

**NOTICE OF A SPECIAL MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY PUBLIC HEALTH DISTRICT**

Notice is hereby given to all interested members of the public that the Board of Directors of Montgomery County Public Health District will hold a regular meeting as follows:

**Date:** Thursday, January 29, 2026

**Time:** 3:30 P.M.

**Place:** MONTGOMERY COUNTY HOSPITAL DISTRICT  
ADMINISTRATIVE BUILDING  
1400 SOUTH LOOP 336 WEST  
CONROE, MONTGOMERY COUNTY, TEXAS 77304

Open to Public: The meeting will be open to the public at all times during which such subjects are discussed, considered, or formally acted upon as required by Texas Open Meetings Act, Chapter 551 of the Government Code.

This Notice in detail was posted three business days prior to the beginning of said meeting with the County Clerk's Office and is on the Bulletin Board of the Courthouse and in the District's Administrative Office.

**Subject:** The agenda for such meeting shall include the consideration of, and if deemed advisable, the taking of action upon:

1. Call to Order
2. Roll Call
3. Invocation
4. Pledge of Allegiance
5. Public Comments
6. Approval of Minutes from September 11, 2025 Montgomery County Public Health District Regular BOD meeting.
7. Review and approve financial report regarding District's operations. (Brett Allen, CFO – MCHD)
8. Consider and act on ratification of payment of invoices related to expenditures. (Brett Allen, CFO – MCHD).
9. Consider and act on closing of Public Health District Woodforest Operating Bank Account. (Brett Allen, CFO – MCHD)

10. Update on the merging of MCPHD with MCHD. (Randy Johnson, Executive Director MCPHD)
11. Consider and act on the September 30, 2025 dissolution of the Montgomery County Public Health District as per The Amended and Restated Montgomery County Public Health District Cooperative Agreement. (Randy Johnson, Executive Director MCPHD)
12. Approval of Minutes from January 29, 2026 Montgomery County Public Health District Regular BOD meeting.
13. Adjourn.

**The Board of Directors of the Montgomery County Public Health District reserves the right to adjourn into closed executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with District's Attorney); 551.072 (Deliberations about Real property); 551.073 (Deliberations about gifts and Donations); 551.074 (Personnel Matters); 551.076 (Deliberations about Security Devices); and 551.086 (Economic Development).**

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY PUBLIC HEALTH DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Public Health District was duly convened at 3:41 p.m., September 11, 2025 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

**1. Call to Order**

Meeting called to order at 3:41 p.m.

**2. Roll Call**

**Board Members present**

Judge Mark Keough, Montgomery County Judge, Chairman  
Steven Parker, City of Panorama Village  
Dr. Richard Calvin, City of Conroe

**Board Members not present**

Mrs. Kelly Inman, MCHD

**Non-Voting members present:**

Randy Johnson, Montgomery County Public Health District, Executive Director

**Non-Voting members present:**

Dr. Charles Sims, MD, Local Health Director for Public Health District

**3. Invocation**

Led by Mr. Randy Johnson

**4. Pledge of Allegiance**

Led by Mr. Randy Johnson

**5. Public Comments**

No one from the public made a comment.

**6. Special Recognition**

Randy Johnson, Montgomery County Public Health District, Executive Director recognized the following Public Health board members for their service on the Public Health District board.

Dr. Richard Calvin, Mr. Steven Parker and Judge Mark Keough.

**7. Approval of Minutes from June 12, 2025 Public Health District Regular Board meeting.**

Dr. Calvin made a motion to approve Minutes from June 12, 2025 Public Health District Regular Board meeting. Mr. Parker offered a second and motion passed unanimously.

**8. Report on activities related to Epidemiology and Emergency Preparedness. (Meghna Bhatt, Epidemiology Division Manager– MCPHD)**

Mrs. Meghna Bhatt, Epidemiology Division Manager presented a report to the board on activities related to Epidemiology and Emergency Preparedness.

**9. Report on activities related to the Public Health Clinic. (Melissa Miller, COO - MCHD)**

Mr. Randy Johnson, Montgomery County Public Health District, Executive Director presented a report to the board on activities related to the Public Health Clinic.

**10. Review and approve financial report regarding District's operations. (Brett Allen, CFO – MCHD)**

Mr. Brett Allen, CFO presented the financial report to the board.

Dr. Calvin made a motion to approve the financial report presented to the board. Mr. Parker offered a second and motion passed unanimously.

