

**NOTICE OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY PUBLIC HEALTH DISTRICT**

Notice is hereby given to all interested members of the public that the Board of Directors of Montgomery County Public Health District will hold a regular meeting as follows:

**Date:** Thursday, November 3, 2022

**Time:** 3:30 P.M.

**Place:** MONTGOMERY COUNTY HOSPITAL DISTRICT  
ADMINISTRATIVE BUILDING  
1400 SOUTH LOOP 336 WEST  
CONROE, MONTGOMERY COUNTY, TEXAS 77304

Open to Public: The meeting will be open to the public at all times during which such subjects are discussed, considered, or formally acted upon as required by Texas Open Meetings Act, Chapter 551 of the Government Code.

This Notice in detail was posted at least 72 hours prior to the beginning of said meeting with the County Clerk's Office and is on the Bulletin Board of the Courthouse and in the District's Administrative Office.

**Subject:** The agenda for such meeting shall include the consideration of, and if deemed advisable, the taking of action upon:

1. Call to Order
2. Roll Call
3. Invocation
4. Pledge of Allegiance
5. Public Comments
6. Special Recognition
7. Approval of Minutes from September 8, 2022 Public Health District Regular Board meeting.

**BOARD OF DIRECTORS BRIEFING TO INCLUDE:**

8. Report on activities related to Public Health, Epidemiology and Emergency Preparedness. (Melissa Miller, COO – MCHD)
9. Consider and act on ratification to approve submission of the PH Workforce COVID-19 grant extension for the Montgomery County Public Health District. (Melissa Miller, COO – MCHD)
10. Consider and act on ratification to approve submission of the IDCU/COVID-19 grant extension for the Montgomery County Public Health District. (Melissa Miller, COO – MCHD)

11. Consider and act on resolution to approve submission of the UASI grant application for the Montgomery County Public Health District Community Preparedness Project. (Melissa Miller, COO – MCHD)
12. Consider and act on resolution to approve submission of the UASI grant application for the Montgomery County Public Health District Travel and Conference. (Melissa Miller, COO – MCHD)
13. Consider and act on resolution to approve submission of the UASI grant application for the Montgomery County Public Health District M&A. (Melissa Miller, COO – MCHD)

#### **FINANCIAL MATTERS**

14. Review and approve financial report regarding District's operations. (Brett Allen, CFO – MCHD)
15. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2022. (Brett Allen, CFO - MCHD)
16. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2023. (Brett Allen, CFO - MCHD)
17. Consider and act on ratification of payment of invoices related to expenditures. (Brett Allen, CFO – MCHD)

#### **TRANSITION MATTERS**

18. Consider and approve a job description of the Transition Manager, relating to operations of Public Health. (Jason Millsaps – Montgomery County)
19. Discussion of possible relocation and rent of new office space for the health district. (Jason Millsaps – Montgomery County)
20. Discussion of steps and procedures to relocate and change management oversight of MRC Coordinator and Community Preparedness Coordinator to Montgomery County HSEM, including all PHD owned and inventoried items in storage to Montgomery County HSEM. (Jason Millsaps – Montgomery County)

#### **ADMINISTRATIVE MATTERS**

21. Consider and act on future meeting dates for 2023. (Randy Johnson, CEO – MCHD)
22. Consider and act discussion of items to be placed on agenda of the next meeting of the Montgomery County Public Health District Board of Directors.
23. Adjourn

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY PUBLIC HEALTH DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Public Health District was duly convened at 3:55 p.m., September 8, 2022 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

**1. Call to Order**

Meeting called to order at 3:55 p.m.

**2. Roll Call**

**Board Members present**

Mayor Lynn Scott, City of Panorama Village  
Judge Mark Keough, Montgomery County Judge, Chairman  
Dr. Richard Calvin, City of Conroe

**Board Members not present**

Dr. Curtis Null, Conroe Independent School District, Vice Chairman  
Justin Chance, MCHD Board of Directors, Secretary/Treasurer

**Non-Voting members present:**

Randy Johnson, Montgomery County Public Health District, Executive Director

**Non-Voting members not present:**

Dr. Charles Sims, MD, Local Health Director for Public Health District

**3. Invocation**

Mr. Larry Foerster

**4. Pledge of Allegiance**

Mr. Larry Foerster

**5. Public Comments**

No one made a comment from the public.

**6. Acknowledgement of our appointed Big Cities board member representatives to the Public Health District board.**

Mayor Keough and Mr. Johnson acknowledged Dr. Richard Calvin, Big Cities board member representation for the City of Conroe.

**7. DSHS Fiscal Review Exit Conference.**

Agenda item no. 7 was pulled from agenda.

**8. Approval of Minutes from June 9, 2022 Public Health District Regular Board meeting and July 26, 2022 Joint Special meeting.**

Dr. Calvin made a motion to approve the minutes from the June 9, 2022 Public Health District Regular Board meeting and July 26, 2022 Joint Special meeting. Judge Keough offered a second and motion passed. Mayor Scott abstained from the vote.

**9. Report on activities related to Public Health, Epidemiology and Emergency Preparedness. (Alicia Williams, Public Health Director - MCPHD).**

Mrs. Alicia Williams, Public Health Director presented the Public Health report to the board.

**10. Update on management transition plan. (Jason, Milsaps – Montgomery County)**

Judge Keough requested agenda items 10, 11 and 12 be deferred for a future meeting with no objections from board members.

**11. Consider and authorize relocation and rent of new office space for the health district, authorizing Jason Millsaps to locate, negotiate and execute any lease agreement necessary to effectuate the relocation of offices, subject to review of the district's attorney. (Jason Milsaps, - Montgomery County)**

Judge Keough requested agenda items 10, 11 and 12 be deferred for a future meeting with no objections from board members.

**12. Consider and approve relocation of management and grant oversight of MRC Coordinator and Community Preparedness Coordinator, including all MRC and UASI grant owned inventoried items in storage pending an agreement with the County and Montgomery County Public Health District. (Jason, Milsaps – Montgomery County)**

Judge Keough requested agenda items 10, 11 and 12 be deferred for a future meeting with no objections from board members.

**13. Consider and act on Local Public Health Authority. (Randy Johnson, CEO - MCPHD)**

Dr. Calvin made a motion to consider and act on Local Public Health Authority for Dr. Charles Sims. Mayor Scott offered a second and motion passed unanimously.

**14. Review and approve financial report regarding District's operations. (Brett Allen, CFO – MCHD)**

Mr. Brett Allen, CFO presented the financials to the board.

Dr. Calvin made a motion to accept the financial report regarding District's operations. Mayor Scott offered a second and motion passed unanimously.

**15. Discussion and ratify the Public Health District budget for fiscal year 2022-2023. (Brett Allen, CFO – MCHD)**

Mr. Brett Allen, CFO presented the Public Health District budget for fiscal year 2022-2023.

Dr. Calvin made a motion to ratify Public Health District budget for fiscal year 2022-2023. Mayor Scott offered a second and motion passed unanimously.

**16. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2022. (Brett Allen, CFO – MCHD) (attached)**

Dr. Calvin made a motion to consider and act upon recommendation for amendment(s) to the budget fiscal year ending September 30, 2022. Mayor Scott offered a second and motion passed unanimously.

**17. Consider and act on ratification of payment of invoices related to expenditures. (Brett Allen, CFO – MCHD)**

Dr. Calvin made a motion to approve ratification of payment of invoices related to expenditures. Mayor Scott offered a second and motion passed unanimously.

**18. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**

- a. To confer with legal counsel for the District concerning other confidential legal matters under Section 551.071 of the Texas Government Code. (Judge Keough, Chairperson – MCPHD Board)**

Judge Keough advised an executive session was not needed.

**19. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Judge Keough, Chairperson – MCPHD Board)**

No action needed

**20. Discussion of items to be placed on agenda of the next meeting of the Montgomery County Public Health District Board of Directors.**

- Next board meeting is scheduled for November 3, 2022.
- Update on transition agreement for consideration with the County and Hospital District.

**21. Adjourn**

Meeting adjourned at 4:33 p.m.

# Agenda Item # 8

To: MCPHD Board of Directors  
From: Alicia Williams  
Date: November 3, 2022  
Re: Public Health Clinic, Epidemiology, Medical Reserve Corp, and Emergency Preparedness

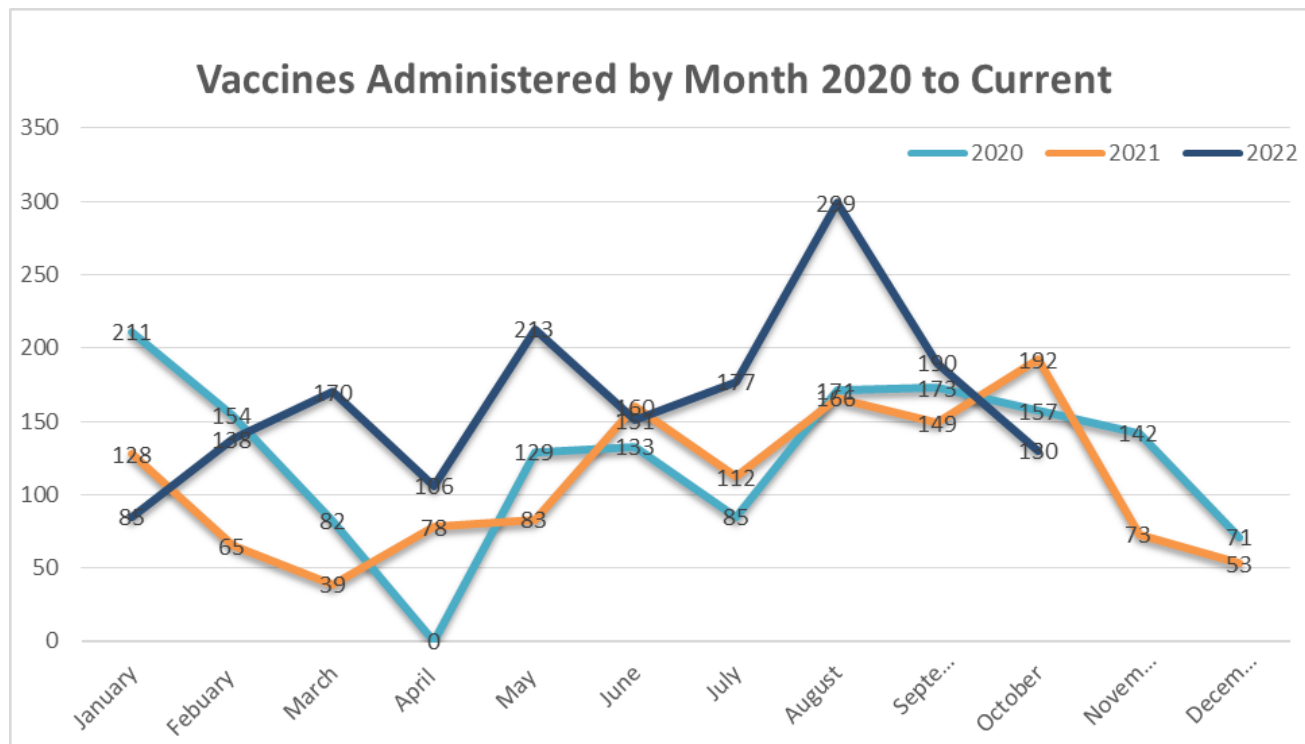
**Note:** Data pulled for this board report was prior to the end of October.

## Public Health Clinic:

MCPHD is finalizing the yearly VFC re-enrollment due by November 4.

## Immunizations Program:

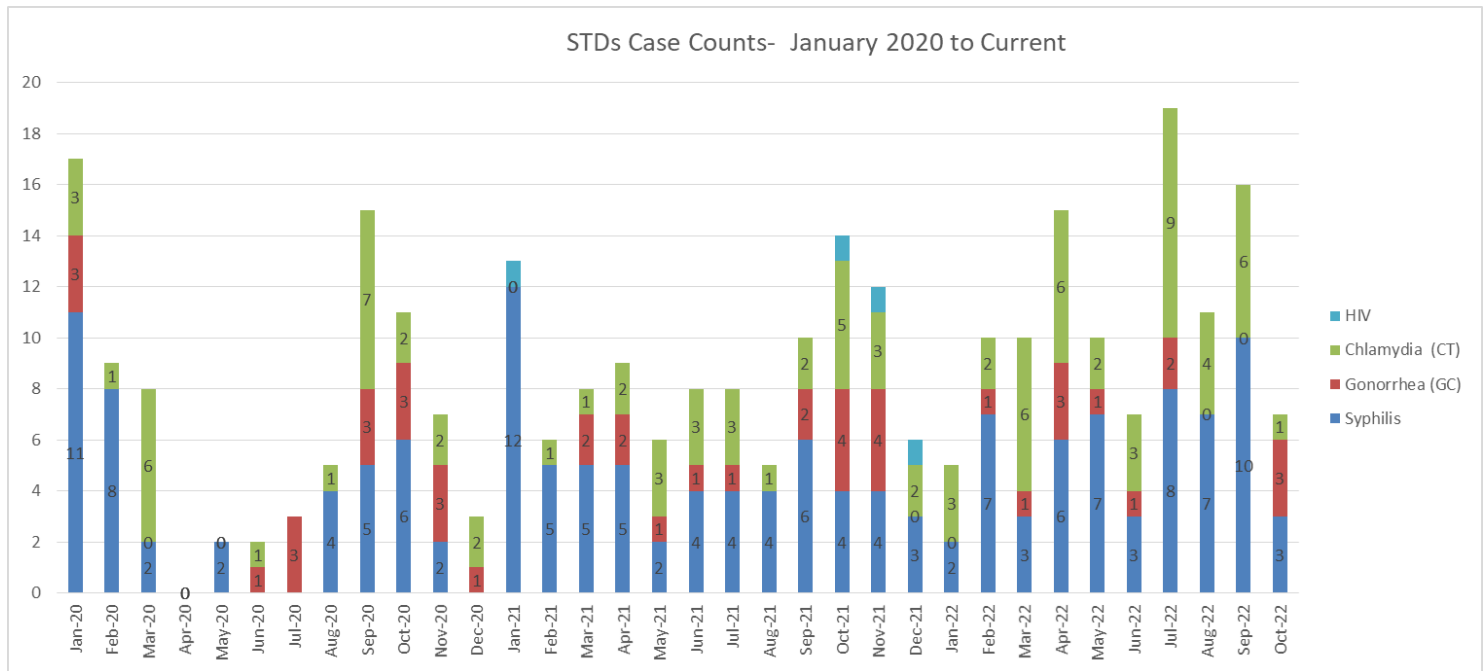
Monkeypox, flu, and bivalent covid vaccines are available in the clinic.



\*\*\* Includes monkeypox vaccinations\*\*\*

## Sexually Transmitted Infection/Disease Program:

MCPHD provides screenings for Chlamydia, Gonorrhea, Syphilis, and HIV. Treatment follows our signed standing delegation orders based on CDC treatment guidelines. The following chart has the number of appointments kept by month and patients treated in each category.



## TB Program:

For September, the TB program had 2 cases of confirmed TB. TB patients generally require active treatment for TB for 9-12 months. They will have a directly observed therapy (DOT) worker go to their homes for the duration of their treatment 5 days a week to watch them take their medication. They come in to the public health department at least once a month for evaluation including labs and x-rays. The RN Case Manager orders all their medications from the state and prepares it for the DOT workers. These medicines can be very toxic and require close monitoring. Most all of our active TB cases also have other complex issues including cancer, autoimmune disease, uninsured, no transportation and lack of social support network.

There were 11 latent tuberculosis infection (LTBI) cases in September. LTBI is a state of persistent immune response to stimulation by Mycobacterium tuberculosis antigens without evidence of clinically manifested active TB. These patients have been infected with the Tuberculosis germ but do not have active TB. They generally require 3-4 months of medications; some which are required to be given by DOT. They also require monthly assessments. It is much more cost effective to treat people who have been exposed vs. treating active TB.

Electronic Disease Notifications (EDN) are referrals from immigration. MCPHD has received and processed 2 EDNs in September. MCPHD is notified, by immigration, that someone from another country has arrived in our county, and there are concerns about TB symptoms or TB exposure. It is our responsibility to locate and

assess these immigrants. Some are cleared and released. Others are treated. When the process is completed, we fill out a form that goes back to immigration and the state public health department describing what was done and status of immigrant related to TB.

For referrals, there were 3 received in September. These are in various stages of being ruled out or being processed for treatment.

