0.00	7,987.04	42,062.20	0.00	42,062.20	0.00	0.00%	(42,062.20)
51500	Payroll Taxes	4,200.51	3,218.76	981.75	38,904.96	44,700.64	(5,795.68)	44,700.64	87.03%	5,795.68
51650	TCDRS Plan	3,921.89	3,468.58	453.31	39,065.87	44,138.52	(5,072.65)	44,138.52	88.51%	5,072.65
51700	Health & Dental	1,023.69	7,364.56	(6,340.87)	31,257.13	116,313.94	(85,056.81)	116,313.94	26.87%	85,056.81
51710	Health Insurance Claims	7,302.69	0.00	7,302.69	60,547.02	0.00	60,547.02	0.00	0.00%	(60,547.02)
51720	Health Insurance Admin Fees	3,505.56	0.00	3,505.56	15,831.84	0.00	15,831.84	0.00	0.00%	(15,831.84)
Total Payroll Expenses		77,055.91	60,064.65	16,991.26	723,357.56	801,607.01	(78,249.45)	801,607.01	90.24%	78,249.45
Operating Expenses										
52300	Bank Charges	47.09	0.00	47.09	599.82	0.00	599.82	0.00	0.00%	(599.82)
52350	Credit Card Processing Fee	0.00	40.00	(40.00)	0.00	480.00	(480.00)	480.00	0.00%	480.00
52950	Community Education	0.00	0.00	0.00	0.00	180.00	(180.00)	180.00	0.00%	180.00
52975	Community Preparedness Supplies	0.00	0.00	0.00	24.79	0.00	24.79	0.00	0.00%	(24.79)
53050	Computer Software	400.00	792.50	(392.50)	4,435.00	6,727.50	(2,292.50)	6,727.50	65.92%	2,292.50
53100	Computer Supplies/Non-Cap.	0.00	0.00	0.00	1,744.16	2,700.00	(955.84)	2,700.00	64.60%	955.84
53150	Conferences - Fees, Travel, & Meals	44.25	1,057.66	(1,013.41)	7,453.00	17,157.98	(9,704.98)	17,157.98	43.44%	9,704.98
53330	Contractual Obligations- Other	2,000.00	3,423.33	(1,423.33)	24,500.00	48,356.99	(23,856.99)	48,356.99	50.66%	23,856.99
53900	Disposable Medical Supplies	172.39	1,521.46	(1,349.07)	18,004.37	11,207.46	6,796.91	11,207.46	160.65%	(6,796.91)
54000	Drug Supplies	36.48	0.00	36.48	36.48	0.00	36.48	0.00	0.00%	(36.48)
54100	Dues/Subscriptions	0.00	148.58	(148.58)	0.00	4,011.74	(4,011.74)	4,011.74	0.00%	4,011.74
54200	Durable Medical Equipment	0.00	0.00	0.00	0.00	150.00	(150.00)	150.00	0.00%	150.00
54900	Insurance	704.00	0.00	704.00	704.00	12,500.00	(11,796.00)	12,500.00	5.63%	11,796.00
55500	Legal Fees	0.00	0.00	0.00	9,500.20	0.00	9,500.20	0.00	0.00%	(9,500.20)
55700	Management Fees	8,333.33	9,407.50	(1,074.17)	99,999.96	111,317.84	(11,317.88)	111,317.84	89.83%	11,317.88
55900	Meals - Business and Travel	0.00	0.00	0.00	0.00	750.00	(750.00)	750.00	0.00%	750.00
56200	Mileage Reimbursements	683.70	689.04	(5.34)	3,441.89	8,526.04	(5,084.15)	8,526.04	40.37%	5,084.15
56300	Office Supplies	430.02	1,519.92	(1,089.90)	3,486.58	11,124.26	(7,637.68)	11,124.26	31.34%	7,637.68
56525	Other Services - Community Paramedicine-1115	103,500.00	100,000.00	3,500.00	1,121,700.00	1,200,000.00	(78,300.00)	1,200,000.00	93.48%	78,300.00
57000	Printing Services	0.00	1,267.58	(1,267.58)	0.00	16,135.74	(16,135.74)	16,135.74	0.00%	16,135.74
57100	Professional Fees	0.00	75.00	(75.00)	316.58	2,100.00	(1,783.42)	2,100.00	15.08%	1,783.42
57500	Rent	7,481.25	7,890.70	(409.45)	89,775.00	100,010.44	(10,235.44)	100,010.44	89.77%	10,235.44
57800	Special Events Supplies	0.00	0.00	0.00	0.00	7,947.00	(7,947.00)	7,947.00	0.00%	7,947.00