**11. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2025. (Brett Allen, CFO - MCPHD)**

Judge Keough a motion to consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2025. Dr. Calvin offered a second and motion passed unanimously.

**12. Consider and act on ratification of payment of invoices related to expenditures. (Brett Allen, CFO – MCHD)**

Judge Keough made a motion to consider and act on ratification of payment of invoices related to expenditures. Mr. Parker offered a second and motion passed unanimously.

**13. Consider and act on closing of Public Health District Woodforest Operating Bank Account. (Brett Allen, CFO – MCHD)**

Judge Keough made a motion to defer agenda item 13 until the September 25, 2025 Public Health Board meeting. Dr. Calvin offered a second. After board discussion motion passed unanimously.

**14. Update on the merging of MCPHD with MCHD. (Randy Johnson, Executive Director MCPHD)**

Mr. Randy Johnson, Montgomery County Public Health District, Executive Director presented the update on the merging of MCPHD with MCHD.

**15. Consider and act on the September 30, 2025 dissolution of the Montgomery County Public Health District as per The Amended and Restated Montgomery County Public Health District Cooperative Agreement. (Randy Johnson, Executive Director MCPHD)**

Judge Keough made a motion to defer agenda item 15 until the September 25, 2025 Public Health Board meeting. Dr. Calvin offered a second. After board discussion motion passed unanimously.

**16. Consider and act on tentative Public Health District board meeting scheduled for September 25, 2025 as needed. (Melissa Miller – COO – MCHD)**

Judge Keough made a motion to approve tentative Public Health District board meeting scheduled for September 25, 2025 as needed. Dr. Calvin offered a second and motion passed unanimously.

**17. Adjourn**

Meeting adjourned at 4:39 p.m.

# AGENDA ITEM #7

Board Mtg.: 01/29/2026

## Montgomery County Public Health District Financial Dashboard for September 2025 (dollars expressed in 000's)

	Sep 2025	Sep 2024	Var	Var %
Cash and Investments	2,338	2,766	(429)	-15.5%

Legend	
Green	Favorable Variance
Red	Unfavorable Variance

Income Statement	September 2025				Year to Date			
	Act	Bud	Var	Var %	Act	Bud	Var	Var %
Revenue								
Grant Revenue	79	85	(6)	-7.5%	1,061	1,147	(86)	-7.5%
Other Revenue	5	55	(50)	-90.3%	77	674	(597)	-88.6%
Total Revenue	84	140	(56)	-40.2%	1,138	1,821	(683)	-37.5%
Expenses								
Payroll	90	108	(18)	-16.8%	1,328	1,444	(116)	-8.0%
Operating	27	23	3	14.6%	314	348	(35)	-9.9%
Total Operating Expenses	117	131	(15)	-11.2%	1,642	1,792	(150)	-8.4%
Capital	0	0	0	0.0%	0	0	0	0.0%
Total Expenditures	117	131	(15)	-11.2%	1,642	1,792	(150)	-8.4%
Revenue Over / (Under) Expenses	(33)	9	(42)	-458.2%	(504)	29	(533)	-1856.3%

Cash and Investments as of September 2025 are \$429k or 15.5% less than one year ago. The decrease is primarily due to the County not budgeting funding and expenses exceeding revenues after the termination of the 1115 Waiver.

Revenue: Year-to-date, Grant revenue is less than expected mainly due to grant expenses being less than budgeted.

Payroll: Year-to-date, overall payroll expenses are \$116k less than budgeted. This is primarily due to open positions.

Operating Expense: Year-to-date, Operating Expenses are \$35k less than budget, due to expenses being less than expected.

# Montgomery County Hospital District Balance Sheet

For the Period Ended Sep - 22 MCPHD General Fund

**FY25**

## **Assets**

11510 MCPHD Operating Account-WF	2,337,517.96
<b>Cash and Equivalents</b>	<u>2,337,517.96</u>
14400 AR-Grant Revenue	109,565.22
14525 Receivable from Component Unit	(103,665.70)
<b>Receivables</b>	<u>5,899.52</u>
14900 Prepaid Expenses	1,600.00
<b>Other Assets</b>	<u>1,600.00</u>
<b>Total Assets</b>	<u><b>2,345,017.48</b></u>

## **Liabilities**

21000 Accrued Expenditures	189.79
21400 Accrued Payroll	20,699.30
<b>Total Current Liabilities</b>	<u>20,889.09</u>
<b>Total Liabilities</b>	<u><b>20,889.09</b></u>