## **Epidemiology Program**

### **September 2022**

MCPHD continued to see a decrease in COVID-19 cases, hospitalizations and deaths in Montgomery County, although the Omicron variant and its sub-lineages remain dominant and continue to circulate. The two Epidemiology Specialists, Epidemiology Assistant and Epidemiology Analyst actively monitor and complete investigations of high priority cases as required by DSHS (Department of State Health Services) which include COVID-19 hospitalizations, MIS-C cases (Multisystem Inflammatory Syndrome in Children), deaths, vaccine breakthroughs, variants and re-infection cases. The COVID team is preparing for the 2021 CDC data closeout, with de-duplication and data clean up.

On September 2, Community Outreach Specialist (COS) Lisa Garman attended and participated in the Society of Samaritans community food distribution event and on September 7, COS also attended the Wildkat Resource Center community food distribution. Both are existing partnerships with which MCPHD has previously collaborated with. MCPHD provided waterproof document bags (helpful for hurricane season) with informational material of Montgomery County Public Health District clinic and the MCPHD Community Resource Guidance.

On September 20 the COS attended the Montgomery County Behavioral Health Forum with key stakeholders and individuals from throughout Montgomery County to identify and discuss the gaps in behavioral health in the county and the steps that can be taken to address these gaps.

General epidemiological investigation and surveillance of reported notifiable diseases and continue to attend weekly DSHS epidemiologist calls and share info sessions to remain informed regarding circulating infectious diseases both locally and nationally. Communication remains ongoing with local, state and national departments for the Monkeypox response and the MCPHD clinic continues to provide Monkeypox vaccinations every Thursday. Five (5) additional cases of Monkeypox were reported to MCPHD: three (3) probable cases and two (2) confirmed cases, all male, age range 28-50 years and in zip codes 77301, 77356, 77386, 77339, 77354 – bringing a total of 16 cases of Monkeypox in Montgomery County. Additionally, two (2) Shiga toxin-producing E. coli related to a household outbreak and two (2) Salmonella related to out of country travel to Mexico were reported. Two (2) additional West Nile Virus (WNV) cases were reported, bringing a total of 9 WNV cases.

### **October 2022**

General epidemiological investigation and surveillance of reported notifiable diseases remain ongoing. One West Nile Virus was reported, bringing the total to 10 WNV cases reported for the current season with closeout end of October. Demographics include two (2) females and eight (8) males age range 40-70 years of age, with one (1) mortality. Two (2) Shiga toxin-producing E. coli and two (2) Salmonella were reported. Additionally, one (1) confirmed case of Monkeypox,

female age 47 from zip code 77316 was reported to MCPHD, with a total of 17 cases of Monkeypox in Montgomery County.

COVID-19 cases, hospitalizations continued to decrease, with deaths at a plateau. The epidemiology staff continued case investigations and epidemiological surveillance for high priority cases. Epidemiology specialists continued to monitor and report variants, vaccine breakthroughs, reinfections and deaths and work with analyst to de-duplicate and clean up data in order to submit for the 2021 CDC data close out. The Community Outreach Specialist continued outreach efforts in the target communities of East Montgomery County and Magnolia (West County) and continued to work with partners towards impact planning. On October 11, the COS attended the Texas Hope Consortium Honors for Community for National Hispanic Heritage Month and on October 15 participated and attended the Montgomery ISD Health Fair and Walkathon and distributed educational material on COVID-19, influenza and immunization books to families.

## **Health Disparities Report of Activities**

### **September 2022**

September 2: Attended Society of Samaritans Community Food Distribution. Distributed waterproof document bags with MCPHD clinic information and services and the MCPHD Community Resource Guide in far West Montgomery County.

September 7: Attended and participated in the Wildkat Resource Center Community Food Distribution. D Distributed waterproof document bags with MCPHD clinic information and services and the MCPHD Community Resource Guide North Montgomery County.

September 8: Attended Behavioral Health and Suicide Prevention monthly taskforce meeting. Discussed agenda and assignments for Gap Analysis Behavioral Health Forum on September 20.

September 13: Participated and attended the monthly Family and Community Coalition meeting. Shared resources and services MCPHD is providing the community in Montgomery County. Networked with twenty other community partners.

September 14: Attended monthly DSHS Public Health Region 6/55 COVID-19 Health Disparities Grant Sharing Session with other LHD on the Health Disparities grant.

September 20: Attended and participated in the Montgomery County Behavioral Health Forum with key stakeholders. 100 individuals from throughout Montgomery County came together to identify the gaps in behavioral health what determine steps to be taken to fill those gaps. Both Alicia Williams, Public Health Director and COS Lisa Garman attended the event and were to Community Awareness and Education Team #2.

September 26: Scheduled and attended meeting with Lone Star Family Health Center's Marketing Manager Courtney Galle. Discussed health disparities within the Hispanic population in Montgomery County.

### **October 2022**

October 11: Attended the Texas Hope Consortium Honors for Community for National Hispanic Heritage Month.

October 12: Attended monthly DSHS Public Health Region 6/55 COVID-19 Health Disparities Grant Sharing Session with other LHD on the Health Disparities grant.

October 15: Participated in Montgomery ISD Health Fair and Walkathon. Distributed educational material on COVID-19, influenza and immunization books to ~ 50 families.

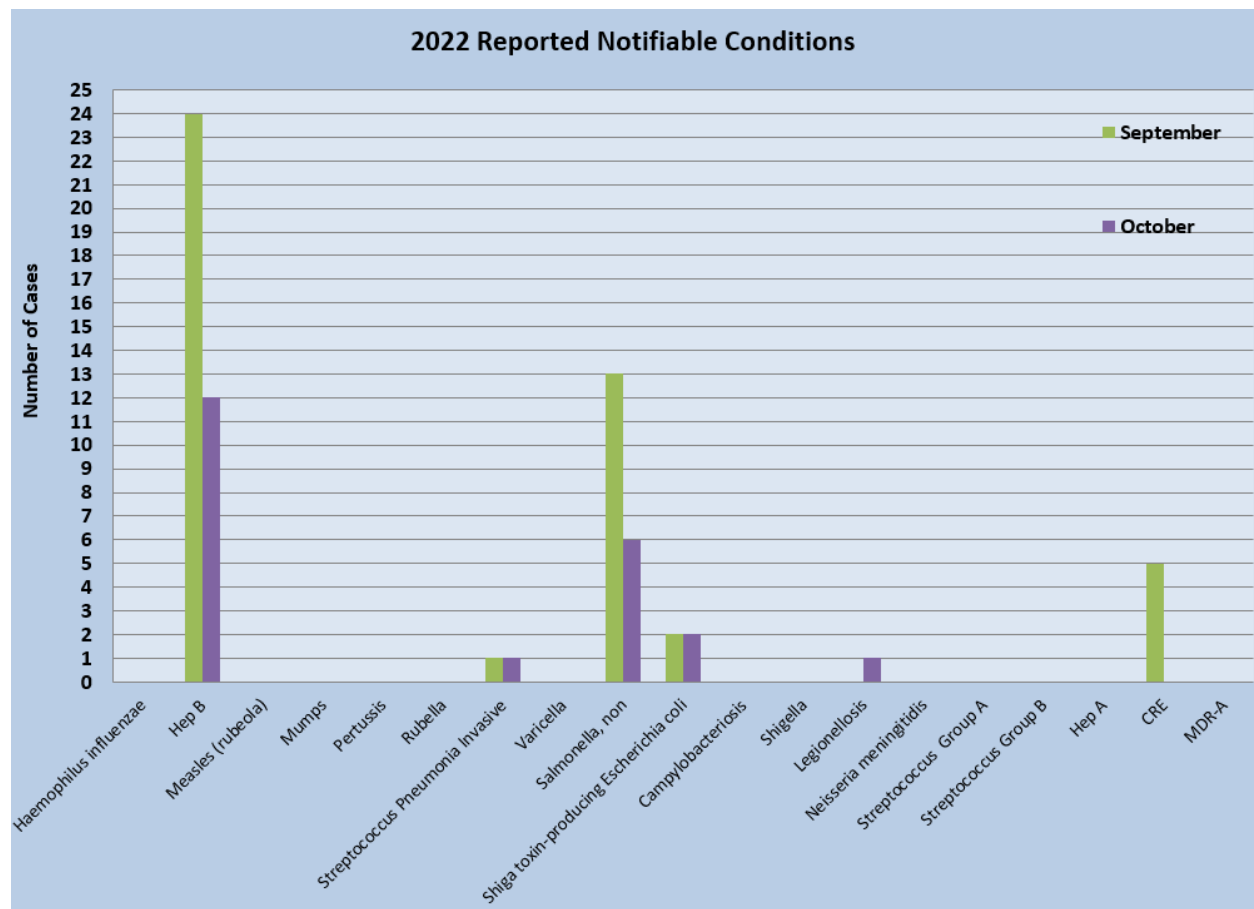
October 17: Meeting with Savitri Seupersad, Program Manager from Lone Star Family Health Center. Discussed co-hosting focus groups on health disparities in target groups of West Magnolia and East Montgomery County. Focus groups to be held in both English and Spanish.

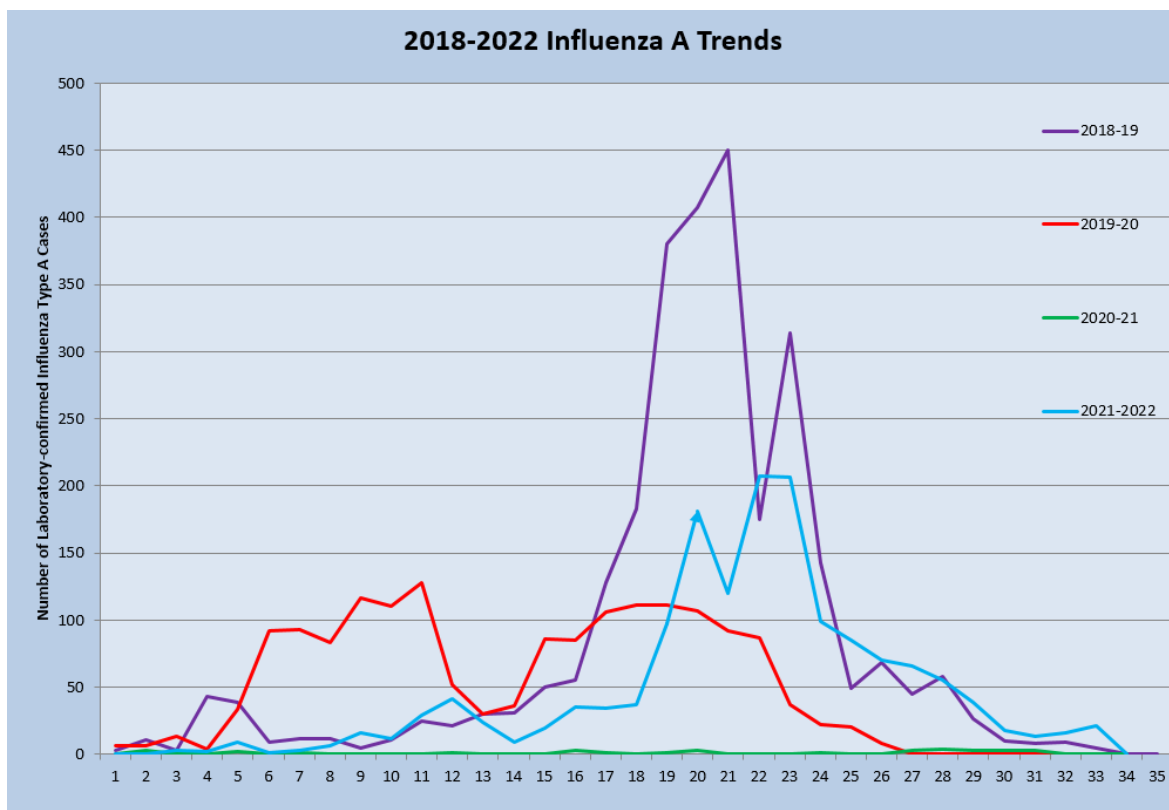
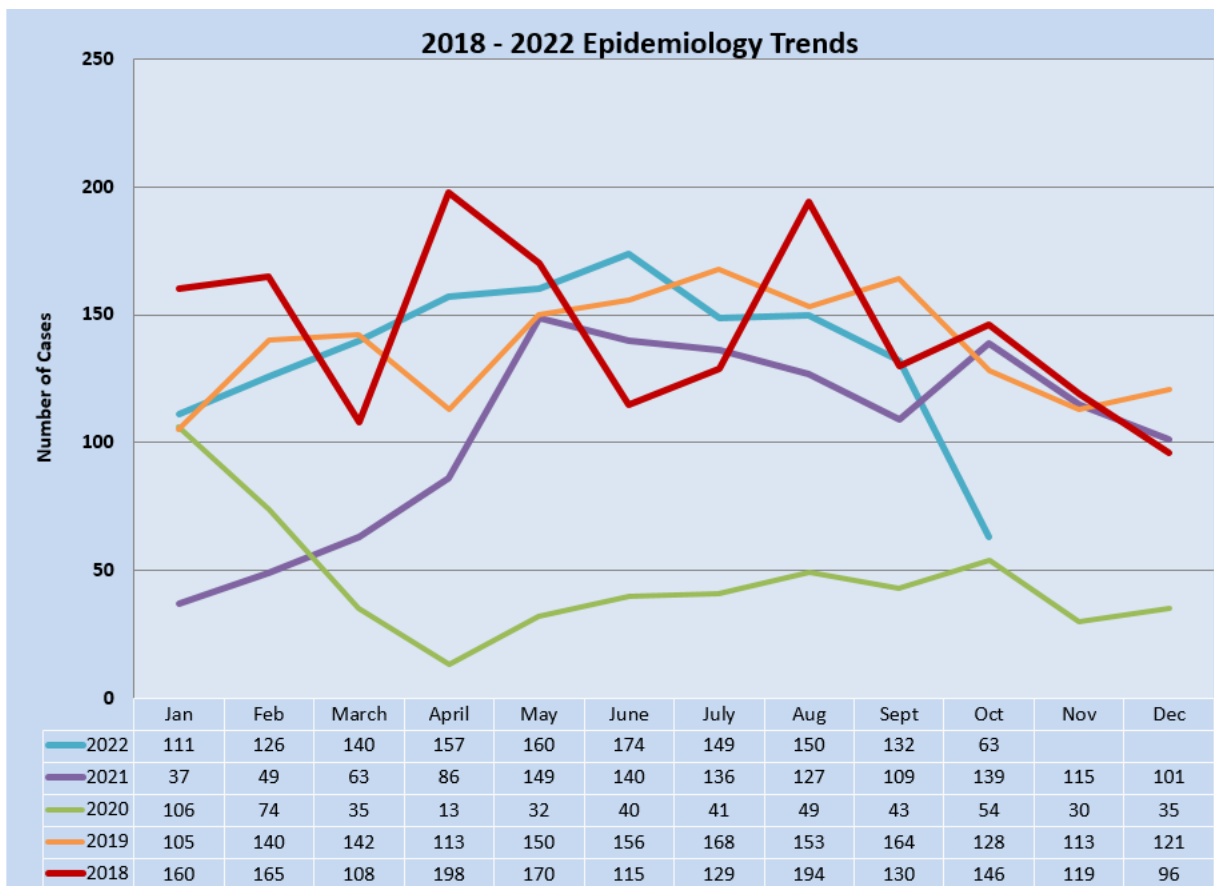
October 18: Attended monthly DSHS Public Health Region 6/55 COVID-19 Health Disparities Grant Sharing Session with other LHD on the Health Disparities grant.

October 20: Attended monthly Behavioral Health and Suicide Prevention task force meeting. Attended Lone Star Family Health Center's English community listening session/focus group in Conroe.