**Montgomery County Public Health District
Preliminary Income Statement - Actual vs. Budget
For the Period Ended September 30, 2017**

	Current Month Actual	Current Month Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance	Total Annual Budget	% YTD Annual Budget	Annual Budget Remaining
57900 Station Supplies	0.00	0.00	0.00	40.59	0.00	40.59	0.00	0.00%	(40.59)
58200 Telephones-Cellular	478.48	868.00	(389.52)	5,244.59	10,416.00	(5,171.41)	10,416.00	50.35%	5,171.41
58500 Training/Related Expenses-CE	53.50	166.00	(112.50)	329.46	5,434.00	(5,104.54)	5,434.00	6.06%	5,104.54
58600 Travel Expenses	0.00	0.00	0.00	0.00	1,125.00	(1,125.00)	1,125.00	0.00%	1,125.00
58700 Uniforms	0.00	207.67	(207.67)	150.00	2,213.01	(2,063.01)	2,213.01	6.78%	2,063.01
51800 Unemployment Ins.	0.00	68.00	(68.00)	0.00	2,089.00	(2,089.00)	2,089.00	0.00%	2,089.00
59350 Worker's Compensation Insurance	138.24	545.82	(407.58)	1,402.81	6,779.72	(5,376.91)	6,779.72	20.69%	5,376.91
Total Operating Expenses	124,502.73	129,688.76	(5,186.03)	1,392,889.28	1,589,439.72	(196,550.44)	1,589,439.72	87.63%	196,550.44
Indigent Care Expenses									
Total Operating and Payroll Expenses	201,558.64	189,753.41	11,805.23	2,116,246.84	2,391,046.73	(274,799.89)	2,391,046.73	88.51%	274,799.89
Capital Expenditures									
Total Expenditures	201,558.64	189,753.41	11,805.23	2,116,246.84	2,391,046.73	(274,799.89)	2,391,046.73	88.51%	274,799.89
Revenue over Expenses	(129,247.77)	(123,580.78)	(5,666.99)	91,642.48	(632,452.16)	724,094.64	(632,452.16)	-14.49%	(724,094.64)

Agenda Item #11

**Montgomery County Public Health District
Budget Amendment - Fiscal Year Ending September 30, 2018
Supplement to the Amendment Presented to the Board on November 9, 2017**

Account	Description	Total	Notes	Impact
22-900-52755	Capital Purchase - Vehicles-Fleet	23,965.00	FY 2017 Open Purchase Order	increase expense
	Total Expense	<u>23,965.00</u>	Increase in Expenses	
	Increase / (Decrease) Net Revenue over Expenses	(23,965.00)		
	FY 2018 Budgeted Net Revenue over Expenses	168,296.13		
	FY 2018 Amended Budgeted Net Revenue over Expenses	<u>144,331.13</u>		

AGENDA ITEM # 12

Consider and act on payment of Grant invoices (Sandy Wagner, Treasurer-Public Health Board)

TOTAL FOR
PUBLIC HEALTH INVOICES
\$235,854.66

Montgomery County Hospital Distric
Invoice Expense Allocation Repor
 Board Meeting 11/09/17- Public Health Paid Invoices