## **Capital**

30700 Nonspendable Prepaids	1,600.00
39050 Unassigned Fund BalanceMCPHD	2,322,528.39
<b>Capital</b>	<u>2,324,128.39</u>
<b>Total Liabilities and Capital</b>	<u><b>2,345,017.48</b></u>

Montgomery County Hospital District  
Preliminary Income Statement - Actual vs. Budget  
For the period ending Sep - 22 MCPHD GeneralFund

	FY25 Base Current Month Actual	FY25 Base Current Month Budget	Current Month Variance	FY25 YTD YTD Actual	FY25 YTD YTD Budget	YTD Variance	FY25 Base Total Annual Budget	%YTD Annual Budget	Annual Budget Remaining
Total Department									
Revenue									
41125 - Employee Medical Premiums	3,621.47	3,341.00	280.47	50,709.14	48,174.28	2,534.86	48,174.28	105.26%	(2,534.86)
41200 - Immunization Fees	1,856.48	2,120.00	(263.52)	26,370.66	25,440.00	930.66	25,440.00	103.66%	(930.66)
41350 - Miscellaneous Income	0.00	50,018.00	(50,018.00)	36.00	600,216.00	(600,180.00)	600,216.00	0.01%	600,180.00
41450 - Proceeds from Grant Funding	78,655.67	85,057.00	(6,401.33)	1,060,704.76	1,147,088.58	(86,383.82)	1,147,088.58	92.47%	86,383.82
Other Revenue	84,133.62	140,536.00	(56,402.38)	1,137,820.56	1,820,918.86	(683,098.30)	1,820,918.86	62.49%	683,098.30
Total Revenue	84,133.62	140,536.00	(56,402.38)	1,137,820.56	1,820,918.86	(683,098.30)	1,820,918.86	62.49%	683,098.30
Expenditure									
51100 - Regular Pay	54,373.86	64,337.00	(9,963.14)	768,837.06	860,577.63	(91,740.57)	860,577.63	89.34%	91,740.57
51200 - Overtime Pay	352.08	161.00	191.08	2,022.69	1,133.29	889.40	1,133.29	178.48%	(889.40)
51300 - Paid Time Off	4,212.41	9,547.00	(5,334.59)	114,989.75	117,116.82	(2,127.07)	117,116.82	98.18%	2,127.07
51400 - Stipend Pay	526.50	0.00	526.50	3,384.50	14,000.00	(10,615.50)	14,000.00	24.18%	10,615.50
51500 - Payroll Taxes	4,165.55	5,485.00	(1,319.45)	63,303.88	70,452.32	(7,148.44)	70,452.32	89.85%	7,148.44
51650 - TCDRS Plan	5,649.17	7,041.00	(1,391.83)	83,754.55	89,759.45	(6,004.90)	89,759.45	93.31%	6,004.90
51700 - Health & Dental	1,314.84	1,847.00	(532.16)	19,471.00	28,044.43	(8,573.43)	28,044.43	69.43%	8,573.43



**Montgomery County Hospital District**  
**Preliminary Income Statement - Actual vs. Budget**  
For the period ending Sep - 22 MCPHD GeneralFund