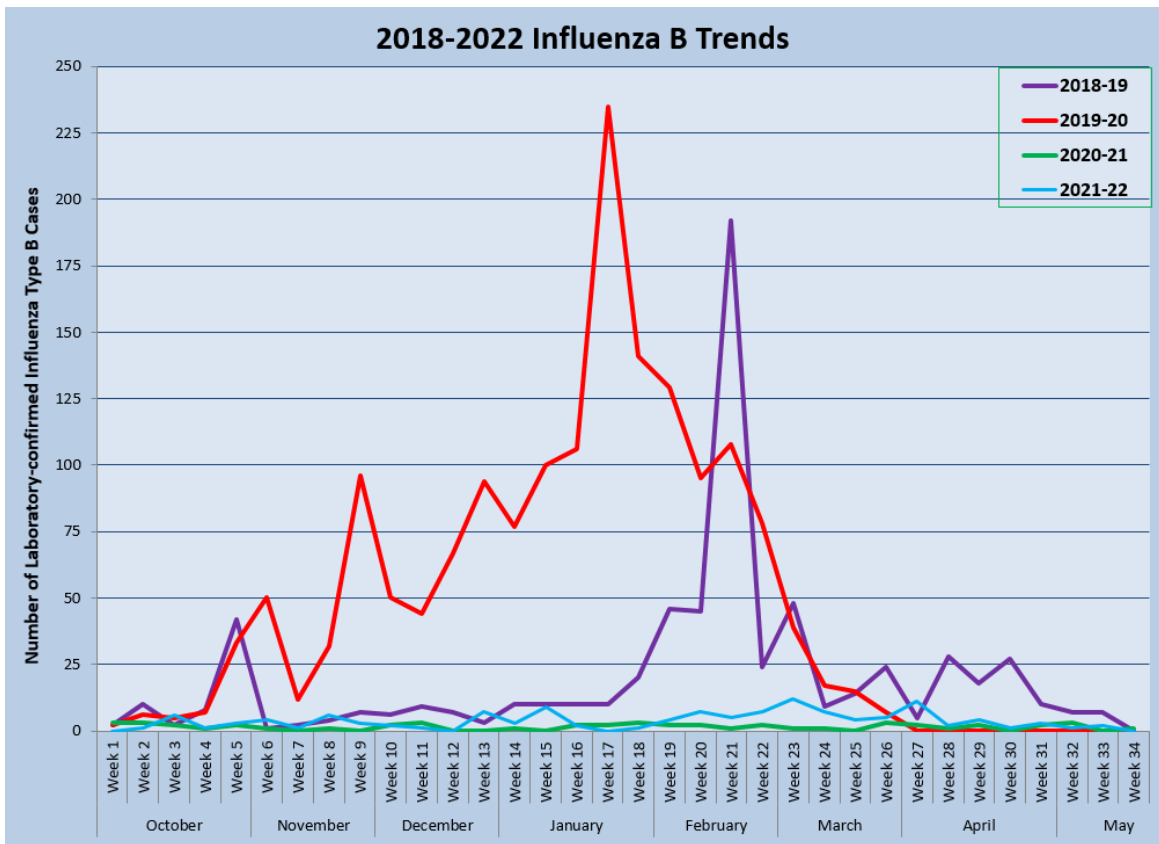
October 24: Attend Montgomery County Behavioral Health Forum Action Team #2 Community Awareness and Education meeting.

October 29: Participate and attend FCCMC Fall Health & Wellness Event in East Montgomery County, Cleveland. Distribute educational material on COVID-19, influenza, immunization books and MCPHD Community Resource Guidance to ~ 250 families.

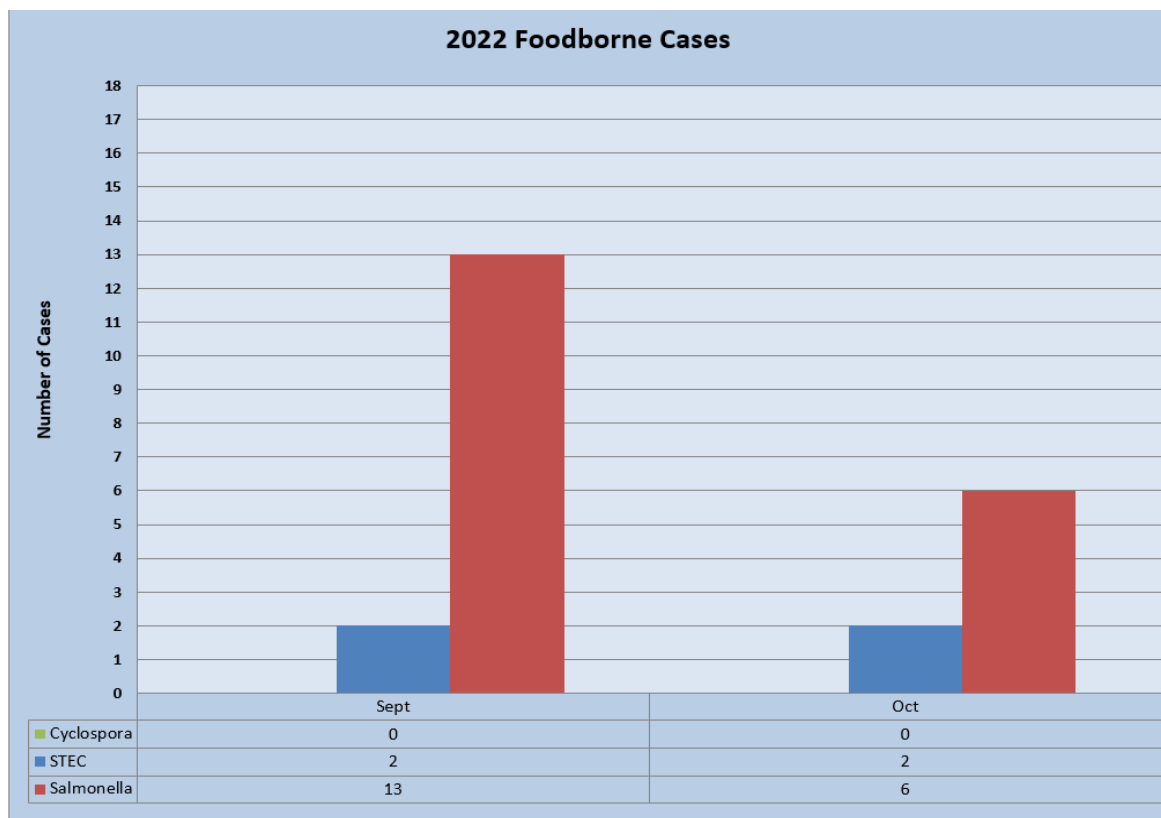
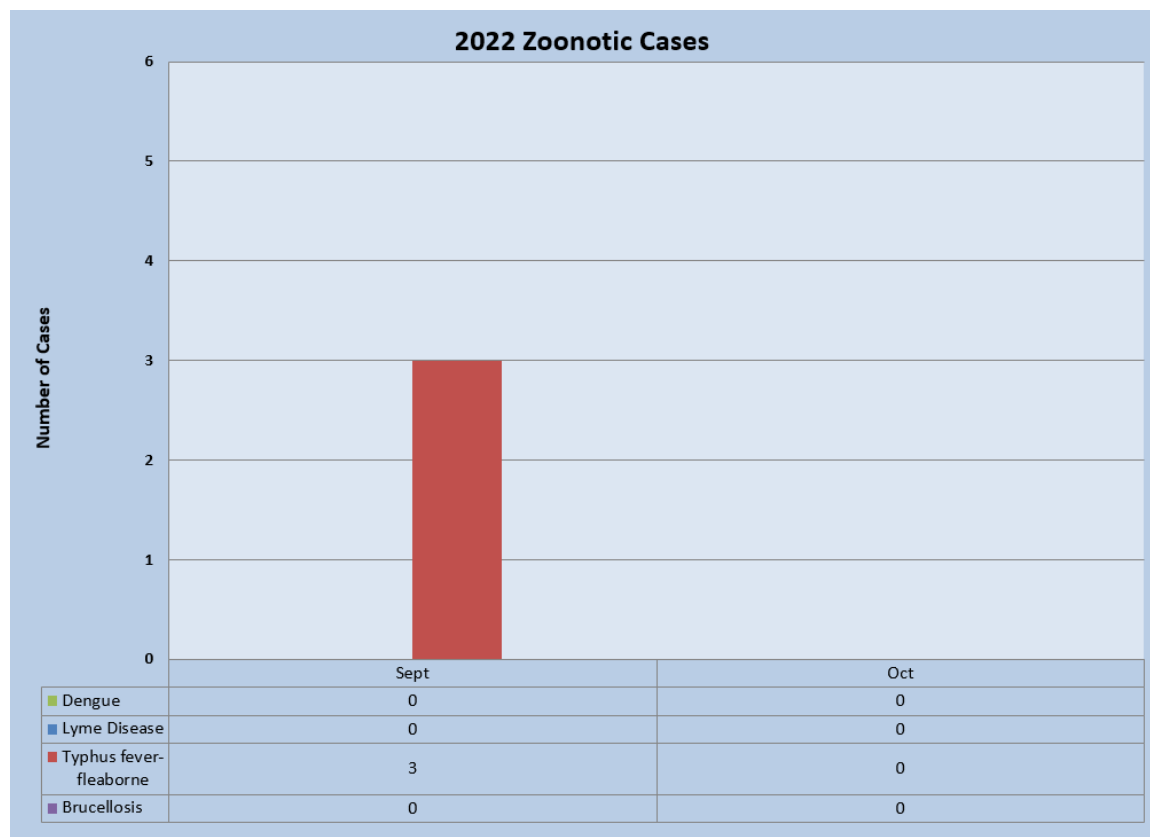


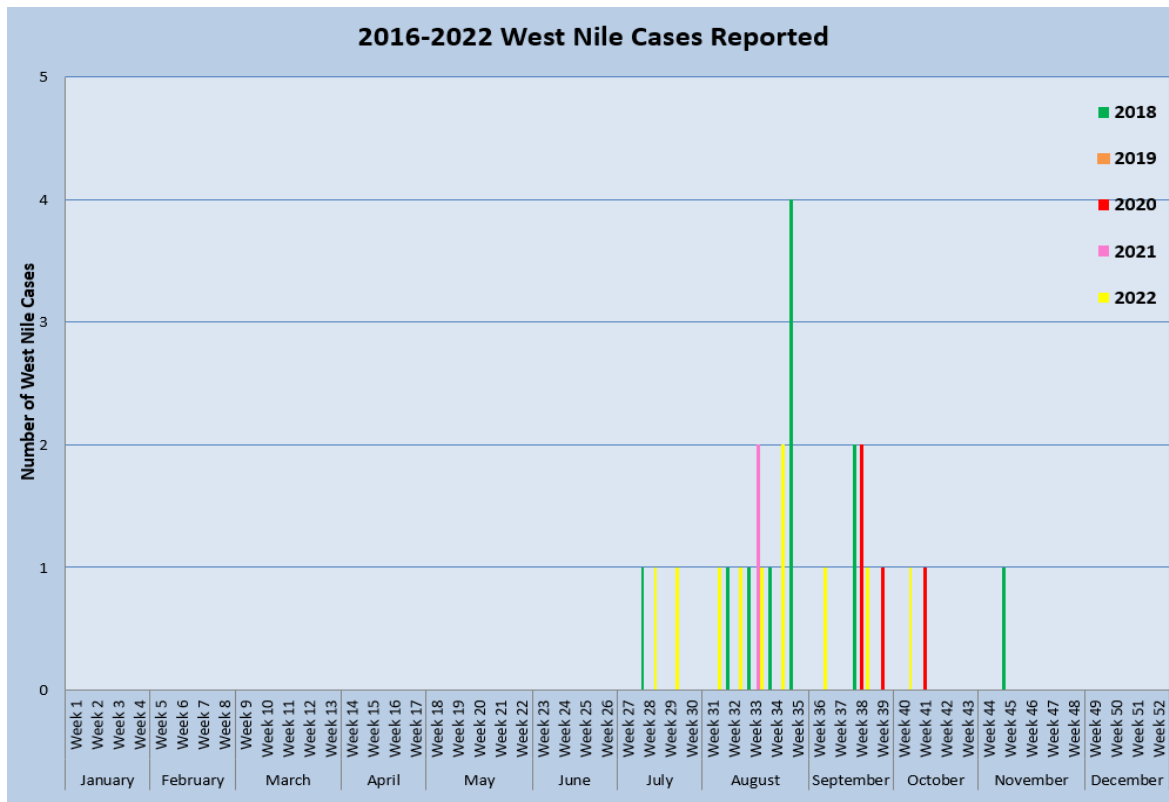


We are seeing more reported cases of Flu A than Flu B.



\*\* \*\* The influenza season is October-May.





As of 10/21/2022, 10 total cases of West Nile virus for the current running season with one mortality. Demographics include 2 females and 8 males, 9 Caucasian and 1 African American, age range 40 to 70 years. None of the cases show signs of epidemiological linkage.

## COVID September 2022 – October 2022

The case counts below are as of October 17, 2022.

Current Montgomery County community level: **Low**

- Case Count to date: 158,047
- Total confirmed\* deaths due to COVID-19: 997

*\*Confirmed deaths based on thorough review process and remains ongoing.*

Detention Center (Federal Facilities)	Case Count
Joe Corley Processing Center	186
Montgomery Processing Center	857
Total	1,038

Incarcerated	Case Count
Montgomery County Jail	780

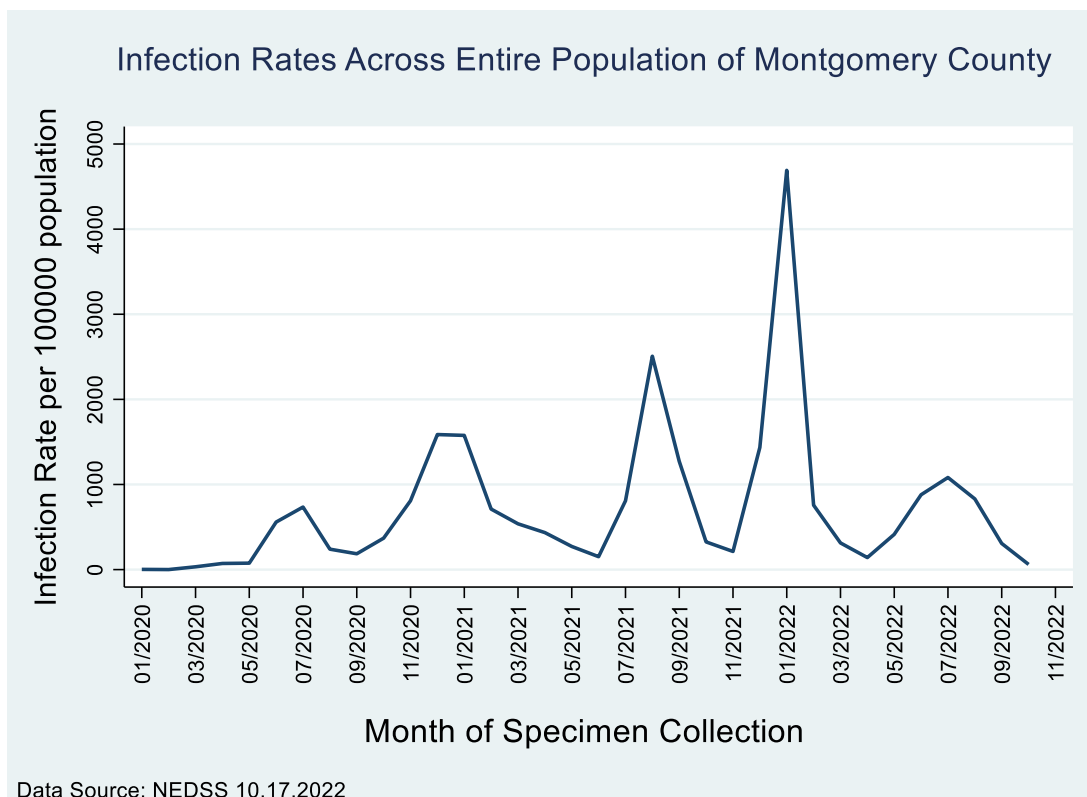


Figure 1. COVID-19 infection rate per 100,000 people in Montgomery County. For cases where exact date of specimen collection is not available, next closest estimate was used. These rates reflect lab confirmed cases (PCR and antigen) and do not include self-test/at home tests as they are not reportable.

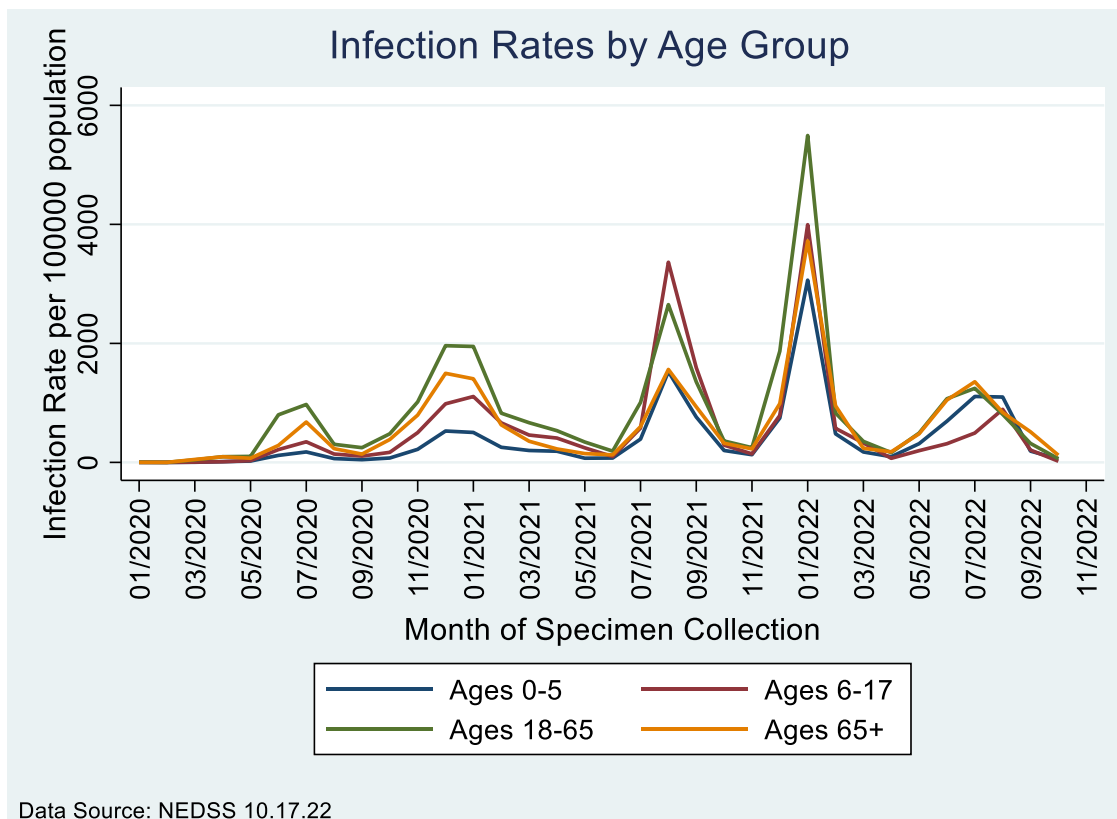


Figure 2. COVID-19 infection rate per 100,000 people separated by age groups.