Vendor Name	Invoice Date	Invoice No.	Payment No.	Payment Date	Account Description	Account No.	Account Description	Amount
AMAZON.COM LLC	9/10/2017	259710824659 09 (22)			CREDIT PO 44113	22-413-53900	Disposable Medical Supplies-RLSS/	(\$2.47)
	8/10/2017	002723182108 08 (22)	93824	9/7/2017	OFFICE SUPPLIES	22-404-56300	Office Supplies-PHC M	\$143.34
	8/10/2017	259711992810 08 (22)	93825	9/7/2017	MEDICAL SUPPLIES	22-412-53900	Disposable Medical Supplies-PHC R	\$32.46
	8/10/2017	005837024956 08 (22)	93826	9/7/2017	MEDICAL SUPPLIES	22-412-53900	Disposable Medical Supplies-PHC R	\$27.20
	9/10/2017	BSGFYLMGAKN 09 (94106	9/27/2017	OFFICE SUPPLIES	22-404-56300	Office Supplies-PHC M	\$238.90
	9/10/2017	263939588212 09 (22)	94107	9/27/2017	OFFICE SUPPLIES	22-404-56300	Office Supplies-PHC M	\$191.12
							Totals for AMAZON.COM LLC:	\$630.55
BOUND TREE MEDICAL, LLC	9/25/2017	82633584	94296	10/10/2017	MEDICAL SUPPLIES	22-404-54000	Drug Supplies-PHC M	\$36.48
								Totals for BOUND TREE MEDICAL, LLC:
CDW GOVERNMENT, INC.	8/10/2017	JTD9267	93696	8/24/2017	HP OFFICEJET PRO PRINTER	22-118-56300	Office Supplies-CPS/H	\$135.42
								Totals for CDW GOVERNMENT, INC.:
CLARKSON, BRITTANI	9/12/2017	CLA091217	93914	9/13/2017	MILEAGE REIMBURSEMENT 08/30/17-09/08/17	22-309-56200	Mileage Reimbursements-MRC U	\$105.50
	9/12/2017	CLA091217 \$93.67	93914	9/13/2017	MILEAGE REIMBURSEMENT 07/21/17-08/24/17	22-309-56200	Mileage Reimbursements-MRC U	\$93.67
								Totals for CLARKSON, BRITTANI:
HUDSON & O'LEARY, LLP	8/10/2017	1727 (22)	93936	9/13/2017	GENERAL COUNSEL	22-900-55500	Legal Fees-MCPHD	\$8,330.20
								Totals for HUDSON & O'LEARY, LLP:
IBRAHIM, SYED	9/30/2017	IBR093017	94230	10/4/2017	MILEAGE REIMBURSEMENT 08/14-09/28 2017	22-118-56200	Mileage Reimbursements-CPS/H	\$47.82
								Totals for IBRAHIM, SYED:
JOHN L. WORTHAM & SON, LP dba WORT	9/7/2017	520213	94139	9/27/2017	FEDERAL INSURANCE/POLICY 82370618/DIRS & OFFICERS	22-900-54900	Insurance-MCPHD	\$704.00
								Totals for JOHN L. WORTHAM & SON, LP dba WORTHAM INSURANCE & RISK:
LEAL, RENE	9/27/2017	LEA092817	94142	9/27/2017	PER DIEM/SETRAC PREPAREDNESS SYMPO 10/10-10/13	22-000-14900	Prepaid Expenses-BS	\$147.00
	9/30/2017	LEA093017	94238	10/4/2017	MILEAGE REIMBURSEMENT 09/03/17-09/07/17	22-209-56200	Mileage Reimbursements-CPS/C	\$48.68
	9/30/2017	LEA093017 \$177.62	94238	10/4/2017	MILEAGE REIMBURSEMENT 08/26/17-08/31/17	22-209-56200	Mileage Reimbursements-CPS/C	\$177.62
							Totals for LEAL, RENE:	\$373.30
MASSEY, MARISA DEEANN	9/7/2017	MAS090717	93949	9/13/2017	PER DIEM/GRANT REQUIREMENT: ELC WORKSHOP 10-02/10-04	22-000-14900	Prepaid Expenses-BS	\$147.50
	9/11/2017	MAS091117	93949	9/13/2017	PER DIEM/INTRO TO NEDSS TRAINING 09/20-09/21	22-118-53150	Conferences - Fees, Travel, & Meals-C	\$44.25
	9/26/2017	MAS092617	94148	9/27/2017	NEDSS TRAINING/AUSTING SEPT 20	22-118-56200	Mileage Reimbursements-CPS/H	\$185.11
							Totals for MASSEY, MARISA DEEANN:	\$376.86
MCKESSON GENERAL MEDICAL CORP.	9/6/2017	10183840	94048	9/20/2017	MEDICAL SUPPLIES	22-404-53900	Disposable Medical Supplies-PHC M	\$174.86
								Totals for MCKESSON GENERAL MEDICAL CORP.:
OPTQUEST INTERNET SERVICES, INC.	8/1/2017	46500	93963	9/13/2017	NEXTGEN HOSTING	22-401-53050	Computer Software-PHC G	\$400.00

