

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY PUBLIC HEALTH DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Public Health District was duly convened at 3:30 p.m., June 12, 2025 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

**1. Call to Order**

Meeting called to order at 3:30 p.m.

**2. Roll Call**

**Board Members present**

Mrs. Kelly Inman, MCHD  
Judge Mark Keough, Montgomery County Judge, Chairman  
Dr. Richard Calvin, City of Conroe

**Board Members not present**

Steven Parker, City of Panorama Village

**Non-Voting members not present:**

Randy Johnson, Montgomery County Public Health District, Executive Director  
Dr. Charles Sims, MD, Local Health Director for Public Health District

**3. Invocation**

Led by Mr. Bob Bagley

**4. Pledge of Allegiance**

Led by Mr. Bob Bagley

**5. Public Comments**

No one from the public made a comment.

**6. Approval of Minutes from March 6, 2025 Public Health District Regular Board meeting.**

Dr. Calvin made a motion to approve Minutes from March 6, 2025 Public Health District Regular Board meeting. Mrs. Inman offered a second and motion passed unanimously.

**7. Report on activities related to Epidemiology and Emergency Preparedness. (Meghna Bhatt, Epidemiology Division Manager– MCPHD)**

Mrs. Meghna Bhatt, Epidemiology Division Manager presented a report to the board on activities related to Epidemiology and Emergency Preparedness.

**8. Report on activities related to the Public Health Clinic. (Jonathon Hopkins, Nurse Manager – Clinic)**

Mrs. Melissa Miller, COO of MCHD presented a report to the board on activities related to the Public Health Clinic.

**9. Review and approve financial report regarding District's operations. (Brett Allen, CFO – MCHD)**

Mr. Brett Allen, CFO presented the financial report to the board.

Mrs. Inman made a motion to approve the financial report presented to the board. Dr. Calvin offered a second and motion passed unanimously.

**10. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2025. (Brett Allen, CFO - MCPHD)**

Dr. Calvin a motion to consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2025. Mrs. Inman offered a second and motion passed unanimously.

**11. Consider and act on ratification of payment of invoices related to expenditures. (Brett Allen, CFO – MCHD)**

Mrs. Inman made a motion to consider and act on ratification of payment of invoices related to expenditures. Judge Keough offered a second and motion passed unanimously.

**12. Update on the merging of MCPHD with MCHD. (Randy Johnson, Executive Director MCPHD)**

Mrs. Melissa Miller, COO of MCHD gave the board an update on the merging on MCPHD with MCHD.

**13. Consider and act on next board date and discussion of any items to be placed on the agenda of the next meeting of the Montgomery County Public Health District Board of Directors.**

- Next board meeting September 11, 2025

**14. Adjourn**

Meeting adjourned at 4:02 p.m.