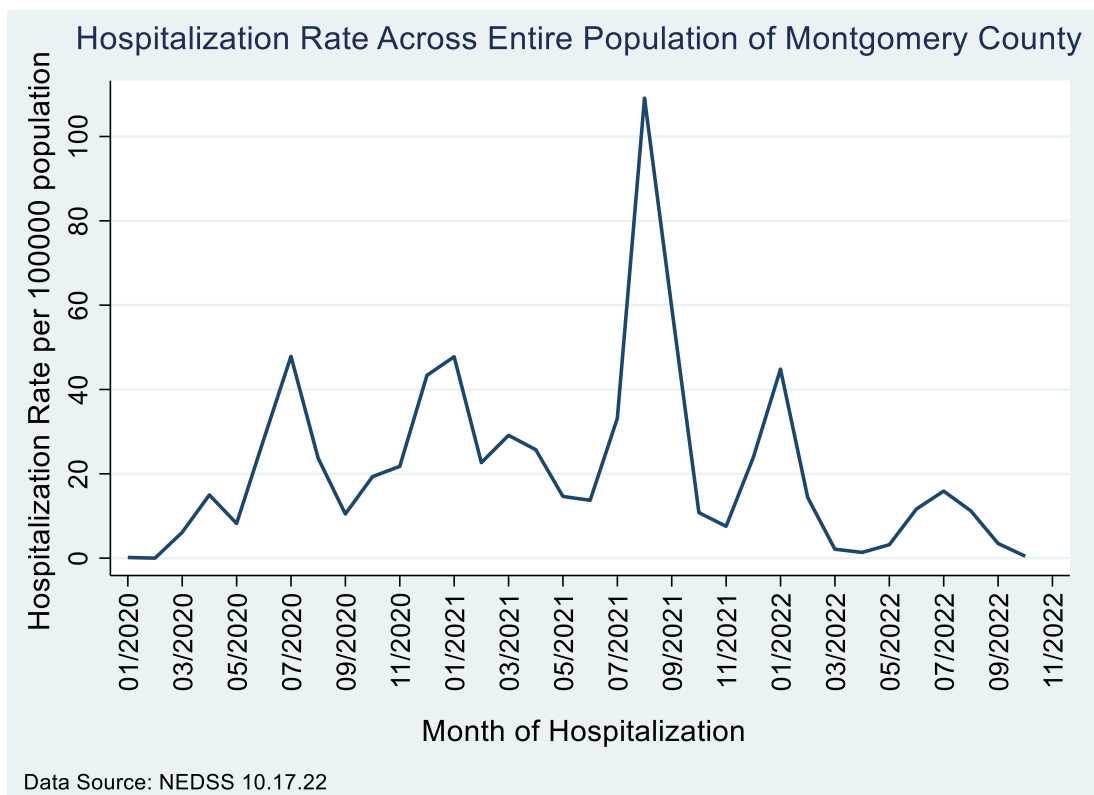


Figure 3. Hospitalization rate per 100,000 people.

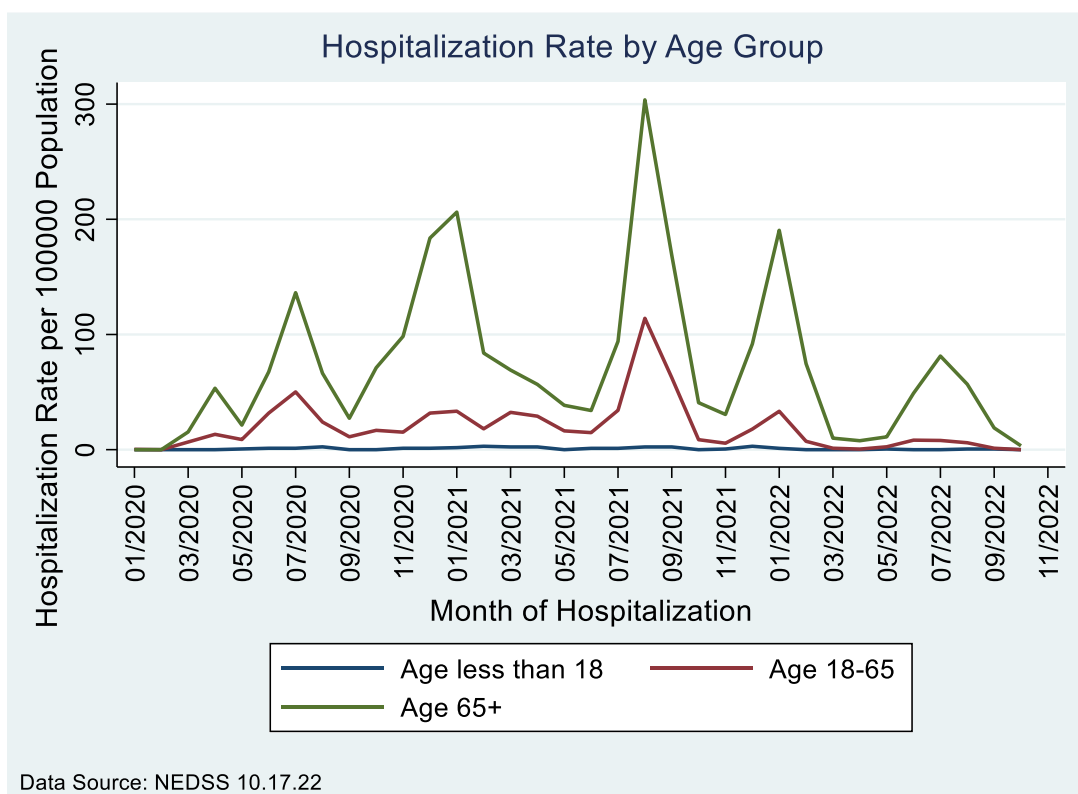
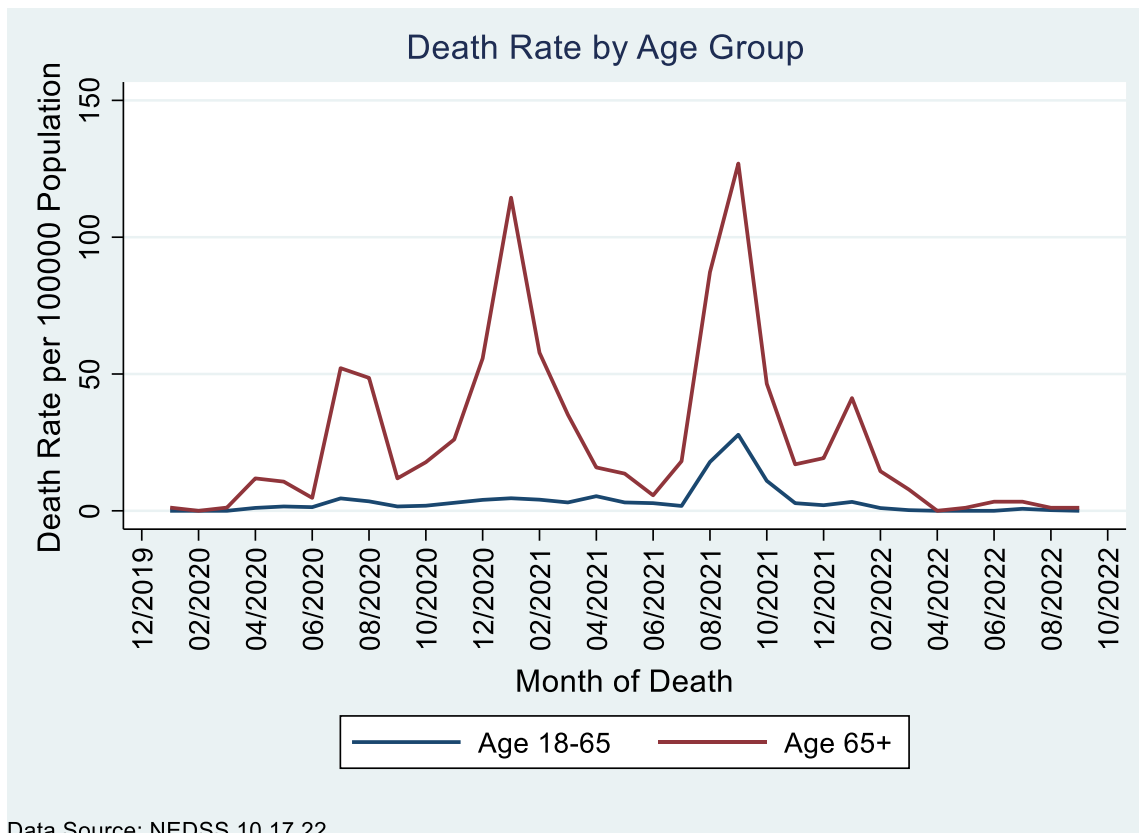


Figure 4. Hospitalization rate per 100,000 people separated by age. Given the minimal number of hospitalizations in the 0-5 Age range, we would not gain any additional information by separating out that age group.



Data Source: NEDSS 10.17.22

Figure 5. Death Rates per 100,000 people separated by Age. Only 2 deaths occurred in children under 18 years of age. We are currently working on data closeout for 2021, therefore death rates represented in this graph are not up to date for 2022 and will increase as this information is updated.

People Vaccinated	At Least One Dose		Fully Vaccinated	
Total	398,528	65.6%	340,473	56.1%
Population ≥ 5 Years of Age	396,369	69.90%	340,016	60%
Population ≥ 12 Years of Age	380,623	75.5%	327,502	64.9%
Population ≥ 18 Years of Age	348,826	77.7%	300,339	66.9%
Population ≥ 65 Years of Age	76,360	93.7%	68,471	84.1%

Figure 7. Vaccination rates for Montgomery County according to CDC website.

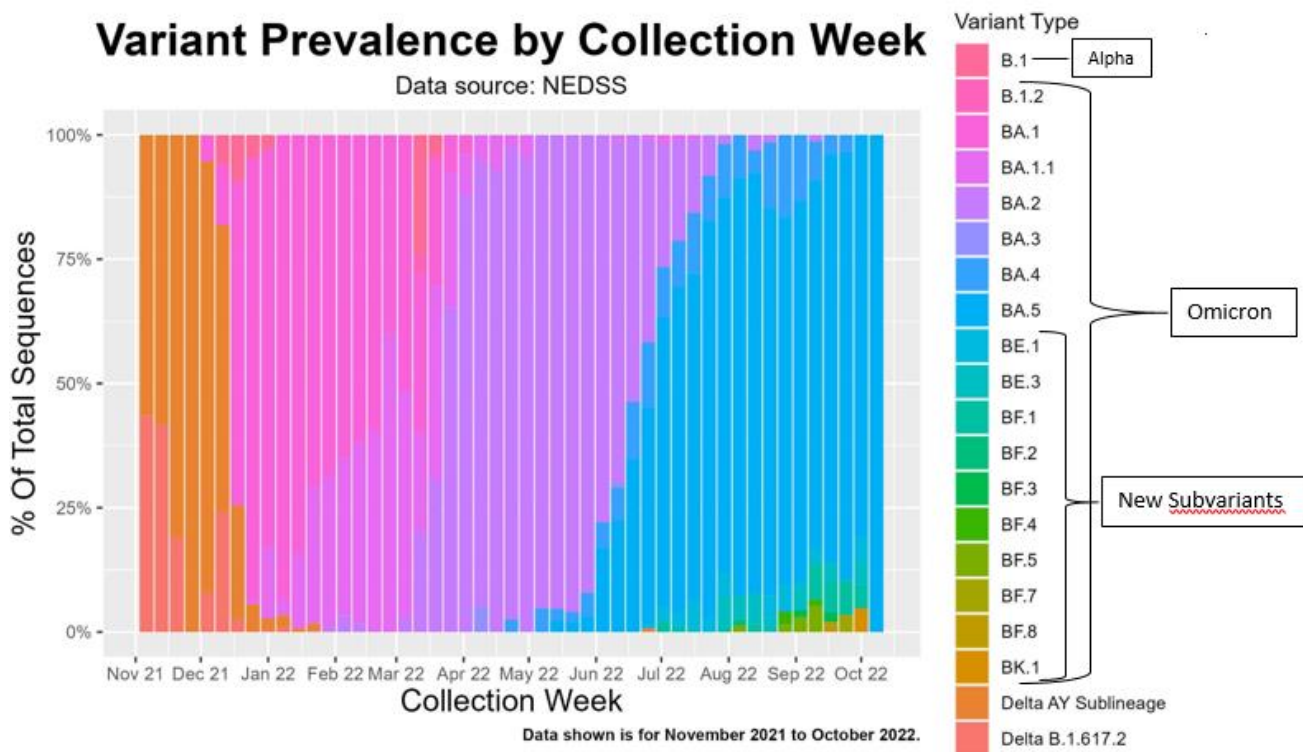


Figure 8. Types of COVID-19 variants by collection week. BE, BF, and BK are newly emerging subvariants of the Omicron variant. Bivalent COVID-19 vaccines are expected to provide increased protection against the currently circulating Omicron variant.

## Death Summary Statistics

Every COVID-19 death is subject to a thorough investigation and review. The following are summary statistics for 500 thoroughly investigated deaths.

	Count out of 500	Percentage
Reinfections	3	.006%

Comorbidities Noted	Count out of 500	Percentage
Hypertension	366	73.2%
Cardiovascular Disease	235	47%
Diabetes Mellitus	202	40.4%
Hyperlipidemia	136	27.2%
Chronic Lung Disease	109	21.8%
Chronic Renal Disease	100	20%
Obesity	73	14.6%
Hypothyroidism	64	12.8%
Asthma	24	4.8%
Chronic Liver Disease	17	3.4%

Total Number of Comorbidities		
0*	26	5.2%
1	93	18.6%
2	125	25%
3	119	23.8%
4+	137	27.4%

\*23 of the 26 had other comorbidities not consistently noted and not considered above, such as former smoker, immunosuppressive conditions, etc.

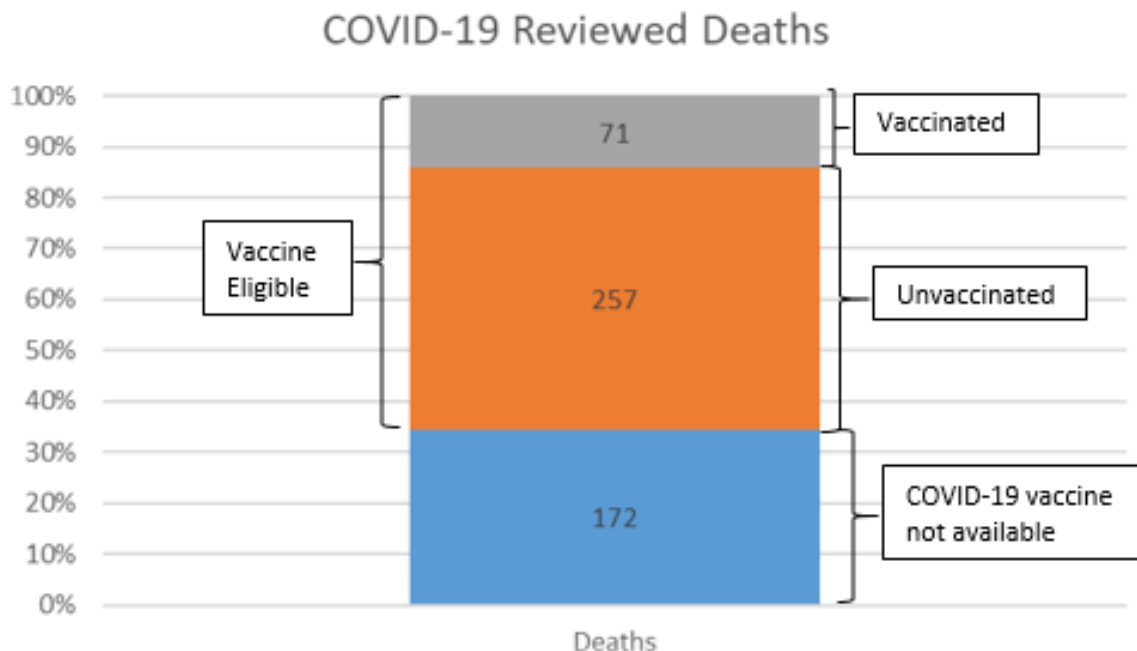


Figure 9. March 29<sup>th</sup>, 2021 is the date that all adults in Texas became eligible to receive a Covid 19 vaccine. April 29<sup>th</sup>, 2021 would be a reasonable earliest date we could observe a vaccine breakthrough death, therefore any death after this date is considered vaccine eligible. Out of 500 reviewed deaths, 328 were eligible to receive the COVID vaccine. Of the 328 deaths eligible to receive the vaccine, 257 or 78.3% were unvaccinated.