	FY25 Base  Current Month Actual	FY25 Base  Current Month Budget		FY25 YTD  YTD Actual	FY25 YTD  YTD Budget		FY25 Base  Total Annual Budget	%YTD Annual Budget	Annual Budget Remaining
			Current Month Variance			YTD Variance			
51710 - Health Insurance Claims	16,954.90	17,500.00	(545.10)	245,113.51	234,427.20	10,686.31	234,427.20	104.56%	(10,686.31)
51720 - Health Insurance Admin Fees	2,393.05	2,206.00	187.05	27,226.60	28,155.27	(928.67)	28,155.27	96.70%	928.67
<b>Payroll Expenses</b>	<b>89,942.36</b>	<b>108,124.00</b>	<b>(18,181.64)</b>	<b>1,328,103.54</b>	<b>1,443,666.41</b>	<b>(115,562.87)</b>	<b>1,443,666.41</b>	<b>92.00%</b>	<b>115,562.87</b>
52100 - Accounting/Auditing Fees	0.00	0.00	0.00	3,000.00	4,500.00	(1,500.00)	4,500.00	66.67%	1,500.00
52600 - Books/Materials	0.00	0.00	0.00	43.20	1,200.00	(1,156.80)	1,200.00	3.60%	1,156.80
52975 - Community Preparedness Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
53050 - Computer Software	619.24	835.00	(215.76)	8,585.99	11,235.00	(2,649.01)	11,235.00	76.42%	2,649.01
53100 - Computer Supplies/Non-Capital	0.00	0.00	0.00	7,226.62	12,896.50	(5,669.88)	12,896.50	56.04%	5,669.88
53150 - Conferences - Fees, Travel, & Meals	0.00	0.00	0.00	10,284.50	16,965.00	(6,680.50)	16,965.00	60.62%	6,680.50
53330 - Contractual Obligations-Other	2,000.00	2,000.00	0.00	24,000.00	24,000.00	0.00	24,000.00	100.00%	0.00
53400 - Credit Card Processing Fee	164.30	69.00	95.30	1,689.87	828.00	861.87	828.00	204.09%	(861.87)
53900 - Disposable Medical Supplies	0.00	375.00	(375.00)	1,847.81	4,649.00	(2,801.19)	4,649.00	39.75%	2,801.19
54100 - Dues/Subscriptions	1,334.00	0.00	1,334.00	2,345.00	2,925.00	(580.00)	2,925.00	80.17%	580.00
54200 - Durable Medical Equipment	2,650.00	0.00	2,650.00	4,145.05	970.00	3,175.05	970.00	427.32%	(3,175.05)
54450 - Employee Recognition	132.00	0.00	132.00	510.88	2,869.00	(2,358.12)	2,869.00	17.81%	2,358.12
54700 - Fuel-Auto	0.00	25.00	(25.00)	42.56	300.00	(257.44)	300.00	14.19%	257.44
54900 - Insurance	0.00	0.00	0.00	3,614.00	8,836.00	(5,222.00)	8,836.00	40.90%	5,222.00
55500 - Legal Fees	0.00	1,250.00	(1,250.00)	1,875.00	15,000.00	(13,125.00)	15,000.00	12.50%	13,125.00
55700 - Management Fees	8,333.33	5,695.00	2,638.33	99,999.96	83,438.45	16,561.51	83,438.45	119.85%	(16,561.51)
56100 - Meeting Expenses	0.00	0.00	0.00	422.13	200.00	222.13	200.00	211.07%	(222.13)
56200 - Mileage Reimbursements	97.30	85.00	12.30	1,606.64	1,956.32	(349.68)	1,956.32	82.13%	349.68
56300 - Office Supplies	322.92	810.00	(487.08)	3,677.40	7,263.33	(3,585.93)	7,263.33	50.63%	3,585.93

**Montgomery County Hospital District**  
**Preliminary Income Statement - Actual vs. Budget**  
For the period ending Sep - 22 MCPHD GeneralFund

	FY25 Base Current Month Actual	FY25 Base Current Month Budget	Current Month Variance	FY25 YTD YTD Actual	FY25 YTD YTD Budget	YTD Variance	FY25 Base Total Annual Budget	%YTD Annual Budget	Annual Budget Remaining
56900 - Postage	189.79	0.00	189.79	344.71	0.00	344.71	0.00	0.00%	(344.71)
57000 - Printing Services	304.00	0.00	304.00	584.00	2,550.00	(1,966.00)	2,550.00	22.90%	1,966.00
57250 - Radios	0.00	0.00	0.00	0.00	3,500.00	(3,500.00)	3,500.00	0.00%	3,500.00
57500 - Rent	9,263.33	8,555.00	708.33	111,265.23	102,586.13	8,679.10	102,586.13	108.46%	(8,679.10)
57750 - Small Equipment & Furniture	0.00	75.00	(75.00)	10,011.46	6,925.00	3,086.46	6,925.00	144.57%	(3,086.46)
58200 - Telephones-Cellular	563.61	723.00	(159.39)	8,746.60	10,498.64	(1,752.04)	10,498.64	83.31%	1,752.04
58500 - Training & Continuing Education	0.00	1,280.00	(1,280.00)	57.82	11,665.00	(11,607.18)	11,665.00	0.50%	11,607.18
58600 - Travel Expenses	0.00	0.00	0.00	5,655.00	2,800.00	2,855.00	2,800.00	201.96%	(2,855.00)
58700 - Uniforms	685.00	0.00	685.00	1,130.00	1,509.00	(379.00)	1,509.00	74.88%	379.00
59350 - Worker's Compensation Insurance	52.25	1,528.00	(1,475.75)	1,160.72	6,399.08	(5,238.36)	6,399.08	18.14%	5,238.36
<b>Operating Expenses</b>	<b>26,711.07</b>	<b>23,305.00</b>	<b>3,406.07</b>	<b>313,872.15</b>	<b>348,464.45</b>	<b>(34,592.30)</b>	<b>348,464.45</b>	<b>90.07%</b>	<b>34,592.30</b>
<b>Total Expenditure</b>	<b>116,653.43</b>	<b>131,429.00</b>	<b>(14,775.57)</b>	<b>1,641,975.69</b>	<b>1,792,130.86</b>	<b>(150,155.17)</b>	<b>1,792,130.86</b>	91.62%	<b>150,155.17</b>
<b>Revenue over Expenditures</b>	<b>(32,519.81)</b>	<b>9,107.00</b>	<b>(41,626.81)</b>	<b>(504,155.13)</b>	<b>28,788.00</b>	<b>(532,943.13)</b>	<b>28,788.00</b>	-1751.27%	<b>532,943.13</b>