Montgomery County Hospital Distric
Invoice Expense Allocation Repor
Board Meeting 11/09/17- Public Health Paid Invoices

Vendor Name	Invoice Date	Invoice No.	Payment No.	Payment Date	Account Description	Account No.	Account Description	Amount
	8/1/2017	47012	93965	9/13/2017	NEXTGEN HOSTING	22-401-53050	Computer Software-PHC G	\$400.00
	9/1/2017	47151	93966	9/13/2017	NEXTGEN HOSTING	22-401-53050	Computer Software-PHC G	\$400.00
	9/1/2017	46407B	94066	9/20/2017	NEXTGEN HOSTING	22-401-53050	Computer Software-PHC G	\$400.00
							Totals for OPTIQUEST INTERNET SERVICES, INC.:	\$1,600.00
OPTUM HEALTH BANK	9/1/2017	OPT090117-22	3344	9/1/2017	EMPLOYER HSA ET FUNDING AUG 2017	22-113-51700	Health & Dental-PHEP	\$62.50
						22-404-51700	Health & Dental-PHC M	\$125.00
						22-411-51700	Health & Dental-PHC R	\$62.50
	9/29/2017	OPT092917-22	3442	9/29/2017	EMPLOYER HSA ET FUNDING SEPT 2017	22-117-51700	Health & Dental-IDCU/	\$62.50
						22-404-51700	Health & Dental-PHC M	\$125.00
						22-413-51700	Health & Dental-RLSS/	\$62.50
							Totals for OPTUM HEALTH BANK:	\$500.00
OWENS & MINOR	8/2/2017	2029559685	93571	8/17/2017	GLOVES	22-404-53900	Disposable Medical Supplies-PHC M	\$57.79
							Totals for OWENS & MINOR:	\$57.79
SIMS, CHARLES R M.D.	8/1/2017	AUG 051116-016	93579	8/17/2017	MONTHLY RETAINER FOR AUGUST 2017	22-900-53330	Contractual Obligations- Other-MCPH	\$2,000.00
	9/1/2017	SEPT 051116-017	94078	9/20/2017	MONTHLY RETAINER FOR SEPTEMBER 2017	22-900-53330	Contractual Obligations- Other-MCPH	\$2,000.00
							Totals for SIMS, CHARLES R M.D.:	\$4,000.00
STANDARD INSURANCE COMPANY	8/3/2017	160-160682-2/10 AUG	3237	8/3/2017	PREMIUMS (FUND 22) 08/01/17 - 08/31/17		Health & Dental-PHEP	
	9/1/2017	160682-22 09/01/17	3351	9/1/2017	PREMIUMS 09/01/17 - 09/30/17		Health & Dental-IDCU/	
							Totals for STANDARD INSURANCE COMPANY (POB 645311):	\$1,855.41
VERIZON WIRELESS (POB 660108)	8/5/2017	1754 9788955465 8-22	3327	8/20/2017	ACCT# 920161350-00001	22-113-58200	Telephones-Cellular-PHEP	\$89.49
						22-118-58200	Telephones-Cellular-CPS/H	\$89.49
						22-209-58200	Telephones-Cellular-CPS/C	\$93.29
						22-307-58200	Telephones-Cellular-MRC U	\$89.49
						22-404-58200	Telephones-Cellular-PHC M	\$94.19
	9/5/2017	1754 970700397 (22)	3426	9/20/2017	ACCT# 920161350-00001	22-117-58200	Telephones-Cellular-IDCU/	\$93.24
						22-118-58200	Telephones-Cellular-CPS/H	\$106.68
						22-209-58200	Telephones-Cellular-CPS/C	\$93.34
						22-309-58200	Telephones-Cellular-MRC U	\$106.68
						22-900-58200	Telephones-Cellular-MCPHD	\$78.54
							Totals for VERIZON WIRELESS (POB 660108):	\$934.43
WOMBLES, DEVIN	8/22/2017	WOM082217	93755	8/24/2017	MILEAGE REIMBURSEMENT 08/04/17	22-113-56200	Mileage Reimbursements-PHEP	\$25.57
	9/7/2017	WOM090717	93985	9/13/2017	PER DIEM/GRANT REQUIREMENT: ELC WORKSHOP 10/02-10/04	22-000-14900	Prepaid Expenses-BS	\$147.50
	9/12/2017	WOM091217	93985	9/13/2017	MILEAGE REIMBURSEMENT 08/30/17 HURRICAN HARVEY EOC	22-900-56200	Mileage Reimbursements-MCPHD	\$7.65
	9/21/2017	WOM092117	94181	9/27/2017	MILEAGE REIMBURSEMENT 09/15/17	22-900-56200	Mileage Reimbursements-MCPHD	\$17.65
							Totals for WOMBLES, DEVIN:	\$198.37