## Medical Reserve Corps Program:

Resignation July 2022- Position Posted but not filled.

## Public Health Emergency Preparedness Program:

**September 2022 – Oct 2022**

- **Monthly Public Health Emergency Preparedness Collaborative (PHEP-C) monthly meeting**
  - Monthly PHEP-C virtual meeting
  - Public Health Emergency Preparedness Connects Webinar
- **Monthly Strategic National Stockpile (SNS) Group meetings**
  - All Medical Countermeasures (MCM) Sustained Operations Workshop activities have been suspended due to COVID-19 response
  - All SNS meetings have been suspended due to COVID-19 response

- Some CRI drills have been suspended due to COVID-19 response
- Medical Countermeasure Dispensing (Vaccine Distribution)
- **Regional Training, Exercises and Conferences**
  - EOC Incident Action Plan Software EOC Training Day
  - Monkeypox Update for Public Health Partners Virtual Forum
  - DSHS Monkeypox Situation Awareness Report
  - SETRAC West Corridor Meeting
  - Active Shooter Training SETRAC
  - Montgomery County Hazard Mitigation Plan Stakeholder Kickoff Meeting
  - Sam Houston State University (SHSU) Closed Point of Dispensing Planning Meeting
- **Texas Division of Emergency Management**
  - Participated in daily Situational Awareness Weather Call/Webinar for Potential Severe Weather Affecting the State of Texas
- **Grant Deliverables**
  - Monthly Regional Radio Check
  - FY22 Hazard Workplan and vulnerable population Submitted
  - Catastrophic Medical Operations Center (CMOC)
  - FY 22 CRI B-13 & GC-11 Support Documentation
- **COVID Response Activities**
  - Department of State Health Services (DSHS) 6/5S
    - Weekly Situation DSHS
    - Weekly Emergency Support Function#8 (ESF 8) calls

# Agenda Item # 9

**To:** MCPHD Board of Directors

**From:** Melissa Miller, COO

**Date:** November 3, 2022

**Re:** PH Workforce COVID-19



**Public Health**  
Prevent. Promote. Protect.

Montgomery County, Texas

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Consider and act on ratification to approve submission of the PH Workforce COVID-19 grant extension for the Montgomery County Public Health District.

# Agenda Item # 10

**To:** MCPHD Board of Directors

**From:** Melissa Miller, COO

**Date:** November 3, 2022

**Re:** IDCU/COVID-19

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**Public Health**  
Prevent. Promote. Protect.

Montgomery County, Texas

Consider and act on resolution to approve submission of the IDCU/COVID-19 grant application for the Montgomery County Public Health District. (Melissa Miller, COO – MCHD)

# Agenda Item # 11

**To:** MCPHD Board of Directors

**From:** Melissa Miller, COO

**Date:** November 3, 2022

**Re: UASI - Community Preparedness Project**

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**Public Health**  
Prevent. Promote. Protect.

Montgomery County, Texas

Consider and act on resolution to approve submission of the UASI grant application for the Montgomery County Public Health District Community Preparedness Project. (Melissa Miller, COO – MCHD)



# Agenda Item # 12

**To:** MCPHD Board of Directors

**From:** Melissa Miller, COO

**Date:** November 3, 2022

**Re: UASI - Travel and Conference**



**Public Health**  
Prevent. Promote. Protect.

Montgomery County, Texas

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Consider and act on resolution to approve submission of the UASI grant application for the Montgomery County Public Health District Travel and Conference. (Melissa Miller, COO – MCHD)

[illegible]

## A RESOLUTION OF THE MONTGOMERY COUNTY PUBLIC HEALTH DISTRICT – UASI GRANT

**WHEREAS,** The Montgomery County Public Health District Administrative Board finds it in the best interest of the citizens of Montgomery County, that the MCPHD-Community Preparedness Project be operated for the year 2023 ; and

**WHEREAS,** The Montgomery County Public Health District Administrative Board agrees that in the event of loss or misuse of the Office of the Governor funds, The Montgomery County Public Health District Administrative Board assures that the funds will be returned to the Office of the Governor in full.

**WHEREAS,** The Montgomery County Public Health District Administrative Board designates The Montgomery County Public Health District Executive Director as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**NOW THEREFORE, BE IT RESOLVED** that The Montgomery County Public Health District Administrative Board approves submission of the grant application for the MCPHD-Community Preparedness Project to the Office of the Governor.

Signed by:

Passed and Approved this 3rd of November, 2022.

Grant Number: 4576001

**BE IT SO RESOLVED.**

Passed and Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against, \_\_\_\_\_ abstaining.

**MONTGOMERY COUNTY PUBLIC HEALTH  
DISTRICT BOARD OF DIRECTORS**

By: \_\_\_\_\_  
Mark Keough, Chairman

Attest:

Justin Chance, Secretary

# Agenda Item # 13

**To:** MCPHD Board of Directors

**From:** Melissa Miller, COO

**Date:** November 3, 2022

**Re: UASI – M&A**



**Public Health**  
Prevent. Promote. Protect.

Montgomery County, Texas

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Consider and act on resolution to approve submission of the UASI grant application for the Montgomery County Public Health District M&A. (Melissa Miller, COO – MCHD)

STATE OF TEXAS                      §  
COUNTY OF MONTGOMERY        §

## A RESOLUTION OF THE MONTGOMERY COUNTY PUBLIC HEALTH DISTRICT - UASI GRANT

**WHEREAS**, The Montgomery County Public Health District Administrative Board finds it in the best interest of the citizens of Montgomery County, that the Montgomery County Public Health District M&A be operated for the year 2023; and

**WHEREAS,** The Montgomery County Public Health District Administrative Board agrees that in the event of loss or misuse of the Office of the Governor funds, The Montgomery County Public Health District Administrative Board assures that the funds will be returned to the Office of the Governor in full.

**WHEREAS,** The Montgomery County Public Health District Administrative Board designates The Montgomery County Public Health District Executive Director as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**NOW THEREFORE, BE IT RESOLVED** that The Montgomery County Public Health District Administrative Board approves submission of the grant application for the Montgomery County Public Health District M&A to the Office of the Governor.

Signed by:

Passed and Approved this 3rd day of November, 2022.

Grant Number: 2986408

**BE IT SO RESOLVED.**

Passed and Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against, \_\_\_\_\_ abstaining.

**MONTGOMERY COUNTY PUBLIC HEALTH  
DISTRICT BOARD OF DIRECTORS**

By: \_\_\_\_\_  
Mark Keough, Chairman

Attest:

Justin Chance, Secretary

# AGENDA ITEM # 14

Board Mtg.: November 3, 2022

## Montgomery County Public Health District Financial Dashboard for Sept 2022 (dollars expressed in 000's)

	Sep 2022	Sep 2021	Var	Var %
Cash and Investments	3,745	2,988	757	25.3%

Legend	
Green	Favorable Variance
Red	Unfavorable Variance

Income Statement	Sept 2022				Year to Date			
	Act	Bud	Var	Var %	Act	Bud	Var	Var %
Revenue								
Grant Revenue	104	199	(95)	-47.6%	1,022	1,872	(850)	-45.4%
1115 Waiver Revenue	0	0	0		1,710	1,716	(6)	-0.3%
Other Revenue	14	14	0	0.0%	1,784	1,785	(1)	-0.1%
Total Revenue	118	213	(95)	-44.5%	4,516	5,373	(857)	-16.0%
Expenses								
Payroll	127	153	(26)	-17.0%	1,216	1,758	(542)	-30.8%
Operating	71	203	(132)	-65.0%	980	2,033	(1,053)	-51.8%
Total Operating Expenses	198	356	(158)	-44.4%	2,196	3,791	(1,595)	-42.1%
Capital	0	0	0	0.0%	1,609	1,609	0	0.0%
Total Expenditures	198	356	(158)	-44.4%	3,805	5,400	(1,595)	-29.5%
Revenue Over / (Under) Expenses	(80)	(143)	63	44.2%	711	(27)	738	2733.3%

Cash and Investments as of September 2022 are \$757k or 25.3% more than one year ago. On August 3rd, \$1,531,097 was received. This was the final payment from the Medicaid 1115 Waiver.

Revenue: Grant revenue is less than expected year-to-date due to grant expenses being less than budgeted, primarily in the COVID grants. Effective October 1, MCPHD adopted GASB 87 which requires that contracts where the District is the lessee be recorded at the fund level. The implementation entry of \$1,609,212 in Other Revenue was for office rent and is offset in Capital Purchase - Capital Leases.

Payroll: Year-to-date, overall payroll expenses are \$542k less than budgeted. This is primarily due to open positions funded by the COVID grants.

Operating Expense: Year-to-date, Operating Expenses are \$1M less than budget. This primarily results from the COVID grants and Community Paramedicine patient encounters being fewer than expected.

# Montgomery County Public Health District Balance Sheet

As of 09/30/2022

			<u>Fund 22 09/30/2022</u>
<b>ASSETS</b>			
Cash and Equivalents			
22-000-10400	Petty Cash-PHP-BS		\$200.00
22-000-11510	MCPHD Operating Account - WF-BS		\$3,744,607.65
Total Cash and Equivalents			<u>\$3,744,807.65</u>
Receivables			
22-000-14400	A/R-Grant Revenue-BS		\$129,050.54
22-000-14550	Receivable from Primary Government-BS		(\$179,174.15)
Total Receivables			<u>(\$50,123.61)</u>
Other Assets			
22-000-14900	Prepaid Expenses-BS		\$300.00
Total Other Assets			<u>\$300.00</u>
<b>TOTAL ASSETS</b>			<u><b>\$3,694,984.04</b></u>
<b>LIABILITIES</b>			
Current Liabilities			
22-000-20500	Accounts Payable-BS		\$185.92
22-000-21000	Accrued Expenditures-BS		\$1,247.56
22-000-21400	Accrued Payroll-BS		\$18,467.98
Total Current Liabilities			<u>\$19,901.46</u>
Deferred Liabilities			
22-000-23200	Deferred Revenue-BS		\$1,504.42
Total Deferred Liabilities			<u>\$1,504.42</u>
TOTAL LIABILITIES			<u>\$21,405.88</u>
<b>CAPITAL</b>			
22-000-30225	Assigned - Open Purchase Orders-BS		\$1,097.40
22-000-30700	Nonspendable - Prepaids-BS		\$300.00
22-000-30802	Restricted - NACCHO Grant Funds Remaining-BS		\$1,504.42
22-000-39050	Unassigned Fund Balance-MCPHD-BS		\$3,670,676.34
TOTAL CAPITAL			<u>\$3,673,578.16</u>
<b>TOTAL LIABILITIES AND CAPITAL</b>			<u><b>\$3,694,984.04</b></u>

# Montgomery County Public Health District - Income Statement

For the Period Ended September 30, 2022

	Current Month Actual	Current Month Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance	Total Annual Budget	%YTD Annual Budget	Annual Budget Remaining
<b>Revenue</b>									
Other Revenue									
Miscellaneous Income	\$7,500.00	\$7,518.00	(\$18.00)	\$90,054.00	\$90,216.00	(\$162.00)	\$90,216.00	99.82%	\$162.00
Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$1,609,211.26	\$1,609,212.00	(\$0.74)	\$1,609,212.00	100.00%	\$0.74
Proceeds from Grant Funding	\$103,671.60	\$198,683.00	(\$95,011.40)	\$1,021,997.00	\$1,871,580.72	(\$849,583.72)	\$1,871,580.72	54.61%	\$849,583.72
1115 Waiver - Paramedicine	\$0.00	\$0.00	\$0.00	\$1,709,795.43	\$1,716,000.00	(\$6,204.57)	\$1,716,000.00	99.64%	\$6,204.57
Immunization Fees	\$2,585.38	\$1,600.00	\$985.38	\$21,486.83	\$19,200.00	\$2,286.83	\$19,200.00	111.91%	(\$2,286.83)
Employee Medical Premiums	\$4,757.40	\$5,095.00	(\$337.60)	\$63,079.33	\$66,889.00	(\$3,809.67)	\$66,889.00	94.30%	\$3,809.67
Total Other Revenue	\$118,514.38	\$212,896.00	(\$94,381.62)	\$4,515,623.85	\$5,373,097.72	(\$857,473.87)	\$5,373,097.72	84.04%	\$857,473.87
<b>Total Revenues</b>	<b>\$118,514.38</b>	<b>\$212,896.00</b>	<b>(\$94,381.62)</b>	<b>\$4,515,623.85</b>	<b>\$5,373,097.72</b>	<b>(\$857,473.87)</b>	<b>\$5,373,097.72</b>	<b>84.04%</b>	<b>\$857,473.87</b>
<b>Expenses</b>									
Payroll Expenses									
Regular Pay	\$69,238.64	\$93,077.00	(\$23,838.36)	\$703,530.84	\$1,082,149.00	(\$378,618.16)	\$1,082,149.00	65.01%	\$378,618.16
Overtime Pay	\$55.08	\$182.00	(\$126.92)	\$1,583.90	\$363.00	\$1,220.90	\$363.00	436.34%	(\$1,220.90)
Paid Time Off	\$6,707.94	\$11,956.00	(\$5,248.06)	\$92,191.72	\$139,566.00	(\$47,374.28)	\$139,566.00	66.06%	\$47,374.28
Stipend Pay	\$11,000.00	\$5,000.00	\$6,000.00	\$11,000.00	\$15,000.00	(\$4,000.00)	\$15,000.00	73.33%	\$4,000.00
Payroll Taxes	\$6,240.23	\$8,021.00	(\$1,780.77)	\$57,113.72	\$93,469.00	(\$36,355.28)	\$93,469.00	61.10%	\$36,355.28
TCDRS Plan	\$7,581.99	\$9,480.00	(\$1,898.01)	\$67,536.85	\$105,412.50	(\$37,875.65)	\$105,412.50	64.07%	\$37,875.65
Health & Dental	\$1,786.99	\$2,825.00	(\$1,038.01)	\$18,291.17	\$40,206.00	(\$21,914.83)	\$40,206.00	45.49%	\$21,914.83
Health Insurance Claims	\$20,730.67	\$19,185.00	\$1,545.67	\$221,618.75	\$236,342.50	(\$14,723.75)	\$236,342.50	93.77%	\$14,723.75
Health Insurance Admin Fees	\$3,602.01	\$3,759.00	(\$156.99)	\$43,030.89	\$45,820.50	(\$2,789.61)	\$45,820.50	93.91%	\$2,789.61
Total Payroll Expenses	\$126,943.55	\$153,485.00	(\$26,541.45)	\$1,215,897.84	\$1,758,328.50	(\$542,430.66)	\$1,758,328.50	69.15%	\$542,430.66
Operating Expenses									
Unemployment Expense	\$0.00	\$180.00	(\$180.00)	\$0.00	\$2,160.00	(\$2,160.00)	\$2,160.00	0.00%	\$2,160.00
Accounting/Auditing Fees	\$0.00	\$0.00	\$0.00	\$5,500.00	\$7,000.00	(\$1,500.00)	\$7,000.00	78.57%	\$1,500.00
Bank Charges	\$0.00	\$0.00	\$0.00	\$10.00	\$0.00	\$10.00	\$0.00	0.00%	(\$10.00)
Credit Card Processing Fee	\$84.69	\$55.00	\$29.69	\$775.21	\$660.00	\$115.21	\$660.00	117.46%	(\$115.21)
Capital Lease Interest Expense	\$3,876.13	\$3,950.00	(\$73.87)	\$47,398.62	\$53,097.00	(\$5,698.38)	\$53,097.00	89.27%	\$5,698.38