AGENDA ITEM # 8

Consider and act on payment of invoices (Judge Mark Keough, Chairman-Public Health Board)

TOTAL FOR  
PUBLIC HEALTH INVOICES  
\$23,532.81

**Montgomery County Hospital District**  
**Invoice Expense Allocation Report**  
Board Meeting 01/29/2026 Public Health Paid Invoice

Vendor Name	Transaction Date Transaction Number	Description Transaction Type	Account Number	Account Description	Amount
AT&T MOBILITY-ROC (6463)	08/01/2025	ACCT# 287283884314 06/20/25-07/19/25			
	287283884314X7272522	Invoice	22-401-58200	Telephones-Cellular-Publi	\$30.00
	08/27/2025	ACCT# 287283884314 07/20/25-08/19/25			
	287283884314X082725	Invoice	22-401-58200	Telephones-Cellular-Publi	\$30.00
				<i>Totals for AT&amp;T MOBILITY-ROC (6463):</i>	<u>\$60.00</u>
BHATT, MEGHNA	08/25/2025	EXPENSE - CONFERENCES - FEES TRAVEL & MEALS			
	BHA*08252025	Invoice	22-132-53150	Conferences-Fees. Travel. & Meals-CPS/P	\$30.52
	08/25/2025	EXPENSE - CONFERENCES - FEES TRAVEL & MEALS			
	BHA*08252025B	Invoice	22-132-53150	Conferences-Fees, Travel, & Meals-CPS/P	\$50.66
	09/06/2025	MILEAGE - (08/06/2025 - 08/11/2025)			
	BHA*09062025B	Invoice	22-132-56200	Mileage Reimbursements-CPS/P	\$49.70
				<i>Totals for BHATT, MEGHNA:</i>	<u>\$130.88</u>
CHARLES R SIMS MD PA	08/01/2025	MCPHD Medical Director APRIL 2025			
	SIM04152025	Invoice	22-134-53330	Contractual Obligations-Other-CPS/H	\$1,835.00
	08/01/2025	MCPHD Medical Director MAY 2025			
	SIM05152025	Invoice	22-134-53330	Contractual Obligations-Other-CPS/H	\$1,835.00
	08/01/2025	MCPHD Medical Director JUNE 2025			
	SIM06152025	Invoice	22-134-53330	Contractual Obligations-Other-CPS/H	\$1,835.00
	08/01/2025	MCPHD Medical Director JULY 2025			
	SIM07152025	Invoice	22-135-53330	Contractual Obligations-Other-CPS/P	\$1,835.00
	08/01/2025	MCPHD Medical Director AUGUST 2025			
	SIM08152025	Invoice	22-135-53330	Contractual Obligations-Other-CPS/P	\$1,835.00
	08/01/2025	MCPHD MEDICAL DIRECTOR APRIL 2025			
	SIM04152025 B	Invoice	22-401-53330	Contractual Obligations-Other-Publi	\$165.00
	08/01/2025	MCPHD MEDICAL DIRECTOR MAY 2025			
	SIM05152025 B	Invoice	22-401-53330	Contractual Obligations-Other-Publi	\$165.00
	08/01/2025	MCPHD MEDICAL DIRECTOR JUNE 2025			
	SIM06152025 B	Invoice	22-401-53330	Contractual Obligations-Other-Publi	\$165.00
	08/01/2025	MCPHD MEDICAL DIRECTOR JULY 2025			
	SIM07152025 B	Invoice	22-401-53330	Contractual Obligations-Other-Publi	\$165.00
	08/01/2025	MCPHD MEDICAL DIRECTOR AUGUST 2025			
	SIM08152025 B	Invoice	22-401-53330	Contractual Obligations-Other-Publi	\$165.00
	08/20/2025	MCPHD Medical Director SEPTEMBER 2025			
	SIM*08202025	Invoice	22-000-14900	Prepaid Expenses-BS	\$1,835.00
	08/20/2025	MCPHD Medical Director September 2025			
	SIM*08202025B	Invoice	22-000-14900	Prepaid Expenses-BS	\$165.00
				<i>Totals for CHARLES R SIMS MD PA:</i>	<u>\$12,000.00</u>
DEARBORN NATIONAL LIFE INS CO K	08/01/2025	LIFE/DISABILITY 08/01/25-08/31/25			
	F021753 8.1.25(22)	Invoice	22-132-51700	Health & Dental-CPS/P	\$65.47
			22-133-51700	Health & Dental-IDCU/	\$107.28
			22-135-51700	Health & Dental-CPS/P	\$279.44
			22-217-51700	Health & Dental-CPS/C	\$124.42
			22-401-51700	Health & Dental-Publi	\$171.21
			22-416-51700	Health & Dental-RLSS/	\$88.54

