

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY PUBLIC HEALTH DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Public Health District was duly convened at 3:27 p.m., March 6, 2025 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 3:27 p.m.

2. Roll Call

Board Members present

Dr. Curtis Null, Conroe Independent School District, Vice Chairman

Mrs. Kelly Inman, MCHD

Judge Mark Keough, Montgomery County Judge, Chairman

Mr. Steven U. Parker, City of Panorama Village

Dr. Richard Calvin, City of Conroe

Non-Voting members present:

Randy Johnson, Montgomery County Public Health District, Executive Director

Non-Voting members not present:

Dr. Charles Sims, MD, Local Health Director for Public Health District

3. Invocation

Led by Mr. Randy Johnson.

4. Pledge of Allegiance

Led by Mr. Randy Johnson.

5. Public Comments

No one from the public made a comment.

6. Acknowledgement of appointed Schools, Large Cities and MCHD board member representatives to the Public Health District board.

Schools – Dr. Curtis Null

Large Cities – Dr. Richard Calvin

MCHD – Mrs. Kelly Inman

7. Consider and act on election of annual chair positions.

Judge Keough requested that the chair positions be Judge Keough as Chairman, Dr. Curtis Null as Vice Chairman and Kelly Inman as the Secretary/Treasurer. Dr. Calvin offered a second and motion passed unanimously.

8. Approval of Minutes from September 12, 2024 Public Health District Regular Board meeting and December 19, 2024(a) Special BOD meeting.

Dr. Null made a motion to approve Minutes from September 12, 2024 Public Health District Regular Board meeting and December 19, 2024(a) Special BOD meeting. Dr. Calvin offered a second and motion passed unanimously.

9. Report on activities related to Epidemiology and Emergency Preparedness. (Meghna Bhatt, Epidemiology Division Manager– MCPHD)

Mrs. Meghna Bhatt, Epidemiology Division Manager presented a report to the board on activities related to Epidemiology and Emergency Preparedness.

10. Report on activities related to the Public Health Clinic. (Melissa Miller, COO – MCHD)

Mrs. Melissa Miller, COO presented a report to the board on activities related to the Public Health Clinic.

11. Consider and act on Amendment One to the Amended and Restated Montgomery County Public Health District Agreement with Montgomery County. (Melissa Miller, COO – MCHD)

Dr. Calvin made a motion to consider and act on Amendment One to the Amended and Restated Montgomery County Public Health District Agreement with Montgomery County. Mrs. Inman offered a second and motion passed unanimously.

12. Review and approve financial report regarding District's operations. (Brett Allen, CFO – MCHD)

Mr. Brett Allen, CFO presented the financial report to the board.

Dr. Calvin made a motion to approve the financial report presented to the board. Dr. Null offered a second and motion passed unanimously.

13. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2025. (Brett Allen, CFO - MCPHD)

Dr. Calvin a motion to consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2025. Judge Keough offered a second and motion passed unanimously.

14. Consider and act on ratification of payment of invoices related to expenditures. (Brett Allen, CFO – MCHD)

Judge Keough made a motion to consider and act on ratification of payment of invoices related to expenditures. Dr. Null offered a second and motion passed unanimously.

15. Consider and act on adjustment to square footage as described in Exhibit A of the Amended Lease Agreement between Montgomery County Public Health District and Montgomery County Hospital District. (Brett Allen, CFO - MCHD)

Judge Keough pulled item 15 from the agenda.

16. Consider and act on the merging of Montgomery County Public Health District into Montgomery County Hospital District effective October 1, 2025. (Randy Johnson, Executive Director – MCPHD)

Mr. Randy Johnson, MCPHD Executive Director read a detailed statement for the record to the MCPHD board members.

Judge Keough made a motion for the merging of Montgomery County Public Health District into Montgomery County Hospital District effective October 1, 2025. Dr. Calvin offered a second and motion passed unanimously.

17. Consider and act on next board date and discussion of any items to be placed on the agenda of the next meeting of the Montgomery County Public Health District Board of Directors.

- Judge Keough made a motion for the next Public Health board meeting to be on June 12, 2025. Dr. Null offered a second and motion passed unanimously.
- Update for the board on the merging of MCPHD with MCHD

18. Adjourn

Meeting adjourned at 3:51 p.m.