# Montgomery County Public Health District - Income Statement

For the Period Ended September 30, 2022

	Current Month Actual	Current Month Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance	Total Annual Budget	%YTD Annual Budget	Annual Budget Remaining
Community Education	\$0.00	\$0.00	\$0.00	\$0.00	\$2,100.00	(\$2,100.00)	\$2,100.00	0.00%	\$2,100.00
Community Preparedness Supplies	\$0.00	\$20,742.00	(\$20,742.00)	\$21,756.83	\$160,595.00	(\$138,838.17)	\$160,595.00	13.55%	\$138,838.17
Computer Software	\$615.29	\$400.00	\$215.29	\$7,672.17	\$44,135.00	(\$36,462.83)	\$44,135.00	17.38%	\$36,462.83
Computer Supplies/Non-Cap.	\$0.00	\$7,600.00	(\$7,600.00)	\$12,247.24	\$28,846.00	(\$16,598.76)	\$28,846.00	42.46%	\$16,598.76
Conferences - Fees, Travel, & Meals	\$249.16	\$269.00	(\$19.84)	\$1,209.16	\$19,125.00	(\$17,915.84)	\$19,125.00	6.32%	\$17,915.84
Contractual Obligations- Other	\$2,000.00	\$2,000.00	\$0.00	\$24,000.00	\$76,777.00	(\$52,777.00)	\$76,777.00	31.26%	\$52,777.00
Disposable Medical Supplies	\$2,302.41	\$250.00	\$2,052.41	\$6,265.17	\$49,891.00	(\$43,625.83)	\$49,891.00	12.56%	\$43,625.83
Durable Medical Equipment	\$0.00	\$0.00	\$0.00	\$417.62	\$39,173.00	(\$38,755.38)	\$39,173.00	1.07%	\$38,755.38
Employee Recognition	\$0.00	\$100.00	(\$100.00)	\$1,112.50	\$1,525.00	(\$412.50)	\$1,525.00	72.95%	\$412.50
Fuel - Auto	\$0.00	\$50.00	(\$50.00)	\$226.05	\$600.00	(\$373.95)	\$600.00	37.68%	\$373.95
Insurance	\$0.00	\$0.00	\$0.00	\$8,558.44	\$12,000.00	(\$3,441.56)	\$12,000.00	71.32%	\$3,441.56
Legal Fees	\$0.00	\$0.00	\$0.00	\$1,845.00	\$1,500.00	\$345.00	\$1,500.00	123.00%	(\$345.00)
Management Fees	\$8,333.33	\$14,119.00	(\$5,785.67)	\$99,999.96	\$158,492.00	(\$58,492.04)	\$158,492.00	63.09%	\$58,492.04
Meeting Expenses	\$0.00	\$75.00	(\$75.00)	\$0.00	\$900.00	(\$900.00)	\$900.00	0.00%	\$900.00
Mileage Reimbursements	\$207.50	\$611.00	(\$403.50)	\$397.33	\$4,018.00	(\$3,620.67)	\$4,018.00	9.89%	\$3,620.67
Office Supplies	\$830.11	\$2,219.00	(\$1,388.89)	\$3,919.96	\$20,981.00	(\$17,061.04)	\$20,981.00	18.68%	\$17,061.04
Other Services - Community Paramedicine	\$44,300.00	\$90,040.00	(\$45,740.00)	\$651,600.00	\$1,080,000.00	(\$428,400.00)	\$1,080,000.00	60.33%	\$428,400.00
Postage	\$0.00	\$520.00	(\$520.00)	\$0.00	\$540.00	(\$540.00)	\$540.00	0.00%	\$540.00
Printing Services	\$838.40	\$2,944.00	(\$2,105.60)	\$4,912.71	\$11,540.00	(\$6,627.29)	\$11,540.00	42.57%	\$6,627.29
Professional Fees	\$0.00	\$12,600.00	(\$12,600.00)	\$0.00	\$12,600.00	(\$12,600.00)	\$12,600.00	0.00%	\$12,600.00
Rent	\$5,422.29	\$13,314.00	(\$7,891.71)	\$64,182.42	\$127,120.00	(\$62,937.58)	\$127,120.00	50.49%	\$62,937.58
Small Equipment & Furniture	\$654.23	\$2,500.00	(\$1,845.77)	\$5,217.11	\$24,181.00	(\$18,963.89)	\$24,181.00	21.58%	\$18,963.89
Telephones-Cellular	\$746.73	\$1,338.00	(\$591.27)	\$7,487.73	\$16,855.72	(\$9,367.99)	\$16,855.72	44.42%	\$9,367.99
Training/Related Expenses-CE	\$0.00	\$1,500.00	(\$1,500.00)	\$1,981.05	\$14,708.00	(\$12,726.95)	\$14,708.00	13.47%	\$12,726.95
Travel Expenses	\$0.00	\$25,725.00	(\$25,725.00)	\$0.00	\$58,725.00	(\$58,725.00)	\$58,725.00	0.00%	\$58,725.00
Worker's Compensation Insurance	\$72.29	\$234.00	(\$161.71)	\$1,027.69	\$2,839.00	(\$1,811.31)	\$2,839.00	36.20%	\$1,811.31
Total Operating Expenses	\$70,532.56	\$203,335.00	(\$132,802.44)	\$979,719.97	\$2,032,683.72	(\$1,052,963.75)	\$2,032,683.72	48.20%	\$1,052,963.75
Capital Expenditures									
Capital Purchase - Capital Leases	\$0.00	\$0.00	\$0.00	\$1,609,211.26	\$1,609,212.00	(\$0.74)	\$1,609,212.00	100.00%	\$0.74
Total Capital Expenditures	\$0.00	\$0.00	\$0.00	\$1,609,211.26	\$1,609,212.00	(\$0.74)	\$1,609,212.00	100.00%	\$0.74
<b>Total Expenses</b>	<b>\$197,476.11</b>	<b>\$356,820.00</b>	<b>(\$159,343.89)</b>	<b>\$3,804,829.07</b>	<b>\$5,400,224.22</b>	<b>(\$1,595,395.15)</b>	<b>\$5,400,224.22</b>	<b>70.46%</b>	<b>\$1,595,395.15</b>

## Montgomery County Public Health District - Income Statement

For the Period Ended September 30, 2022

	Current Month Actual	Current Month Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance	Total Annual Budget	%YTD Annual Budget	Annual Budget Remaining
Revenue over Expenditures	(\$78,961.73)	(\$143,924.00)	\$64,962.27	\$710,794.78	(\$27,126.50)	\$737,921.28	(\$27,126.50)	(2,620.30%)	(\$737,921.28)

**Agenda Item # 15**

**Montgomery County Public Health District  
Budget Amendment - Fiscal Year Ending September 30, 2022  
Supplement to the Amendment Presented to the Board on November 3, 2022**

Account	Description	Total	Notes	Impact
<b>Department 126 IDCU/SUR</b>				
22-126-41550	Proceeds from Grant Funding-IDCU/SUR	644.64	Fiscal year adjustment for grants	Increase Revenue
	Total Revenue - IDCU/SUR	<u>644.64</u>		
22-126-52730	Capital Lease Interest Expense-IDCU/SUR	(8.54)	Fiscal year adjustment for grants	Decrease Expense
22-126-55700	Management Fees-IDCU/SUR	146.25	Fiscal year adjustment for grants	Increase Expense
22-126-56200	Mileage Reimbursements-IDCU/SUR	(29.00)	Fiscal year adjustment for grants	Decrease Expense
22-126-57500	Rent-IDCU/SUR	(498.55)	Fiscal year adjustment for grants	Decrease Expense
22-126-58200	Telephones-Cellular-IDCU/SUR	(39.75)	Fiscal year adjustment for grants	Decrease Expense
	Total Expenses - IDCU/SUR	<u>(429.59)</u>		
<b>Department 127 Workforce COVID-19</b>				
22-127-41550	Proceeds from Grant Funding-Workforce	(295,557.40)	Fiscal year adjustment for grants	Decrease Revenue
	Total Revenue - Workforce COVID-19	<u>(295,557.40)</u>		
22-127-52730	Capital Lease Interest Expense-Workforce	2,883.01	Fiscal year adjustment for grants	Increase Expense
22-127-53050	Computer Software-Workforce	(39,077.83)	Fiscal year adjustment for grants	Decrease Expense
22-127-53100	Computer Supplies/Non-Cap.-Workforce	(14,100.00)	Fiscal year adjustment for grants	Decrease Expense
22-127-53150	Conferences - Fees, Travel, & Meals-Workforce	(3,250.00)	Fiscal year adjustment for grants	Decrease Expense
22-127-53900	Disposable Medical Supplies-Workforce	(2,500.00)	Fiscal year adjustment for grants	Decrease Expense
22-127-55700	Management Fees-Workforce	(8,701.01)	Fiscal year adjustment for grants	Decrease Expense
22-127-56200	Mileage Reimbursements-Workforce	(700.00)	Fiscal year adjustment for grants	Decrease Expense
22-127-56300	Office Supplies-Workforce	(15,594.48)	Fiscal year adjustment for grants	Decrease Expense
22-127-57000	Printing Services-Workforce	(2,500.00)	Fiscal year adjustment for grants	Decrease Expense
22-127-57500	Rent-Workforce	(9,392.12)	Fiscal year adjustment for grants	Decrease Expense
22-127-57750	Small Equipment & Furniture-Workforce	(13,600.00)	Fiscal year adjustment for grants	Decrease Expense
22-127-58200	Telephones-Cellular-Workforce	(2,632.35)	Fiscal year adjustment for grants	Decrease Expense
22-127-58500	Training/Related Expenses-CE-Workforce	(3,200.00)	Fiscal year adjustment for grants	Decrease Expense
22-127-58600	Travel Expenses-Workforce	(33,000.00)	Fiscal year adjustment for grants	Decrease Expense
	Total Expenses - Workforce COVID-19	<u>(145,364.78)</u>		
<b>Department 128 Expansion IDCU/COVID-19</b>				
22-128-41550	Proceeds from Grant Funding-Expansion IDCU/COVID-19	(192,728.57)	Fiscal year adjustment for grants	Decrease Revenue
	Total Revenue - Workforce COVID-19	<u>(192,728.57)</u>		
22-128-52730	Capital Lease Interest Expense-Expansion IDCU/COVID-19	897.25	Fiscal year adjustment for grants	Increase Expense
22-128-52975	Community Preparedness Supplies-Expansion IDCU/COVID-19	(118,156.00)	Fiscal year adjustment for grants	Decrease Expense
22-128-55700	Management Fees-Expansion IDCU/COVID-19	(10,501.71)	Fiscal year adjustment for grants	Decrease Expense
22-128-56300	Office Supplies-Expansion IDCU/COVID-19	(500.00)	Fiscal year adjustment for grants	Decrease Expense
22-128-57500	Rent-Expansion IDCU/COVID-19	(5,878.45)	Fiscal year adjustment for grants	Decrease Expense
22-128-58200	Telephones-Cellular-Expansion IDCU/COVID-19	(1,118.89)	Fiscal year adjustment for grants	Decrease Expense
	Total Expenses - Workforce COVID-19	<u>(135,257.80)</u>		
<b>Department 129 Disparities COVID-19</b>				
22-129-41550	Proceeds from Grant Funding-Disparities	(207,355.40)	Fiscal year adjustment for grants	Decrease Revenue
	Total Revenue - Disparities COVID-19	<u>(207,355.40)</u>		
22-129-52730	Capital Lease Interest Expense-Disparities	(1,445.19)	Fiscal year adjustment for grants	Decrease Expense
22-129-52975	Community Preparedness Supplies-Disparities	(20,742.00)	Fiscal year adjustment for grants	Decrease Expense
22-129-53100	Computer Supplies/Non-Cap.-Disparities	(1,662.12)	Fiscal year adjustment for grants	Decrease Expense
22-129-55700	Management Fees-Disparities	(9,419.27)	Fiscal year adjustment for grants	Decrease Expense
22-129-56200	Mileage Reimbursements-Disparities	(532.00)	Fiscal year adjustment for grants	Decrease Expense
22-129-56300	Office Supplies-Disparities	(500.00)	Fiscal year adjustment for grants	Decrease Expense
22-129-57000	Printing Services-Disparities	(1,661.60)	Fiscal year adjustment for grants	Decrease Expense
22-129-57100	Professional Fees-Disparities	(12,600.00)	Fiscal year adjustment for grants	Decrease Expense
22-129-57500	Rent-Disparities	(29,987.69)	Fiscal year adjustment for grants	Decrease Expense
22-129-57750	Small Equipment & Furniture-Disparities	(2,500.00)	Fiscal year adjustment for grants	Decrease Expense
22-129-58200	Telephones-Cellular-Disparities	(999.20)	Fiscal year adjustment for grants	Decrease Expense
22-129-58500	Training/Related Expenses-CE-Disparities	(1,500.00)	Fiscal year adjustment for grants	Decrease Expense
22-129-58600	Travel Expenses-Disparities	(25,725.00)	Fiscal year adjustment for grants	Decrease Expense
	Total Expenses - Workforce COVID-19	<u>(109,274.07)</u>		
<b>Department 130 CPS/Hazards</b>				
22-130-41550	Proceeds from Grant Funding-CPS/Hazards	(196.92)	Fiscal year adjustment for grants	Decrease Revenue
	Total Revenue - CPS/Hazards	<u>(196.92)</u>		

**Montgomery County Public Health District**  
**Budget Amendment - Fiscal Year Ending September 30, 2022**  
**Supplement to the Amendment Presented to the Board on November 3, 2021**

Account	Description	Total	Notes	Impact
22-130-52730	Capital Lease Interest Expense-CPS/Hazards	2.24	Fiscal year adjustment for grants	Increase Expense
22-130-52975	Community Preparedness Supplies-CPS/Hazards	1,898.47	Fiscal year adjustment for grants	Increase Expense
22-130-53100	Computer Supplies/Non-Cap.-CPS/Hazards	197.99	Fiscal year adjustment for grants	Increase Expense
22-130-53150	Conferences - Fees, Travel, & Meals-CPS/Hazards	(19.84)	Fiscal year adjustment for grants	Decrease Expense
22-130-55700	Management Fees-CPS/Hazards	(2,354.35)	Fiscal year adjustment for grants	Decrease Expense
22-130-56200	Mileage Reimbursements-CPS/Hazards	157.50	Fiscal year adjustment for grants	Increase Expense
22-130-57500	Rent-CPS/Hazards	(419.66)	Fiscal year adjustment for grants	Decrease Expense
22-130-58200	Telephones-Cellular-CPS/Hazards	(29.18)	Fiscal year adjustment for grants	Decrease Expense
	Total Expenses - CPS/Hazards	<u>(566.83)</u>		
<b>Department 214 CPS/CRI</b>				
22-214-41550	Proceeds from Grant Funding-CPS/CRI	56.07	Fiscal year adjustment for grants	Increase Revenue
	Total Revenue - CPS/CRI	<u>56.07</u>		
22-214-52730	Capital Lease Interest Expense-CPS/CRI	(38.10)	Fiscal year adjustment for grants	Decrease Expense
22-214-55700	Management Fees-CPS/CRI	(957.97)	Fiscal year adjustment for grants	Decrease Expense
22-214-57500	Rent-CPS/CRI	(206.38)	Fiscal year adjustment for grants	Decrease Expense
22-214-58200	Telephones-Cellular-CPS/CRI	(35.28)	Fiscal year adjustment for grants	Decrease Expense
	Total Expenses - CPS/CRI	<u>(1,237.73)</u>		
<b>Department 319 UASI</b>				
22-319-41550	Proceeds from Grant Funding-UASI	(32,046.40)	Fiscal year adjustment for grants	Decrease Revenue
	Total Revenue - UASI	<u>(32,046.40)</u>		
22-319-52730	Capital Lease Interest Expense-UASI	1,352.54	Fiscal year adjustment for grants	Increase Expense
22-319-52950	Community Education-UASI	(2,100.00)	Fiscal year adjustment for grants	Decrease Expense
22-319-52975	Community Preparedness Supplies-UASI	(17,330.00)	Fiscal year adjustment for grants	Decrease Expense
22-319-53150	Conferences - Fees, Travel, & Meals-UASI	(6,020.00)	Fiscal year adjustment for grants	Decrease Expense
22-319-55700	Management Fees-UASI	4,382.92	Fiscal year adjustment for grants	Increase Expense
22-319-56200	Mileage Reimbursements-UASI	(166.95)	Fiscal year adjustment for grants	Decrease Expense
22-319-56300	Office Supplies-UASI	(250.00)	Fiscal year adjustment for grants	Decrease Expense
22-319-57000	Printing Services-UASI	(500.00)	Fiscal year adjustment for grants	Decrease Expense
22-319-57500	Rent-UASI	1,841.50	Fiscal year adjustment for grants	Increase Expense
22-319-58200	Telephones-Cellular-UASI	(160.13)	Fiscal year adjustment for grants	Decrease Expense
	Total Expenses - UASI	<u>(18,950.12)</u>		
<b>Department 320 UASI M&amp;A</b>				
22-320-41550	Proceeds from Grant Funding-UASI M&A	(3,273.06)	Fiscal year adjustment for grants	Decrease Revenue
	Total Revenue - UASI M&A	<u>(3,273.06)</u>		
22-320-51100	Regular Pay-UASI M&A	(2,818.14)	Fiscal year adjustment for grants	Decrease Expense
22-320-51500	Payroll Taxes-UASI M&A	(253.63)	Fiscal year adjustment for grants	Decrease Expense
22-320-59350	Worker's Compensation Insurance-UASI M&A	(201.29)	Fiscal year adjustment for grants	Decrease Expense
	Total Expenses - UASI M&A	<u>(3,273.06)</u>		
<b>Department 351 MRC NACCHO</b>				
22-351-41550	Proceeds from Grant Funding-MRC NACCHO	(1,504.42)	Fiscal year adjustment for grants	Decrease Revenue
	Total Revenue - MRC NACCHO	<u>(1,504.42)</u>		
22-351-56900	Postage-MRC NACCHO	(520.00)	Fiscal year adjustment for grants	Decrease Expense
22-351-57000	Printing Services-MRC NACCHO	(144.42)	Fiscal year adjustment for grants	Decrease Expense
22-351-57500	Rent-MRC NACCHO	(840.00)	Fiscal year adjustment for grants	Decrease Expense
	Total Expenses - MRC NACCHO	<u>(1,504.42)</u>		
<b>Department 415 RLSS/LPHS</b>				
22-415-41550	Proceeds from Grant Funding-RLSS/LPHS	452.25	Fiscal year adjustment for grants	Increase Revenue
	Total Revenue - RLSS/LPHS	<u>452.25</u>		
	Total Revenue	<u>(731,509.21)</u>	Decrease in Revenue	
	Total Expense	<u>(415,858.40)</u>	Decrease in Expense	
Increase / (Decrease) Net Revenue over Expenses		(315,650.81)		
FY 2022 Budgeted Net Revenue over Expenses		(27,126.50)		
FY 2022 Amended Budgeted Net Revenue over Expenses		<u>(342,777.31)</u>		