**Montgomery County Hospital District**  
**Invoice Expense Allocation Report**  
Board Meeting 01/29/2026 Public Health Paid Invoice

Vendor Name	Transaction Date Transaction Number	Description Transaction Type	Account Number	Account Description	Amount
	09/01/2025	LIFE/DISABILITY 08/01/25-08/31/25			
	F021753 9.1.25 (22)	Invoice	22-132-51700	Health & Dental-CPS/P	\$213.90
			22-135-51700	Health & Dental-CPS/P	\$86.48
			22-217-51700	Health & Dental-CPS/C	\$124.42
			22-401-51700	Health & Dental-Publi	\$171.21
			22-417-51700	Health & Dental-RLSS/	\$88.54
			22-136-51700	Health & Dental-IDCU/	<u>\$107.28</u>
			Totals for DEARBORN NATIONAL LIFE INS CO KNOWN AS BCBS:		\$1,628.19
JP MORGAN CHASE BANK	08/05/2025	JPM CREDIT CARD TRANSACTION AUGUST 2025			
	00036741 8.5.25 (22)	Invoice	22-124-57750	Small Equipment & Furniture-IDCU/	\$54.97
			22-124-57750	Small Equipment & Furniture-IDCU/	\$919.95
			22-132-53150	Conferences-Fees, Travel, & Meals-CPS/P	\$1,103.00
			22-000-14900	Prepaid Expenses-BS	(\$1,244.96)
			22-132-54450	Employee Recognition-CPS/P	\$378.88
	09/15/2025	JPM CREDIT CARD TRANSACTION SEPT 2025			
	00036741 9.5.25 (22)	Invoice	22-000-14900	Prepaid Expenses-BS	(\$1,550.00)
			22-000-14900	Prepaid Expenses-BS	\$1,600.00
			22-132-54100	Dues/Subscriptions-CPS/P	\$1,334.00
			22-000-14900	Prepaid Expenses-BS	(\$775.00)
			22-401-56300	Office Supplies-Publi	<u>\$322.92</u>
			Totals for JP MORGAN CHASE BANK:		\$2,143.76
LANGUAGE LINE SERVICES, LTD dba I	08/01/2025	OVER THE PHONE INTERPRETATION			
	11678588	Invoice	22-132-53050	Computer Software-CPS/P	\$131.70
	09/01/2025	OVER THE PHONE INTERPRETATION			
	11700597	Invoice	22-132-53050	Computer Software-CPS/P	<u>\$219.24</u>
			Totals for LANGUAGE LINE SERVICES, LTD dba LANGUAGELINE SOLUTIONS:		\$350.94
MCKESSON MEDICAL-SURGICAL GO\	08/25/2025	MEDICAL SUPPLIES			
	24238828	Invoice	22-401-53900	Disposable Medical Supplies-Publi	<u>\$16.61</u>
			Totals for MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS LLC:		\$16.61
METROPOLITAN LIFE INSURANCE CC	08/06/2025	DENTAL AND VISION PREMIUMS FOR AUGUST 2025			
	86529818 (22)	Invoice	22-128-51700	Health & Dental-Expan	\$24.18
			22-134-51700	Health & Dental-CPS/H	\$163.85
			22-132-51700	Health & Dental-CPS/P	\$112.45
			22-133-51700	Health & Dental-IDCU/	\$68.79
			22-216-51700	Health & Dental-CPS/C	\$163.85
			22-401-51700	Health & Dental-Publi	\$79.79
			22-416-51700	Health & Dental-RLSS/	\$43.66
	09/05/2025	DENTAL AND VISION PREMIUMS FOR SEPTEMBER 2025			
	86882186 (22)	Invoice	22-132-51700	Health & Dental-CPS/P	\$24.18
			22-217-51700	Health & Dental-CPS/C	\$163.85
			22-132-51700	Health & Dental-CPS/P	\$112.45
			22-136-51700	Health & Dental-IDCU/	\$68.79
			22-135-51700	Health & Dental-CPS/P	\$163.85
			22-401-51700	Health & Dental-Publi	\$79.79