Montgomery County Hospital Distric
Invoice Expense Allocation Repor
 Board Meeting 11/09/17- Public Health Paid Invoices

Vendor Name	Invoice Date	Invoice No.	Payment No.	Payment Date	Account Description	Account No.	Account Description	Amount
MCHD Comm Paramedicine	8/31/2017	18099-1	Wire	8/31/2017	MCHD Comm Paramedicine Services	22-501-56525	Receiving from Component Unit-BS	\$112,200.00
							Totals for MCHD Comm Paramedicine:	\$112,200.00
MCHD Comm Paramedicine	9/30/2017	18245-1	Wire	9/30/2017	MCHD Comm Paramedicine Services	22-501-56525	Receiving from Component Unit-BS	\$103,500.00
							Totals for MCHD Comm Paramedicine:	\$103,500.00

Account Summary

<u>Account Number</u>	<u>Description</u>	<u>Net Amount</u>
22-501-56525	Prepaid Expenses-BS	\$215,700.00
22-000-14900	Prepaid Expenses-BS	\$442.00
22-113-51700	Health & Dental-PHEP	\$133.87
22-113-56200	Mileage Reimbursements-PHEP	\$25.57
22-113-58200	Telephones-Cellular-PHEP	\$89.49
22-117-51700	Health & Dental-IDCU/	\$133.87
22-117-58200	Telephones-Cellular-IDCU/	\$93.24
22-118-51700	Health & Dental-CPS/H	\$570.51
22-118-53150	Conferences - Fees, Travel, & Meals-CPS/H	\$44.25
22-118-56200	Mileage Reimbursements-CPS/H	\$232.93
22-118-56300	Office Supplies-CPS/H	\$135.42
22-118-58200	Telephones-Cellular-CPS/H	\$196.17
22-209-51700	Health & Dental-CPS/C	\$337.18
22-209-56200	Mileage Reimbursements-CPS/C	\$226.30
22-209-58200	Telephones-Cellular-CPS/C	\$186.63
22-307-58200	Telephones-Cellular-MRC U	\$89.49
22-309-51700	Health & Dental-MRC U	\$146.04
22-309-56200	Mileage Reimbursements-MRC U	\$199.17
22-309-58200	Telephones-Cellular-MRC U	\$106.68
22-401-53050	Computer Software-PHC G	\$1,600.00
22-404-51700	Health & Dental-PHC M	\$514.66
22-404-53900	Disposable Medical Supplies-PHC M	\$232.65
22-404-54000	Drug Supplies-PHC M	\$36.48
22-404-56300	Office Supplies-PHC M	\$573.36
22-404-58200	Telephones-Cellular-PHC M	\$94.19
22-411-51700	Health & Dental-PHC R	\$62.50
22-412-51700	Health & Dental-PHC R	\$84.85
22-412-53900	Disposable Medical Supplies-PHC R	\$59.66
22-413-51700	Health & Dental-RLSS/	\$147.35
22-413-53900	Disposable Medical Supplies-RLSS/	(\$2.47)
22-900-51700	Health & Dental-MCPHD	\$224.58
22-900-53330	Contractual Obligations- Other-MCPHD	\$4,000.00
22-900-54900	Insurance-MCPHD	\$704.00
22-900-55500	Legal Fees-MCPHD	\$8,330.20
22-900-56200	Mileage Reimbursements-MCPHD	\$25.30
22-900-58200	Telephones-Cellular-MCPHD	\$78.54
GRAND TOTAL:		<u>\$235,854.66</u>

Agenda Item # 13

To: MCPHD Board of Directors

From: Randy Johnson, CEO

Date: November 9, 2017

Re: 2018 Quarterly Meeting Dates



Public Health
Prevent. Promote. Protect.