**Agenda Item # 16**

**Montgomery County Public Health District  
Budget Amendment - Fiscal Year Ending September 30, 2023  
Supplement to the Amendment Presented to the Board on November 3, 2022**

Account	Description	Total	Notes	Impact
<b>Department 126 IDCU/SUR</b>				
22-126-41550	Proceeds from Grant Funding-IDCU/SUR	(644.64)	Fiscal year adjustment for grants	Decrease Revenue
	Total Revenue - IDCU/SUR	<u>(644.64)</u>		
22-126-52730	Capital Lease Interest Expense-IDCU/SUR	8.54	Fiscal year adjustment for grants	Increase Expense
22-126-55700	Management Fees-IDCU/SUR	(146.25)	Fiscal year adjustment for grants	Decrease Expense
22-126-56200	Mileage Reimbursements-IDCU/SUR	29.00	Fiscal year adjustment for grants	Increase Expense
22-126-57500	Rent-IDCU/SUR	498.55	Fiscal year adjustment for grants	Increase Expense
22-126-58200	Telephones-Cellular-IDCU/SUR	39.75	Fiscal year adjustment for grants	Increase Expense
	Total Expenses - IDCU/SUR	<u>429.59</u>		
<b>Department 127 Workforce COVID-19</b>				
22-127-41550	Proceeds from Grant Funding-Workforce	295,557.40	Fiscal year adjustment for grants	Increase Revenue
	Total Revenue - Workforce COVID-19	<u>295,557.40</u>		
22-127-53050	Computer Software-Workforce	39,077.83	Fiscal year adjustment for grants	Increase Expense
22-127-53100	Computer Supplies/Non-Cap.-Workforce	14,100.00	Fiscal year adjustment for grants	Increase Expense
22-127-53150	Conferences - Fees, Travel, & Meals-Workforce	3,250.00	Fiscal year adjustment for grants	Increase Expense
22-127-53900	Disposable Medical Supplies-Workforce	2,500.00	Fiscal year adjustment for grants	Increase Expense
22-127-55700	Management Fees-Workforce	8,701.01	Fiscal year adjustment for grants	Increase Expense
22-127-56200	Mileage Reimbursements-Workforce	700.00	Fiscal year adjustment for grants	Increase Expense
22-127-56300	Office Supplies-Workforce	15,594.48	Fiscal year adjustment for grants	Increase Expense
22-127-57000	Printing Services-Workforce	2,500.00	Fiscal year adjustment for grants	Increase Expense
22-127-57500	Rent-Workforce	9,392.12	Fiscal year adjustment for grants	Increase Expense
22-127-57750	Small Equipment & Furniture-Workforce	13,600.00	Fiscal year adjustment for grants	Increase Expense
22-127-58200	Telephones-Cellular-Workforce	2,632.35	Fiscal year adjustment for grants	Increase Expense
22-127-58500	Training/Related Expenses-CE-Workforce	3,200.00	Fiscal year adjustment for grants	Increase Expense
22-127-58600	Travel Expenses-Workforce	33,000.00	Fiscal year adjustment for grants	Increase Expense
	Total Expenses - Workforce COVID-19	<u>148,247.79</u>		
<b>Department 128 Expansion IDCU/COVID-19</b>				
22-128-41550	Proceeds from Grant Funding-Expansion IDCU/COVID-19	192,728.57	Fiscal year adjustment for grants	Increase Revenue
	Total Revenue - Workforce COVID-19	<u>192,728.57</u>		
22-128-52975	Community Preparedness Supplies-Expansion IDCU/COVID-19	118,156.00	Fiscal year adjustment for grants	Increase Expense
22-128-55700	Management Fees-Expansion IDCU/COVID-19	10,501.71	Fiscal year adjustment for grants	Increase Expense
22-128-56300	Office Supplies-Expansion IDCU/COVID-19	500.00	Fiscal year adjustment for grants	Increase Expense
22-128-57500	Rent-Expansion IDCU/COVID-19	5,878.45	Fiscal year adjustment for grants	Increase Expense
22-128-58200	Telephones-Cellular-Expansion IDCU/COVID-19	1,118.89	Fiscal year adjustment for grants	Increase Expense
	Total Expenses - Workforce COVID-19	<u>136,155.05</u>		
<b>Department 129 Disparities COVID-19</b>				
22-129-41550	Proceeds from Grant Funding-Disparities	207,355.40	Fiscal year adjustment for grants	Increase Revenue
	Total Revenue - Disparities COVID-19	<u>207,355.40</u>		
22-129-52730	Capital Lease Interest Expense-Disparities	1,445.19	Fiscal year adjustment for grants	Increase Expense
22-129-52975	Community Preparedness Supplies-Disparities	20,742.00	Fiscal year adjustment for grants	Increase Expense
22-129-53100	Computer Supplies/Non-Cap.-Disparities	1,662.12	Fiscal year adjustment for grants	Increase Expense
22-129-55700	Management Fees-Disparities	9,419.27	Fiscal year adjustment for grants	Increase Expense
22-129-56200	Mileage Reimbursements-Disparities	532.00	Fiscal year adjustment for grants	Increase Expense
22-129-56300	Office Supplies-Disparities	500.00	Fiscal year adjustment for grants	Increase Expense
22-129-57000	Printing Services-Disparities	1,661.60	Fiscal year adjustment for grants	Increase Expense
22-129-57100	Professional Fees-Disparities	12,600.00	Fiscal year adjustment for grants	Increase Expense
22-129-57500	Rent-Disparities	29,987.69	Fiscal year adjustment for grants	Increase Expense
22-129-57750	Small Equipment & Furniture-Disparities	2,500.00	Fiscal year adjustment for grants	Increase Expense
22-129-58200	Telephones-Cellular-Disparities	999.20	Fiscal year adjustment for grants	Increase Expense
22-129-58500	Training/Related Expenses-CE-Disparities	1,500.00	Fiscal year adjustment for grants	Increase Expense
22-129-58600	Travel Expenses-Disparities	25,725.00	Fiscal year adjustment for grants	Increase Expense
	Total Expenses - Workforce COVID-19	<u>109,274.07</u>		
<b>Department 130 CPS/Hazards</b>				
22-130-41550	Proceeds from Grant Funding-CPS/Hazards	196.92	Fiscal year adjustment for grants	Increase Revenue
	Total Revenue - CPS/Hazards	<u>196.92</u>		

**Montgomery County Public Health District**  
**Budget Amendment - Fiscal Year Ending September 30, 2023**  
**Supplement to the Amendment Presented to the Board on November 3, 2022**

Account	Description	Total	Notes	Impact
22-130-52975	Community Preparedness Supplies-CPS/Hazards	(1,898.47)	Fiscal year adjustment for grants	Decrease Expense
22-130-53100	Computer Supplies/Non-Cap.-CPS/Hazards	(197.99)	Fiscal year adjustment for grants	Decrease Expense
22-130-53150	Conferences - Fees, Travel, & Meals-CPS/Hazards	19.84	Fiscal year adjustment for grants	Increase Expense
22-130-55700	Management Fees-CPS/Hazards	2,354.35	Fiscal year adjustment for grants	Increase Expense
22-130-56200	Mileage Reimbursements-CPS/Hazards	(157.50)	Fiscal year adjustment for grants	Decrease Expense
22-130-57500	Rent-CPS/Hazards	419.66	Fiscal year adjustment for grants	Increase Expense
22-130-58200	Telephones-Cellular-CPS/Hazards	29.18	Fiscal year adjustment for grants	Increase Expense
	Total Expenses - CPS/Hazards	569.07		
<b>Department 214 CPS/CRI</b>				
22-214-41550	Proceeds from Grant Funding-CPS/CRI	(56.07)	Fiscal year adjustment for grants	Decrease Revenue
	Total Revenue - CPS/CRI	(56.07)		
22-214-52730	Capital Lease Interest Expense-CPS/CRI	38.10	Fiscal year adjustment for grants	Increase Expense
22-214-55700	Management Fees-CPS/CRI	957.97	Fiscal year adjustment for grants	Increase Expense
22-214-57500	Rent-CPS/CRI	206.38	Fiscal year adjustment for grants	Increase Expense
22-214-57750	Small Equipment & Furniture-CPS/CRI	(2,681.00)	Fiscal year adjustment for grants	Decrease Expense
22-214-58200	Telephones-Cellular-CPS/CRI	35.28	Fiscal year adjustment for grants	Increase Expense
	Total Expenses - CPS/CRI	(1,443.27)		
<b>Department 319 UASI</b>				
22-319-41550	Proceeds from Grant Funding-UASI	32,046.40	Fiscal year adjustment for grants	Increase Revenue
	Total Revenue - UASI	32,046.40		
22-319-52950	Community Education-UASI	2,100.00	Fiscal year adjustment for grants	Increase Expense
22-319-52975	Community Preparedness Supplies-UASI	17,330.00	Fiscal year adjustment for grants	Increase Expense
22-319-53150	Conferences - Fees, Travel, & Meals-UASI	6,020.00	Fiscal year adjustment for grants	Increase Expense
22-319-56200	Mileage Reimbursements-UASI	166.95	Fiscal year adjustment for grants	Increase Expense
22-319-56300	Office Supplies-UASI	250.00	Fiscal year adjustment for grants	Increase Expense
22-319-57000	Printing Services-UASI	500.00	Fiscal year adjustment for grants	Increase Expense
22-319-58200	Telephones-Cellular-UASI	160.13	Fiscal year adjustment for grants	Increase Expense
	Total Expenses - UASI	26,527.08		
<b>Department 320 UASI M&amp;A</b>				
22-320-41550	Proceeds from Grant Funding-UASI M&A	3,273.06	Fiscal year adjustment for grants	Increase Revenue
	Total Revenue - UASI M&A	3,273.06		
22-320-51100	Regular Pay-UASI M&A	2,818.14	Fiscal year adjustment for grants	Increase Expense
22-320-51500	Payroll Taxes-UASI M&A	253.63	Fiscal year adjustment for grants	Increase Expense
22-320-59350	Worker's Compensation Insurance-UASI M&A	201.29	Fiscal year adjustment for grants	Increase Expense
	Total Expenses - UASI M&A	3,273.06		
<b>Department 351 MRC NACCHO</b>				
22-351-41550	Proceeds from Grant Funding-MRC NACCHO	1,504.42	Fiscal year adjustment for grants	Increase Revenue
	Total Revenue - MRC NACCHO	1,504.42		
22-351-56900	Postage-MRC NACCHO	520.00	Fiscal year adjustment for grants	Increase Expense
22-351-57000	Printing Services-MRC NACCHO	144.42	Fiscal year adjustment for grants	Increase Expense
22-351-57500	Rent-MRC NACCHO	840.00	Fiscal year adjustment for grants	Increase Expense
	Total Expenses - MRC NACCHO	1,504.42		
<b>Department 415 RLSS/LPHS</b>				
22-415-41550	Proceeds from Grant Funding-RLSS/LPHS	(452.25)	Fiscal year adjustment for grants	Decrease Revenue
	Total Revenue - RLSS/LPHS	(452.25)		
Total Revenue		731,509.21	Increase in Revenue	
Total Expense		424,536.86	Increase in Expense	
Increase / (Decrease) Net Revenue over Expenses		306,972.35		
FY 2023 Budgeted Net Revenue over Expenses		(521,899.00)		
FY 2023 Amended Budgeted Net Revenue over Expenses		(214,926.65)		

AGENDA ITEM # 17

Consider and act on payment of invoices (Judge Mark Keough, Chairman-Public Health Board)

TOTAL FOR  
PUBLIC HEALTH INVOICES  
\$122,293.22

**Montgomery County Hospital District**  
**Invoice Expense Allocation Report**  
Board Meeting 11/03/2022- Public Health Paid Invoices

Vendor Name	Invoice Date	Invoice No.	Payment Date	Payment No.	Invoice Description	Account No.	Account Description	Amount
AMAZON.COM LLC	8/1/2022	487535683895	8/17/2022	8809	OFFICE SUPPLIES	22-401-56300	Office Supplies-Publi	\$93.35
	9/1/2022	975764739589	9/14/2022	9033	OFFICE SUPPLIES	22-401-56300	Office Supplies-Publi	\$320.80
	9/1/2022	839698675556	9/14/2022	9034	OFFICE SUPPLIES	22-401-56300	Office Supplies-Publi	\$58.33
	9/1/2022	449694934737	9/14/2022	9035	OFFICE SUPPLIES	22-401-56300	Office Supplies-Publi	\$22.64
	Totals for AMAZON.COM LLC:							\$495.12
AMERITAS LIFE INSURANCE CO	8/1/2022	010-048743 8.1.22	8/1/2022	7156	ACCT 010-048743-00002 VISION PREMIUMS JULY 22	22-126-51700	Health & Dental-IDCU/	\$13.56
						22-127-51700	Health & Dental-Workf	\$34.10
						22-128-51700	Health & Dental-Expan	\$7.35
						22-129-51700	Health & Dental-Dispa	\$7.35
						22-130-51700	Health & Dental-CPS/H	\$38.80
						22-214-51700	Health & Dental-CPS/C	\$19.40
						22-319-51700	Health & Dental-MRC U	\$38.80
						22-401-51700	Health & Dental-Publi	\$26.75
						22-415-51700	Health & Dental-RLSS/	\$7.35
						22-900-51700	Health & Dental-MCPHD	\$19.40
	9/1/2022	010-48743 9.1.22(22)	9/1/2022	7251	ACCT 010-048743-00002 VISION PREMIUMS AUG 22	22-126-51700	Health & Dental-IDCU/	\$13.56
						22-127-51700	Health & Dental-Workf	\$34.10
						22-128-51700	Health & Dental-Expan	\$7.35
						22-129-51700	Health & Dental-Dispa	\$7.35
						22-130-51700	Health & Dental-CPS/H	\$38.80
						22-214-51700	Health & Dental-CPS/C	\$19.40
						22-319-51700	Health & Dental-MRC U	\$19.40
						22-401-51700	Health & Dental-Publi	\$26.75
						22-415-51700	Health & Dental-RLSS/	\$7.35
						22-900-51700	Health & Dental-MCPHD	\$19.40
						Totals for AMERITAS LIFE INSURANCE CORP:		\$406.32
BCBS OF TEXAS (DENTAL)	8/1/2022	123611 8.1.22 (22)	8/1/2022	7158	BILL PERIOD: 08-01-2022 TO 09-01-2022	22-126-51700	Health & Dental-IDCU/	\$89.00
						22-127-51700	Health & Dental-Workf	\$98.76
						22-128-51700	Health & Dental-Expan	\$34.32
						22-129-51700	Health & Dental-Dispa	\$32.88
						22-130-51700	Health & Dental-CPS/H	\$224.20
						22-214-51700	Health & Dental-CPS/C	\$135.20
						22-319-51700	Health & Dental-MRC U	\$135.20
						22-401-51700	Health & Dental-Publi	\$82.32
						22-415-51700	Health & Dental-RLSS/	\$34.32
						22-900-51700	Health & Dental-MCPHD	\$135.20
	9/1/2022	123611 9.1.22(22)	9/1/2022	7252	BILL PERIOD: 09-01-2022 TO 10-01-2022	22-126-51700	Health & Dental-IDCU/	\$89.00
						22-127-51700	Health & Dental-Workf	\$98.76
						22-128-51700	Health & Dental-Expan	\$34.32
						22-129-51700	Health & Dental-Dispa	\$16.44
						22-130-51700	Health & Dental-CPS/H	\$224.20
						22-214-51700	Health & Dental-CPS/C	\$135.20
						22-319-51700	Health & Dental-MRC U	\$135.20
						22-401-51700	Health & Dental-Publi	\$82.32
						22-415-51700	Health & Dental-RLSS/	\$34.32