**Montgomery County Hospital District**  
**Invoice Expense Allocation Report**  
Board Meeting 01/29/2026 Public Health Paid Invoice

Vendor Name	Transaction Date Transaction Number	Description Transaction Type	Account Number	Account Description	Amount
			22-417-51700	Health & Dental-RLSS/	<u>\$43.66</u>
			<i>Totals for METROPOLITAN LIFE INSURANCE COMPANY (METLIFE):</i>		<u>\$1,313.14</u>
NIEMAND, ZANE	08/22/2025	MILEAGE - (08/22/2025 - 08/22/2025)			
	NIE*08222025	Invoice	22-135-56200	Mileage Reimbursements-CPS/P	\$39.06
	09/10/2025	MILEAGE - (09/09/2025 - 09/09/2025)			
	NIE*09102025	Invoice	22-135-56200	Mileage Reimbursements-CPS/P	<u>\$47.60</u>
			<i>Totals for NIEMAND, ZANE:</i>		<u>\$86.66</u>
OPTIQUEST INTERNET SERVICES, INC	08/01/2025	NEXTGEN HOSTING			
	87742	Invoice	22-401-53050	Computer Software-Publi	\$400.00
	09/01/2025	NEXTGEN HOSTING			
	87975	Invoice	22-401-53050	Computer Software-Publi	<u>\$400.00</u>
			<i>Totals for OPTIQUEST INTERNET SERVICES, INC.:</i>		<u>\$800.00</u>
SANCHEZ, JAMIE	08/12/2025	MILEAGE - (08/06/2025 - 08/11/2025)			
	CHA*08122025	Invoice	22-135-56200	Mileage Reimbursements-CPS/P	<u>\$74.48</u>
			<i>Totals for SANCHEZ, JAMIE:</i>		<u>\$74.48</u>
SARI'S CREATIONS	09/01/2025	EMBROIDERY JOB			
	15358	Invoice	22-132-54450	Employee Recognition-CPS/P	\$132.00
	09/01/2025	EMBROIDERY JOB			
	15358 A	Invoice	22-132-58700	Uniforms-CPS/P	<u>\$685.00</u>
			<i>Totals for SARI'S CREATIONS:</i>		<u>\$817.00</u>
THE RUHOF CORPORATION	09/01/2025	DME SUPPLIES			
	5064181-IN	Invoice	22-132-54200	Durable Medical Equipment-CPS/P	<u>\$2,650.00</u>
			<i>Totals for THE RUHOF CORPORATION:</i>		<u>\$2,650.00</u>
THOMAS, RACHAEL	08/12/2025	MILEAGE - (07/30/2025 - 08/11/2025)			
	THO*08122025	Invoice	22-133-56200	Mileage Reimbursements-IDCU/	<u>\$61.46</u>
			<i>Totals for THOMAS, RACHAEL:</i>		<u>\$61.46</u>
TROPHY HOUSE	09/05/2025	PLAQUES			
	006450	Invoice	22-900-57000	Printing Services-MCPHD	<u>\$304.00</u>
			<i>Totals for TROPHY HOUSE:</i>		<u>\$304.00</u>
VERIZON WIRELESS (POB 660108)	08/01/2025 6120642314 (22)	ACCT# 92016135-001 JUL 10 - AUG 09 Invoice			
			22-132-58200	Telephones-Cellular-CPS/P	\$225.60
			22-133-58200	Telephones-Cellular-IDCU/	\$75.20
			22-135-58200	Telephones-Cellular-CPS/P	\$118.87
			22-217-58200	Telephones-Cellular-CPS/C	\$75.20
			22-401-58200	Telephones-Cellular-Publi	\$37.21
	09/10/2025 6123126176 (22)	ACCT# 92016135-001 AUG 10 - SEPT 09 Invoice			
			22-132-58200	Telephones-Cellular-CPS/P	\$225.60
			22-135-58200	Telephones-Cellular-CPS/P	\$150.40
			22-136-58200	Telephones-Cellular-IDCU/	\$75.20
			22-217-58200	Telephones-Cellular-CPS/C	\$75.20
			22-401-58200	Telephones-Cellular-Publi	<u>\$37.21</u>
			<i>Totals for VERIZON WIRELESS (POB 660108):</i>		<u>\$1,095.69</u>