Montgomery County, Texas

Consider and act on future meeting dates for 2018. (Randy Johnson, CEO – MCPHD)

2018

January							February							March							April						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
	1	2	3	4	5	6					1	2	3					1	2	3	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	18	19	20	21	22	23	24	22	23	24	25	26	27	28
28	29	30	31				25	26	27	28				25	26	27	28	29	30	31	29	30					

May							June							July							August						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
		1	2	3	4	5						1	2	1	2	3	4	5	6	7				1	2	3	4
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31					26	27	28	29	30	31	

September							October							November							December						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1		1	2	3	4	5	6					1	2	3							1
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29
30																					30	31					

Agenda Item # 14

To: MCPHD Board of Directors
From: Randy Johnson, CEO
Date: November 9, 2017
Re: MCPHD Board Terms



Public Health
Prevent. Promote. Protect.

Montgomery County, Texas

Discussion on upcoming MCPHD board term for Public Schools, City Councils and Montgomery County Hospital District board positions. (Randy Johnson, CEO – MCPHD)

12. Discuss and take action on the Public Health District logo. (attached)

Mrs. Wagner made a motion to switch the Public Health District logo to the nationally recognized logo for the Public Health community. Dr. Stockton offered a second and motion passed unanimously.

13. Discussion on Public Health board member attendance, term limits and length of positions on the board. (July 24, 2014 Meeting)

Judge Sadler made the following recommendations on Public Health board member attendance, term limits and length of positions on the board.

Attendance – If a board members misses more than 2 unexcused absences per year it would be grounds for immediate termination from the board. Also would like to see the board recommend a replacement immediately until the entity could find someone to take over the board position for the remainder of term limit.

Term Length – 2 year term limits beginning January 1, 2015. Staggered term length with two (2) board members to come off 2017 and then three (3) board members 2018. Board members are allowed to be reappointed by their respective jurisdictions. Draw on which members are the 1st two members to come off the board.

Entities should take an active part and issue a resolution or reappoint a board member.

Election of board officers will be made at the first meeting of the beginning of each 2 year term.

Judge Sadler made a motion to accept the above noted recommendations. Mrs. Wagner offered a second and motion passed unanimously.

14. Discussion of items to be placed on agenda of the next meeting of the Montgomery County Public Health District Board of Directors.

- Next scheduled regular board meeting is for October 30, 2014 at 3:30 p.m.
- Develop agenda for future Public Health meetings

15. Adjourn

Meeting adjourned at 4:17 p.m.

12. Draw for Board member 2 year and 3 year terms. (October 31, 2014 Meeting)

2 years:

- Mayor Howard Kravetz, City of Panorama
- Alan Sadler, Montgomery County Judge, Chairman of Public Health District Board of Directors

3 years:

- Marsha Porter, City of Conroe Representative
- Sandy Wagner, Montgomery County Hospital District, Treasurer
- Dr. Don Stockton, Conroe Independent School District

13. Discuss Community Paramedicine planning and implementation reimbursement.

Mr. Randy E. Johnson presented report to the board.

Mayor Kravetz made a motion to approve the Community Paramedicine planning and implementation reimbursement. Mrs. Wagner offered a second and motion passed unanimously.

14. Consider and approve the resignation of Local Health Authority.

Judge Sadler made a motion to approve the resignation of Dr. Daniel Walker, M.D. as the Local Health Authority for the Public Health District. Mayor Kravetz offered a second and motion passed unanimously.

15. Consider and appoint Local Health Authority.

Mayor Kravetz made a motion to approve staff's recommendation of the appointment of Dr. Mark E.A. Escott, M.D., M.P.H. as the Local Health Authority for the Public Health District. Ms. Porter offered a second and motion passed unanimously.

16. Consider and act on future meeting dates for 2015.

Mayor Kravetz made a motion to approve staff's recommendations on future meeting dates for 2015 on February 5, 2015, May 7, 2015, August 6, 2015 and November 5, 2015 subject to changes if needed. Judge Sadler offered a second and motion passed unanimously.

The board agreed that the starting time would remain at 3:30 p.m.

17. Discussion of items to be placed on agenda of the next meeting of the Montgomery County Public Health District Board of Directors.

- Financials
- Plan for fiscal year
- After action review on spraying
- Community Paramedicine