**Montgomery County Hospital District**  
**Invoice Expense Allocation Report**  
Board Meeting 11/03/2022- Public Health Paid Invoices

Vendor Name	Invoice Date	Invoice No.	Payment Date	Payment No.	Invoice Description	Account No.	Account Description	Amount
						22-900-51700	Health & Dental-MCPHD	\$135.20
						Totals for BCBS OF TEXAS (DENTAL):		\$1,986.36
CDW GOVERNMENT, INC.	8/1/2022	BT44767	8/17/2022	8816	LVO UNIVERSAL USB C DOCK	22-125-53100	Computer Supplies/Non-Cap	\$197.99
	8/19/2022	CG01795	9/7/2022	8988	COMPUTER SUPPLIES	22-129-53100	Computer Supplies/Non-Cap	\$392.02
						Totals for CDW GOVERNMENT, INC.:		\$590.01
CRESTLINE SPECIALTIES, INC.	8/25/2022	4855536	9/7/2022	113426	TICK & MOSQUITO KIT	22-125-52975	Community Preparedness Supp	\$1,898.47
	9/1/2022	4835729	9/14/2022	113479	PRINTING SERVICES	22-129-57000	Printing Services-Dispa	\$788.40
						Totals for CRESTLINE SPECIALTIES, INC.:		\$2,686.87
DARDEN FOWLER & CREIGHTON	8/1/2022	21661	8/17/2022	8821	PROFESSIONAL FEES	22-900-55500	Legal Fees-MCPHD	\$450.00
						Totals for DARDEN FOWLER & CREIGHTON:		\$450.00
DEARBORN NATIONAL LIFE INS	8/1/2022	F021753 8.1.22	8/1/2022	7160	LIFE/DISABILITY 08/01/22-08/31/22	22-126-51700	Health & Dental-IDCU/	\$42.82
						22-127-51700	Health & Dental-Workf	\$163.23
						22-128-51700	Health & Dental-Expan	\$39.93
						22-129-51700	Health & Dental-Dispa	\$86.28
						22-130-51700	Health & Dental-CPS/H	\$175.96
						22-214-51700	Health & Dental-CPS/C	\$111.25
						22-319-51700	Health & Dental-MRC U	\$135.71
						22-401-51700	Health & Dental-Publi	\$92.51
						22-415-51700	Health & Dental-RLSS/	\$68.65
						22-900-51700	Health & Dental-MCPHD	\$113.80
	9/1/2022	F021753 9.1.22(22)	9/7/2022	7258	LIFE/DISABILITY 09/01/22-09/30/22	22-126-51700	Health & Dental-IDCU/	\$42.82
						22-127-51700	Health & Dental-Workf	\$163.23
						22-128-51700	Health & Dental-Expan	\$39.93
						22-129-51700	Health & Dental-Dispa	\$43.14
						22-130-51700	Health & Dental-CPS/H	\$175.96
						22-214-51700	Health & Dental-CPS/C	\$111.25
						22-319-51700	Health & Dental-MRC U	(\$2.62)
						22-401-51700	Health & Dental-Publi	\$92.51
						22-415-51700	Health & Dental-RLSS/	\$68.65
						22-900-51700	Health & Dental-MCPHD	\$113.80
						Totals for DEARBORN NATIONAL LIFE INS CO KNOWN AS BCBS:		\$1,878.81
HAWKINS WILLIAMS, ALICIA	9/16/2022	WIL*09162022	9/21/2022	9235	MILEAGE - (09/27/2022 - 09/27/2022)	22-130-56200	Mileage Reimbursements-C	\$207.50
	9/19/2022	WIL*09192022	9/21/2022	9235	PER DIEM - PHEP MEETING (09/27/2022-09/28/2022)	22-130-53150	Conferences - Fees, Travel,	\$96.00
						Totals for HAWKINS WILLIAMS, ALICIA:		\$303.50
IMPAC FLEET	8/1/2022	3QLCD-779273 (22	8/11/2022	7162	FUEL PURCHASE FOR JULY 2022	22-900-54700	Fuel - Auto-MCPHD	\$64.53
						Totals for IMPAC FLEET:		\$64.53
JP MORGAN CHASE BANK	8/5/2022	0036741 8.5.22 (22	8/19/2022	7223	JPM CREDIT CARD TRANSACTIONS FOR AUG 2022	22-351-57000	Printing Services-MRC N	\$3,495.58
						22-900-54450	Employee Recognition-MC	\$975.00
	9/1/2022	0036741 9.5.22(22	9/19/2022	7320	JPM CREDIT CARD TRANSACTIONS FOR SEPT 2022	22-401-53900	Disposable Medical Supplie	\$119.85
						Totals for JP MORGAN CHASE BANK:		\$4,590.43

**Montgomery County Hospital District**  
**Invoice Expense Allocation Report**  
Board Meeting 11/03/2022- Public Health Paid Invoices

Vendor Name	Invoice Date	Invoice No.	Payment Date	Payment No.	Invoice Description	Account No.	Account Description	Amount
LANGUAGE LINE SERVICES, LTI	9/1/2022	10621078	9/14/2022	113490	OVER THE PHONE INTERPRETATION	22-127-53050	Computer Software-Workf	\$29.37
	9/30/2022	10643206	10/12/2022	113719	OVER-THE-PHONE INTERPRETATION	22-127-53050	Computer Software-Workf	\$185.92
	Totals for LANGUAGE LINE SERVICES, LTD dba LANGUAGELINE SOLUTIONS:							\$215.29
LILES PARKER ATTORNEYS & C	8/1/2022	2283	8/24/2022	113328	PROFESSIONAL SERVICES JULY 2022	22-900-55500	Legal Fees-MCPHD	\$1,035.00
	Totals for LILES PARKER ATTORNEYS & COUNSELORS AT LAW:							\$1,035.00
MCKESSON GENERAL MEDICAL	8/10/2022	19690405	8/24/2022	8890	MEDICAL SUPPLIES	22-401-53900	Disposable Medical Supplie	\$242.58
	8/22/2022	19731359	9/7/2022	8999	MEDICAL SUPPLIES	22-401-53900	Disposable Medical Supplie	\$233.30
	9/15/2022	19825441	9/28/2022	9397	TRANSPORT BARIATRIC CHAIR	22-401-57750	Small Equipment & Furnitu	\$334.23
Totals for MCKESSON GENERAL MEDICAL CORP.:							\$810.11	
MEDLINE INDUSTRIES, INC	8/12/2022	2224252121	8/31/2022	8948	MEDICAL SUPPLIES	22-401-53900	Disposable Medical Supplie	\$152.72
	9/15/2022	2228868982	9/28/2022	9400	MEDICAL SUPPLIES	22-401-53900	Disposable Medical Supplie	\$1,886.50
	Totals for MEDLINE INDUSTRIES, INC:							\$2,039.22
OPTIQUEST INTERNET SERVICE	8/4/2022	78846	8/24/2022	8896	NEXTGEN HOSTING	22-401-53050	Computer Software-Publi	\$400.00
	9/8/2022	79068	9/14/2022	9073	NEXTGEN HOSTING	22-401-53050	Computer Software-Publi	\$400.00
	Totals for OPTIQUEST INTERNET SERVICES, INC.:							\$800.00
SIMS, CHARLES R M.D.	8/1/2022	AUG 051116-076	8/17/2022	8848	MONTHLY RETAINER FOR AUGUST 2022	22-130-53330	Contractual Obligations- Ot	\$1,833.00
						22-401-53330	Contractual Obligations- Ot	\$167.00
	9/1/2022	SEP 051116-077	9/14/2022	9077	MONTHLY RETAINER FOR SEPTEMBER 2022	22-130-53330	Contractual Obligations- Ot	\$1,833.00
						22-401-53330	Contractual Obligations- Ot	\$167.00
Totals for SIMS, CHARLES R M.D.:							\$4,000.00	
TEXAS HHSC	8/18/2022	FS CLM NO 18718	8/18/2022	113303	OVERPAYMENT 1115	22-501-43750	1115 Waiver - Paramedicin	\$25,448.05
	Totals for TEXAS HHSC:							\$25,448.05
VERIZON WIRELESS (POB 66010)	8/9/2022	9913077144 (22)	8/17/2022	113275	ACCOUNT # 920161350-00001 JUL 10 - AUG 09	22-126-58200	Telephones-Cellular-IDCU/	\$80.50
						22-127-58200	Telephones-Cellular-Workf	\$156.66
						22-128-58200	Telephones-Cellular-Expan	\$40.25
						22-129-58200	Telephones-Cellular-Dispa	\$78.24
						22-130-58200	Telephones-Cellular-CPS/H	\$195.62
						22-214-58200	Telephones-Cellular-CPS/C	\$78.24
						22-319-58200	Telephones-Cellular-MRC I	\$78.24
						22-900-58200	Telephones-Cellular-MCPH	\$39.12
	9/9/2022	9915417273 (22)	9/14/2022	113506	ACCOUNT # 920161350-00001 AUG 10 - SEP 09	22-214-58200	Telephones-Cellular-CPS/C	\$37.99
						22-126-58200	Telephones-Cellular-IDCU/	\$40.25
						22-126-58200	Telephones-Cellular-IDCU/	\$80.50
						22-127-58200	Telephones-Cellular-Workf	\$156.54
						22-129-58200	Telephones-Cellular-Dispa	\$78.24
						22-130-58200	Telephones-Cellular-CPS/H	\$195.60
						22-214-58200	Telephones-Cellular-CPS/C	\$40.25
						22-319-58200	Telephones-Cellular-MRC I	\$78.24
						22-900-58200	Telephones-Cellular-MCPH	\$39.12

Vendor Name	Invoice Date	Invoice No.	Payment Date	Payment No.	Invoice Description	Account No.	Account Description	Amount
Totals for VERIZON WIRELESS (POB 660108):								\$1,493.60

## Account Summary

Account Number	Description	Net Amount
22-501-56525	Other Services-Community Paramedicine-1115-BS	\$73,000.00
22-125-52975	Community Preparedness Supplies-CPS/H	\$1,898.47
22-125-53100	Computer Supplies/Non-Cap.-CPS/H	\$197.99
22-126-51700	Health & Dental-IDCU/	\$290.76
22-126-58200	Telephones-Cellular-IDCU/	\$201.25
22-127-51700	Health & Dental-Workf	\$592.18
22-127-53050	Computer Software-Workf	\$215.29
22-127-58200	Telephones-Cellular-Workf	\$313.20
22-128-51700	Health & Dental-Expan	\$163.20
22-128-58200	Telephones-Cellular-Expan	\$40.25
22-129-51700	Health & Dental-Dispa	\$193.44
22-129-53100	Computer Supplies/Non-Cap.-Dispa	\$392.02
22-129-57000	Printing Services-Dispa	\$788.40
22-129-58200	Telephones-Cellular-Dispa	\$156.48
22-130-51700	Health & Dental-CPS/H	\$877.92
22-130-53150	Conferences - Fees, Travel, & Meals-CPS/H	\$96.00
22-130-53330	Contractual Obligations- Other-CPS/H	\$3,666.00
22-130-56200	Mileage Reimbursements-CPS/H	\$207.50
22-130-58200	Telephones-Cellular-CPS/H	\$391.22
22-214-51700	Health & Dental-CPS/C	\$531.70
22-214-58200	Telephones-Cellular-CPS/C	\$156.48
22-319-51700	Health & Dental-MRC U	\$461.69
22-319-58200	Telephones-Cellular-MRC U	\$156.48
22-351-57000	Printing Services-MRC N	\$3,495.58
22-401-51700	Health & Dental-Publi	\$403.16
22-401-53050	Computer Software-Publi	\$800.00
22-401-53330	Contractual Obligations- Other-Publi	\$334.00
22-401-53900	Disposable Medical Supplies-Publi	\$2,634.95
22-401-56300	Office Supplies-Publi	\$495.12
22-401-57750	Small Equipment & Furniture-Publi	\$334.23
22-415-51700	Health & Dental-RLSS/	\$220.64
22-501-43750	1115 Waiver - Paramedicine-1115	\$25,448.05
22-900-51700	Health & Dental-MCPHD	\$536.80
22-900-54450	Employee Recognition-MCPHD	\$975.00
22-900-54700	Fuel - Auto-MCPHD	\$64.53
22-900-55500	Legal Fees-MCPHD	\$1,485.00
22-900-58200	Telephones-Cellular-MCPHD	\$78.24
<b>TOTAL</b>		<b><u>\$122,293.22</u></b>

Vendor Name	Invoice Date	Invoice No.	Payment D	Account Description	Account No.	Account Description	Amount
MCHD Comm Paramedicine	8/31/2022	25935-1	8/31/2022	August 2022 Billable Encounters	22-501-56525	Receiving from Component Unit-BS	\$26,200.00
						Totals for MCHD Comm Paramedicine:	\$26,200.00
MCHD Comm Paramedicine	8/31/2022	25939-	8/31/2022	August 2022 Community Outreach Events	22-501-56525	Receiving from Component Unit-BS	\$2,500.00
						Totals for MCHD Comm Paramedicine:	\$2,500.00
MCHD Comm Paramedicine	9/30/2022	26042-1	9/30/2022	September 2022 Community Outreach Events	22-501-56525	Receiving from Component Unit-BS	\$3,000.00
						Totals for MCHD Comm Paramedicine:	\$3,000.00
MCHD Comm Paramedicine	9/30/2022	26090-1	9/30/2022	September 2022 Billable Encounters	22-501-56525	Receiving from Component Unit-BS	\$41,300.00
						Totals for MCHD Comm Paramedicine:	\$41,300.00
						<b>Grand Total</b>	<b>\$73,000.00</b>

# Agenda Item # 18

**To:** MCPHD Board of Directors  
**From:** Jason Millsaps, Montgomery County  
**Date:** November 3, 2022  
**Re:** **Transition Manager**

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**Montgomery County, Texas**

Consider and approve a job description of the Transition Manager, relating to operations of Public Health.

# Agenda Item # 19

**To:** MCPHD Board of Directors  
**From:** Jason Millsaps, Montgomery County  
**Date:** November 3, 2022  
**Re: Office Space**

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**Montgomery County, Texas**

Discussion of possible relocation and rent of new office space for the health district.

# Agenda Item # 20

**To:** MCPHD Board of Directors

**From:** Jason Millsaps, Montgomery County

**Date:** November 3, 2022

**Re: MRC Coordinator and Community Preparedness Coordinator**



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Discussion of steps and procedures to relocate and change management oversight of MRC Coordinator and Community Preparedness Coordinator to Montgomery County HSEM, including all PHD owned and inventoried items in storage to Montgomery County HSEM.

2023

Scheduled MCHD BOD mtgs –

MCHD/MPHD Holidays –

Proposed MCPHD BOD mtgs

## January

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## February

S	M	T	W	T	F	S
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

## March

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## April

S	M	T	W	T	F	S
						1
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## May

S	M	T	W	T	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## June

S	M	T	W	T	F	S
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

## July

S	M	T	W	T	F	S
						1
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## August

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## September

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

## October

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## November

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## December

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

# Agenda Item # 22

**To:** MCPHD Board of Directors

**From:** Randy Johnson, CEO

**Date:** November 3, 2022

**Re:** **Future items for next meeting**

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Consider and act discussion of items to be placed on agenda of the next meeting of the Montgomery County Public Health District Board of Directors.