**Account Summary**

<b>Account Number</b>	<b>Description</b>	<b>Net Amount</b>
22-000-14900	Prepaid Expenses-BS	\$30.04
22-124-57750	Small Equipment & Furniture-IDCU/	\$974.92
22-128-51700	Health & Dental-Expan	\$24.18
22-132-51700	Health & Dental-CPS/P	\$528.45
22-132-53050	Computer Software-CPS/P	\$350.94
22-132-53150	Conferences-Fees, Travel, & Meals-CPS/P	\$1,184.18
22-132-54100	Dues/Subscriptions-CPS/P	\$1,334.00
22-132-54200	Durable Medical Equipment-CPS/P	\$2,650.00
22-132-54450	Employee Recognition-CPS/P	\$510.88
22-132-56200	Mileage Reimbursements-CPS/P	\$49.70
22-132-58200	Telephones-Cellular-CPS/P	\$451.20
22-132-58700	Uniforms-CPS/P	\$685.00
22-133-51700	Health & Dental-IDCU/	\$176.07
22-133-56200	Mileage Reimbursements-IDCU/	\$61.46
22-133-58200	Telephones-Cellular-IDCU/	\$75.20
22-134-51700	Health & Dental-CPS/H	\$163.85
22-134-53330	Contractual Obligations-Other-CPS/H	\$5,505.00
22-135-51700	Health & Dental-CPS/P	\$529.77
22-135-53330	Contractual Obligations-Other-CPS/P	\$3,670.00
22-135-56200	Mileage Reimbursements-CPS/P	\$161.14
22-135-58200	Telephones-Cellular-CPS/P	\$269.27
22-136-51700	Health & Dental-IDCU/	\$176.07
22-136-58200	Telephones-Cellular-IDCU/	\$75.20
22-216-51700	Health & Dental-CPS/C	\$163.85
22-217-51700	Health & Dental-CPS/C	\$412.69
22-217-58200	Telephones-Cellular-CPS/C	\$150.40
22-401-51700	Health & Dental-Publi	\$502.00
22-401-53050	Computer Software-Publi	\$800.00
22-401-53330	Contractual Obligations-Other-Publi	\$825.00
22-401-53900	Disposable Medical Supplies-Publi	\$16.61
22-401-56300	Office Supplies-Publi	\$322.92
22-401-58200	Telephones-Cellular-Publi	\$134.42
22-416-51700	Health & Dental-RLSS/	\$132.20
22-417-51700	Health & Dental-RLSS/	\$132.20
22-900-57000	Printing Services-MCPHD	\$304.00
<b>GRAND TOTAL:</b>		<b><u>\$23,532.81</u></b>

# Agenda Item # 9

**To:** MCPHD Board of Directors

**From:** Brett Allen, CFO

**Date:** January 29, 2026

**Re: Closing the Public Health District's Woodforest Operating Bank Account**

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The bank account is set up using the Montgomery County Public Health District's (MCPHD's) Employee Identification Number (EIN); therefore, with the dissolution of MCPHD, it is necessary to close the account.

Upon dissolution of MCPHD, Montgomery Hospital District (MCHD) assumes and continues to provide the same essential services provided by MCPHD; therefore, it is necessary to open a new bank account using the MCHD EIN.

The funds of the Public Health District will continue to be accounted for discreetly from those of MCHD.



# Agenda Item # 10

**To:** MCPHD Board of Directors

**From:** Randy Johnson, CEO

**Date:** January 29, 2026

**Re: Update – Merging of MCPHD with MCHD**



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Update on the merging of MCPHD with MCHD (Randy Johnson, Executive Director MCPHD)

*"Update will be provided during the meeting"*

# Agenda Item # 11

**To:** MCPHD Board of Directors

**From:** Randy Johnson, CEO

**Date:** January 29, 2026

**Re: Dissolution of MCPHD**



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Consider and act on the September 30, 2025 dissolution of the Montgomery County Public Health District as per the Amended and Restated Montgomery County Public Health District Cooperative Agreement. (Randy Johnson, Executive Director MCPHD)